

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, July 22, 2019

7:00 pm

Spellman Education Center

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**AGENDA**

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- I. Call to Order..... Mr. McCune
- II. Roll Call..... Ms. Cherashore
- III. Minutes of the June 24, 2019 Monthly School Board Meeting..... Mr. McCune
- IV. Approval of the July 22, 2019 School Board Meeting Agenda ..... Mr. McCune
- V. Superintendent’s Report.....Dr. Scanlon
- VI. Public Comments on Agenda Items (Sign-in Required)..... Ms. Cherashore
- VII. Personnel Recommendations..... Dr. Ulmer
- VIII. Approval of Consent Agenda ..... Mr. McCune
- IX. School Board Reports

**Committee Reports**

- A. *Education* ..... Mrs. Tiernan
  - \* 1. Approval of the following Study/Excursion trip(s):
    - Henderson HS Cheerleading – Greeley, PA – Thurs-Sun 8/15-8/18/19
  - \* 2. Approval to Terminate the following Account(s):
    - East HS Class of 2019
    - Henderson HS Class of 2019
    - Rustin HS Class of 2019
    - Rustin HS Interact
  - \* 3. Approval of Revision to the 2019-20 Board Approved School Calendar - High School Open House Date from September 19, 2019 to September 25, 2019
  - \* 4. Approval of Revised Board Policy 150 – Title 1 Comparability, Second Reading
  - \* 5. Approval of Revised Board Policy 906.1 – Complaints Federal Programs, Second Reading
  
- B. *Pupil Services* .....Ms. Chester
  - \* 1. Approval of Revised Board Policy 246, Student Wellness, Second Reading
  - \* 2. Approval of Three (3) Special Education Settlement Agreements
  - \* 3. Approval of Berks Deaf and Hard of Hearing Interpreting and Cart Services
  - \* 4. Approval of Sandra Bradley’s Translator Contract
  - \* 5. Approval of the following Annual Para-Professional, Nurse and Physicians Contracts:
    - ACS Consultants, Inc.
    - Bayada Home Health Care, Inc.
    - Chadds Ford Alternacare Inc. dba CritiCare
    - Delta-T Group, Inc.

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\*Consent Agenda Items

- Educational Based Services, Inc.
- Pennhurst Group, LLC dba Epic Developmental Services
- General Healthcare Resources, LLC dba GHR Education
- Integrity Workface Solutions, LLC
- US Medical Staffing, Inc.
- Dr. Kalkiewicz
- Dr. Montgomery

C. *Personnel* .....Dr. Shaw

D. *Property and Finance* .....Mr. Bevilacqua

1. Approval to Allow the District’s Financing Team to Proceed with Preparation of a Parameters Resolution for the 2019 General Obligation Bonds (GOB) to Fund the Elementary School Renovation Plan
2. Approval of Resolution to Reimburse the School District’s Capital Reserve Funds from a Portion of the Proceeds of Bonds to be Issued
3. Approval of RFP for Legal Services Process and Timeline

X. Other Business

- \* 1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of June 1, 2019 to June 30, 2019

XI. Comments from Residents

XII. Adjournment



\*Consent Agenda Items

WEST CHESTER AREA SCHOOL BOARD—**Meeting of June 24, 2019**

Documents previously distributed to Board Members are not recopied or submitted with this draft. Minutes of this meeting, in compliance with Section 518 of the School Laws of Pennsylvania and after approval by the School Board Members will be transcribed into the permanent minute book together with reports indicated (copy in). Routine reports and lengthy multi-page documents made a part of the minutes of this meeting are filed separately for permanent record.

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The West Chester Area School Board met at 7:00 p.m. in the Spellman Education Center, 782 Springdale Dr. Exton, PA. Mr. McCune, Board President, called the meeting to order led the public in the Pledge of Allegiance.

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**Roll Call**

**Members Present:** Mr. Bevilacqua, Ms. Chester, Mr. Gallen, Dr. Herrmann, Mr. McCune, Dr. Shaw, Mr. Spackman, Mr. Tabakin, Mrs. Tiernan.

**Members Absent:**

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**Approval of May 28, 2019 Board Minutes**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Ms. Chester to approve the minutes of the May 28, 2019 School Board Meeting.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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***Mr. McCune announced that the Board met in Executive Session on May 28, 2019 regarding personnel and negotiations, June 10, 2019 regarding personnel and negotiations, June 20, 2019 regarding personnel and this evening, June 24, 2019 regarding personnel and safety & security.***

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**Approval of June 24, 2019 Meeting Agenda**

**BOARD ACTION:** It was moved by Ms. Chester and seconded by Mr. Gallen to approve the June 24, 2019 meeting agenda

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Public Comments on Agenda Items**

There were no public comments on agenda items.

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**Approval of Consent Agenda**

**BOARD ACTION:** It was moved by Mr. Bevilacqua and seconded by Dr. Herrmann to approve the following Consent Agenda Items:

Education

1. Approval of the following Study/Excursion trip(s):
  - East HS Girls Track – Shippensburg, PA – Thurs-Sat 5/23-5/25/19
  - East HS Boys Track – Shippensburg, PA – Thurs-Sat 5/23-5/25/19
  - Henderson HS Boys Track – Shippensburg, PA – Fri-Sat 5/24-5/25/19
  - Rustin HS Science Olympiad – Ithaca, NY – Wed-Sun 5/29-6/2/19
  - Henderson HS FBLA – San Antonio, TX – Thurs-Wed 6/27-7/3/19
  - Rustin HS Biological Science – Galapagos Islands, Ecuador – Mon-Thurs 7/15-7/25/19
  - Henderson HS Wrestling – Dagsboro, DE – Sat-Sun 12/27-12/28/19
  - Rustin HS German – Germany – Mon-Wed 6/22-7/1/20
2. Approval of the Request for Proposal for Title I Improving Basic Programs and Title IIA Supporting Effective Instruction services to the Chester County Intermediate Unit
3. Approval of Revised Board Policy 150 – Title 1 Comparability, First Reading
4. Approval of Revised Board Policy 906.1 – Complaints Federal Programs, First Reading

Pupil Services

1. Approval of Revised Board Policy 246, Student Wellness, First Reading
2. Approval of one (1) Special Education Settlement Agreement

Personnel

1. Approval of Non-Bargaining Support Staff Compensation, Benefits and Work Environment Guide – July 1, 2019 – June 30, 2023

Property & Finance

1. Approval of 2019-20 Property Casualty/Liability Insurance as listed below to Willis of PA for the premium amount of \$452,772:

Church Mutual/CM Regent	Package & Automobile
Travelers	Boiler & Machinery
National Union	School Board Legal incl. Employment Practices
National Union	Network Security
Church Mutual/CM Regent	Umbrella
National Union	Volunteer/Accident
U.S. Fire Insurance Co.	Student Accident
2. Approval of 2019-20 Student Accident Insurance for the premium amount of \$47,145
3. Approval of 2019-20 CCIU Marketplace Services Contract
4. Approval of 2019-20 School Lunch Price Increase of \$0.10 for paid lunches at the elementary (\$2.75) and middle school (\$3.00) levels with no increase at the high school level.

**Other Reports**

Other Business

1. Approval of School Board Treasurer’s Report and Statement of Disbursements Summary Schedule for the Period of May 1, 2019 - May 31, 2019



June 24, 2019

GENERAL FUND DISBURSEMENTS	32,825,936.27
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	32,825,936.27
INVESTMENTS	0.00
CAPITAL RESERVE FUND	555,166.83
CAPITAL PROJECTS FUND	2,093,922.18
SPECIAL REVENUE - Athletics	24,989.08
TRUST FUNDS	10,743.87
CAFETERIA	349,749.95
STUDENT ACTIVITY FUND DISBURSEMENTS	122,533.24
TRUST AND AGENCY FUND DISBURSEMENTS	<u>101,396.21</u>
TOTAL DISBURSEMENTS	<u>36,084,437.63</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.

2. Approval of the May 31, 2019 Financial Report
3. Approval to appoint Ms. Joyce Chester and Dr. Kate Shaw as Voting Delegates at the 2019 PSBA Delegate Assembly and to attend the Meeting on Friday, October 18, 2019

**On roll call vote to approve the above Consent Agenda Items, all members present voted "aye." Motion carried 9-0.**

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**Approval of Personnel Recommendations—Dr. Ulmer (Copy In)**

*Dr. Ulmer announced the inadvertent omission of Brian Adger, Head Custodian at Fern Hill ES from the non-bargaining salary and bonus list. He requested approval of Mr. Adger's 2019-20 salary of \$61,340.73 and merit of \$920.11.*

**BOARD ACTION:** It was moved by Dr. Shaw and seconded by Mr. Gallen to approve the Personnel Recommendations as presented.

**On roll call vote, 8 members present voted "aye" with Ms. Chester abstaining. Motion carried 8-0-1.**

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**Committee Reports**

**Education Committee—Mrs. Tiernan**

**A5. Approval of Resolution Supporting HB 526 and SB 34 – Statewide Cyber Charter School Funding Reform**

**BOARD ACTION:** It was moved by Mrs. Tiernan and seconded by Dr. Shaw to approve the Resolution Supporting HB 526 and SB 34 – Statewide Cyber Charter School Funding Reform

**Resolution Supporting Statewide Cyber Charter School Funding Reform  
By the Board of Directors of the West Chester Area School District**

**WHEREAS**, the Commonwealth is the sole authorizer of cyber charter schools, yet almost all of the costs for cyber charter schools are borne by school districts and local taxpayers, and the current funding formula for cyber charter schools is based on school district expenditures with no relationship to the actual instructional costs of the students attending the charter school; and

**WHEREAS**, the current cyber charter school funding formula for special education differs from the formula used to calculate school district special education subsidies and is not based on the actual costs of the cyber charter school to meet the needs of their students with disabilities; and the current flawed calculation requires school districts to pay charter schools regardless of the costs of services provided, resulting in the overpayment of district funds to charter schools for special education students; and

**WHEREAS**, the average tuition rate in Pennsylvania for non-special education was \$11,308; and

**WHEREAS**, the average tuition rate for a special education student made by a district was \$26,000 with the average tuition rate for a non-special education student \$11,309; and

**WHEREAS**, the average tuition rate for special education students attending cyber charter schools was \$24,200 per student and more than 390 school districts in Pennsylvania were forced to pay more than \$20,000 per student for special education students attending cyber charter schools; and

**WHEREAS**, the 2018-19 tuition rates for cyber charter schools in the West Chester Area School District was \$12,620 for a regular education student and \$29,565 for a special education student; and

**WHEREAS**, the West Chester Area School District's cyber charter school expenditures for the 2018-19 school year for 168 students was \$2,679,345 and was encumbered as follows:

Students	Tuition rate per student	Total
135 regular education	\$12,620	\$1,703,700
33 special education	\$29,565	\$ 975,645
168 total students		\$2,679,345

**WHEREAS**, the Chester County Intermediate Unit calculated an average tuition cost for a regular education cyber school student to be \$5,400 and a special education student to be \$6,500; and

**WHEREAS**, the Chester County Intermediate Unit rates would save West Chester Area School District taxpayers an estimated \$1,735,845; and

**NOW THEREFORE BE IT RESOLVED**, this \_\_\_\_ day of \_\_\_\_, 2019 by the Board of School Directors of the West Chester Area School District, that:

1. West Chester Area School Board urges its elected officials to support legislation that corrects the tuition for the regular and special education to cyber charter schools so that it is based on the actual costs of educating their students and relieves the financial burden on school districts and taxpayers.
2. West Chester Area School Board urges its elected officials to support House Bill 526 and Senate Bill 34 which would require parents to enroll children in a cyber-school run by their local school district if a district operated a cyber-school.

ATTEST:

WEST CHESTER AREA SCHOOL BOARD

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President

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Personnel Committee—Dr. Shaw**

**C2. Approval of Act 93 Administrators’ Compensation Plan – July 1, 2019 – June 30, 2023**

**BOARD ACTION:** It was moved by Dr. Shaw and seconded by Mr. Gallen to approve the Act 93 Administrators’ Compensation Plan – July 1, 2019 – June 30, 2023.

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Other Business**

**X4. Approval of Resolution to authorize the West Chester Area School District Administration to develop criteria for a Request for Proposal for legal services for the district**

**BOARD ACTION:** It was moved by Mr. Tabakin and seconded by Mr. Gallen to approve the resolution to authorize the West Chester Area School District Administration to develop criteria for a Request for Proposal for legal services for the district

**On roll call vote, all members present voted “aye.” Motion carried 9-0.**

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**Comments from Residents**

Barb Sullivan spoke about parent concerns regarding the current building model for special education aides.

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Mr. McCune read the following quote, "There is no limit to the amount of good you can do if you don't care who gets the credit." ~ Ronald Reagan

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**Adjournment:**

**BOARD ACTION:** On motion by Mr. Gallen, seconded by Ms. Chester, the Board, on voice vote, agreed to adjourn at 7:33 p.m.

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Board Secretary

Recommendations  
 Supplement to the Agenda –July 22, 2019 - p.1

|    |                                                                                  |  |
|----|----------------------------------------------------------------------------------|--|
| I. | Removal from Payroll                                                             |  |
| a. | Resignations                                                                     |  |
| 1. | Stefan Adams, 1.0 Guidance Counselor at Fugett MS, effective 7/10/19.            |  |
| 2. | Katherine Alonso, 1.0 Special Education Teacher at Rustin HS, effective 6/17/19. |  |
| 3. | Adam Mobley, 1.0 Math Teacher at Fugett MS, effective TBD.                       |  |
| b. | Retirements - None                                                               |  |

|     |                              |                                                                                                                                                         |
|-----|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|
| II. | Additions to Payroll         |                                                                                                                                                         |
| a.  | Professional Staff: Contract |                                                                                                                                                         |
| 1.  | Sean Evans                   |                                                                                                                                                         |
|     | Placement                    | 1.0 Special Education Teacher at Peirce MS, Professional Employee (Tenured), effective TBD, Level 5, Step 8, \$61,500                                   |
|     | Education                    | Bachelor of Science from St. Joseph’s University 2007-2010, Master of Education from Cabrini University, 2014-2016                                      |
|     | Experience                   | Elementary Special Education Teacher at Downingtown Area School District 8/2011-current, Substitute Teacher at Substitute Teacher Service, Spring 2011  |
|     | Certification                | Instructional II, Elementary K-6, Reading Specialist PK-12 , Special Education PK-12                                                                    |
|     |                              |                                                                                                                                                         |
| 2.  | Kolby Gonzalez               |                                                                                                                                                         |
|     | Placement                    | .4 Social Studies Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1 \$18,400                      |
|     | Education                    | Bachelor of Arts from West Chester University 2015-2019                                                                                                 |
|     | Experience                   | None                                                                                                                                                    |
|     | Certification                | Instructional I, Social Studies                                                                                                                         |
|     |                              |                                                                                                                                                         |
| 3.  | John Graham                  |                                                                                                                                                         |
|     | Placement                    | 1.0 Social Studies Teacher at Stetson MS, Professional Employee (Tenured), effective 8/19/19, Level 5, Step 5, \$57,900                                 |
|     | Education                    | Bachelor of Arts from LaSalle University 2001-2005, Master of Education from Cabrini College 2005                                                       |
|     | Experience                   | Social Studies Teacher at Upper Darby School District 2006 - Present                                                                                    |
|     | Certification                | Instructional II, Citizenship 7-12, Social Studies                                                                                                      |
|     |                              |                                                                                                                                                         |
| 4.  | Joelle Linstra               |                                                                                                                                                         |
|     | Placement                    | 1.0 Special Education Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 2, \$49,100 + \$400 Stipend |
|     | Education                    | Bachelor of Science from West Chester University 2015-2018                                                                                              |
|     | Experience                   | 1.0 Special Education Long Term Substitute at West Chester Area School District 4/2019-6/2019, Building Substitute with InSight 1/2019-4/2019           |
|     | Certification                | Instructional I, Grades PK-4, Special Education PK-8                                                                                                    |
|     |                              |                                                                                                                                                         |
| 5.  | Alicia Lyons                 |                                                                                                                                                         |
|     | Placement                    | .5 Video Production Teacher at Henderson HS, Professional Employee (Tenured), effective 9/27/19, Level 5, Step 4, \$28,400                              |
|     | Education                    | Bachelor of Science from Point Park University 2009-2013, Master of Science from California University of Pennsylvania 2015-2017                        |
|     | Experience                   | Communications/English Teacher at Belle Vernon Area School District 8/2014 – 6/2017                                                                     |
|     | Certification                | Instructional II, Communications 7-12, English 7-12                                                                                                     |

Recommendations

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|     |                    |                                                                                                                                                                                            |
|-----|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 6.  | Kelsey Morrow      |                                                                                                                                                                                            |
|     | Placement          | 1.0 Computer Science Teacher at Peirce MS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 7, Step 5, \$61,300                                                     |
|     | Education          | Bachelor of Science from Pennsylvania State University 2005-2009, Master of Education from Touro University, Nevada 2012-2014                                                              |
|     | Experience         | Computer Literacy Long Term Substitute at WCASD 3/2019 – 6/2019, Math Teacher at Odyssey Charter Schools, Nevada 2017-2018, Math Teacher at Clark County School District, Nevada 2009-2015 |
|     | Certification      | Instructional I, Mathematics                                                                                                                                                               |
| 7.  | Gabriella Numerato |                                                                                                                                                                                            |
|     | Placement          | 1.0 Grade 3 Teacher at Hillsdale ES, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 2, \$49,100                                                           |
|     | Education          | Bachelor of Science from West Chester University 2012-2017                                                                                                                                 |
|     | Experience         | Special Education Long Term Substitute at West Chester Area School District 8/2018 – 6/2019, Building Substitute with InSight 1/2018-6/2018                                                |
|     | Certification      | Instructional I, Elementary, Special Education                                                                                                                                             |
| 8.  | Okoteh Sackitey    |                                                                                                                                                                                            |
|     | Placement          | 1.0 Social Studies Teacher at .6 East HS/.4 Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 3, \$50,000                                         |
|     | Education          | Bachelor of Science from Indiana University of Pennsylvania 2010-2015                                                                                                                      |
|     | Experience         | Social Studies Long Term Substitute at Kennett Consolidated School District 1/2019 – 6/2019, Social Studies Teacher at Horry County Schools, SC 8/2016-6/2018                              |
|     | Certification      | Instructional I, Social Studies                                                                                                                                                            |
| 9.  | Carlie Senatore    |                                                                                                                                                                                            |
|     | Placement          | .6 Health/Physical Education Teacher at .4 Peirce MS/.2 Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 3, Step 1, \$28,800                             |
|     | Education          | Bachelor of Science from West Chester University 2011-2015                                                                                                                                 |
|     | Experience         | Substitute Teacher with The Substitute Teacher Service 10/18 – 1/19                                                                                                                        |
|     | Certification      | Instructional I, Health & Physical Education - Pending                                                                                                                                     |
| 10. | Elizabeth Shafman  |                                                                                                                                                                                            |
|     | Placement          | 1.0 Music Teacher at .4 Rustin HS/ .6 Peirce MS, Professional Employee (Tenured), effective 8/19/19, Level 5, Step 5, \$57,900                                                             |
|     | Education          | Bachelor of Music from West Chester University 2002-2006, Master of Music from Temple University 2009-2012                                                                                 |
|     | Experience         | MS Orchestra/General Music at Perkiomen Valley School District, 8/2008 – 6/2019                                                                                                            |
|     | Certification      | Instructional II, Music PK-12                                                                                                                                                              |
| 11. | Rosemarie Trainor  |                                                                                                                                                                                            |
|     | Placement          | 1.0 Special Education Teacher at Stetson MS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 5, Step 3, \$55,700, plus \$400 stipend                               |
|     | Education          | Bachelor of Arts from Neumann College 2011-2015, Master of Science from Neumann College 2015-2016                                                                                          |
|     | Experience         | Emotional Support Teacher at Paxon Hollow Middle School 3/2019 – current, Emotional Support Teacher at Chester Community Charter School 2016-2019, Long                                    |

Recommendations

Supplement to the Agenda –July 22, 2019 - p.3

|                                             |               |                                                                                                                                                                                                               |
|---------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                             |               | Term Substitute Teacher at Fisher Middle School, NJ 2015-2016, Per Diem Substitute at School Lane Charter School 2015-2016                                                                                    |
|                                             | Certification | Instructional I, Grades PK-4, Special Education PK-8                                                                                                                                                          |
| b. Professional Staff: Long Term Substitute |               |                                                                                                                                                                                                               |
| 1. Mairead Barrett                          |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 Spanish Teacher at Henderson HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Gordon’s leave of absence.                                       |
|                                             | Education     | Bachelor of Music from West Chester University 2014-2018, Bachelor of Arts from West Chester University 2014-2018                                                                                             |
|                                             | Experience    | Spanish Long Term Substitute at Owen J. Roberts School District 8/2018-6/2018                                                                                                                                 |
|                                             | Certification | Instructional I, Music PK-12, Spanish PK-12                                                                                                                                                                   |
| 2. Ellen McCallister                        |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 Grade 5 at Hillsdale ES, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Wheeler’s leave of absence.                                              |
|                                             | Education     | Bachelor of Arts from Alvernia College 2009-2013                                                                                                                                                              |
|                                             | Experience    | Building Substitute at Starkweather ES with InSight 2017-current, Grade 3 teacher at Spotsylvania County Public Schools, DE 2015-2017, Grade 2 Long Term Substitute at Red Clay Consolidated SD 2/2015-6/2015 |
|                                             | Certification | Instructional I, Elementary                                                                                                                                                                                   |
| 3. Anne Marie Winfield                      |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 Math Teacher at Rustin HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Walker’s leave of absence.                                             |
|                                             | Education     | Bachelor of Science from University of Scranton 1986-1990, Certification from Immaculata University 2016-2017                                                                                                 |
|                                             | Experience    | 1.0 Math Teacher Long Term Substitute at WCASD 8/2018-6/2019, Math Long Term Substitute at STS/Downingtown Area School District (Stem Academy) 2013-2017                                                      |
|                                             | Certification | Instructional I, Mathematics 7-12                                                                                                                                                                             |
| c. Administrative Staff: Contract - None    |               |                                                                                                                                                                                                               |
| d. Support Staff: Non Bargaining            |               |                                                                                                                                                                                                               |
| 1. Caitlin Cornell                          |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 RN (.8 Sts. Phillip & James/.2 St. Maximilian Kolbe), effective 8/20/19, \$24.07/hr.                                                                                                                      |
| 2. Robert Dando                             |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 RN in the MDS classroom at Starkweather ES, effective 8/21/19, \$24.07/hr.                                                                                                                                |
| e. Support Staff: Contract                  |               |                                                                                                                                                                                                               |
| 1. Samantha Cummings                        |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 Secretary to the Supervisor of Special Education at SEC, 7 hrs./day, 5 days/week, 260 days/year, effective TBD, Group 2, Step 2, \$15.51.                                                                 |
| 2. Danielle Deptula                         |               |                                                                                                                                                                                                               |
|                                             | Placement     | 1.0 Secretary to the Supervisor of Special Education at SEC, 7 hrs./day, 5 days/week, 260 days/year, effective TBD, Group 2, Step 1, \$15.12.                                                                 |

Recommendations  
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|                              |                 |                                                                                                                                         |
|------------------------------|-----------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| 3.                           | Ryan Kunkle     |                                                                                                                                         |
|                              | Placement       | 1.0 2 <sup>nd</sup> Shift Custodian at Stetson MS, 8 hrs./day, 5 days/week, 260 days/year, effective 6/26/16, Group 5, Step 1, \$17.90. |
| f. Support Staff: Substitute |                 |                                                                                                                                         |
| 1.                           | Enrique Clausen | Substitute Custodian, \$15/hr.                                                                                                          |
| g. Temporary Summer Staff    |                 |                                                                                                                                         |
| 1.                           | Shayna Abbott   | 1.0 Secondary Summer School Teacher, effective 6/24/2019                                                                                |

|      |                  |
|------|------------------|
| III. | Personnel Events |
| a.   | Status Change    |

|    | <u>Name</u>      | <u>Type</u>     | <u>From</u>                                               | <u>To</u>                                        | <u>Effective Date</u> | <u>Salary</u> |
|----|------------------|-----------------|-----------------------------------------------------------|--------------------------------------------------|-----------------------|---------------|
| 1. | William Gonzalez | Service Support | 1.0 Day Custodian at East HS                              | 1.0 Utility Custodian at East HS                 | 6/25/19               | \$23.26       |
| 2. | Buddie Hite      | Service Support | .5 Part-Time Custodian at Fugett MS                       | 1.0 2 <sup>nd</sup> Shift Custodian at Peirce MS | 6/26/19               | \$17.90       |
| 3. | Jacob Lance      | Service Support | 1.0 2 <sup>nd</sup> Shift Custodian at Rustin HS          | 1.0 Day Custodian at East High School            | 6/26/19               | \$19.49       |
| 4. | Chong Lee        | Administrative  | 1.0 Information Technology Manager                        | 1.0 Assistant Director of Technology             | 7/23/19               | \$132,922     |
| 5. | Sharon MacNamara | Support         | 1.0 Attendance Secretary at PMS                           | 1.0 Guidance Secretary at Henderson HS           | 7/8/19                | \$20.76       |
| 6. | Jennifer Neill   | Non-Bargaining  | 1.0 Communications Coordinator                            | 1.0 Manager of District Communications           | 7/23/19               | \$108,713     |
| 7. | Erin Stephen     | Professional    | .8 Special Ed. Teacher/.2 Science Teacher at Henderson HS | 1.0 Assistant Principal at Stetson MS            | 8/1/19                | \$106,487     |
| 8. | Theresa Weaver   | Support         | 1.0 Paraprofessional at Glen Acres ES                     | 1.0 Attendance Secretary at Glen Acres ES        | 8/1/19                | \$15.12       |

|    |                        |
|----|------------------------|
| b. | Transfer - Involuntary |
|----|------------------------|

|    | <u>Name</u>       | <u>Type</u>  | <u>From</u>                                                  | <u>To</u>                      | <u>Effective Date</u> |
|----|-------------------|--------------|--------------------------------------------------------------|--------------------------------|-----------------------|
| 1. | Kristen Gaudiello | Professional | .5 ELD Teacher at Fern Hill ES                               | .5 ELD Teacher at Penn Wood ES | 8/19/19               |
| 2. | Jessica Muldowney | Professional | .6 Math Teacher at Rustin HS/.4 Math Teacher at Henderson HS | 1.0 Math Teacher at Rustin HS  | 8/19/19               |



Recommendations  
 Supplement to the Agenda –July 22, 2019 - p.5

|    |                        |                 |                                                                        |                                                  |                       |
|----|------------------------|-----------------|------------------------------------------------------------------------|--------------------------------------------------|-----------------------|
| b. | Transfer - Involuntary |                 |                                                                        |                                                  |                       |
|    | <b>Name</b>            | <b>Type</b>     | <b>From</b>                                                            | <b>To</b>                                        | <b>Effective Date</b> |
| 3. | Andre Stephens         | Service Support | 1.0 3 <sup>rd</sup> Shift<br>Custodian at East<br>HS                   | 1.0 3 <sup>rd</sup> Shift<br>Custodian – Floater | 7/9/19                |
| 4. | Anne Twohig            | Professional    | .5 ELD Teacher at<br>Penn Wood ES/.5<br>ELD Teacher at<br>Fern Hill ES | 1.0 ELD Teacher at<br>Fern Hill ES               | 8/19/19               |

|     |                         |
|-----|-------------------------|
| IV. | Personnel Leave         |
| a.  | Sabbatical Leave - None |
| b.  | Unpaid Leave - None     |

|    |                                                                                                                                                                                                                                                                                              |
|----|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| V. | Additional Information                                                                                                                                                                                                                                                                       |
| 1. | Laura Fredd-Maxwell is approved for Sabbatical Leave for the 1 <sup>st</sup> semester of the 2019-2020 school year, not full year as previously reported.                                                                                                                                    |
| 2. | Stephanie Migias, RN, 2019-2020 hourly rate is \$26.32, and her merit is \$805.18.                                                                                                                                                                                                           |
| 3. | Terry Ann Spranger began her position on 6/24/19.                                                                                                                                                                                                                                            |
| 4. | Richard Thornton has an updated start date of 8/1/19.                                                                                                                                                                                                                                        |
| 5. | Responsibility Changes: <ul style="list-style-type: none"> <li>- Dr. Tammi Florio from 1.0 Director of Elementary Education to 1.0 Director of Teaching and Learning</li> <li>- Dr. Sara Missett from 1.0 Director of Secondary Education to 1.0 Director of Elementary Education</li> </ul> |

|     |                                    |                   |                 |               |             |                      |                       |                              |
|-----|------------------------------------|-------------------|-----------------|---------------|-------------|----------------------|-----------------------|------------------------------|
| VI. | Supplemental Contracts             |                   |                 |               |             |                      |                       |                              |
|     | <u>Last Name</u>                   | <u>First Name</u> | <u>Location</u> | <u>Season</u> | <u>Step</u> | <u>% of Contract</u> | <u>Total Contract</u> | <u>Position Title</u>        |
|     | <b>Additions:<br/>Fall '19-'20</b> |                   |                 |               |             |                      |                       |                              |
|     | Barron                             | Richard           | HHS             | Fall          | 1           | 100.00%              | \$4,620.00            | Asst. Marching Band Director |
|     | Byerly                             | Scott             | RHS             | Fall          | 6           | 100.00%              | \$4,060.00            | Fall Drama                   |
|     | Campbell                           | Maura             | RHS             | Fall          | 1           | 100.00%              | \$3,696.00            | Asst. Field Hockey Coach     |
|     | Carey                              | Regina            | HHS             | Fall          | 1           | 100.00%              | \$3,696.00            | Asst. Girls Tennis Coach     |
|     | Chafetz                            | Marc              | EHS             | Fall          | 4           | 100.00%              | \$1,104.00            | Fall Intramurals             |
|     | Evans                              | Sean              | PMS             | Fall          | 1           | 100.00%              | \$2,156.00            | Asst. Girls Soccer Coach     |
|     | Horan                              | Richard           | FMS             | Fall          | 2           | 100.00%              | \$2,835.00            | Asst. Football Coach         |
|     | Knott                              | Kaitlyn           | HHS             | Fall          | 1           | 100.00%              | \$924.00              | Fall Intramurals             |
|     | Lindsay                            | Charles           | EHS             | Fall          | 6           | 100.00%              | \$1,218.00            | Fall Intramurals             |
|     | Meyler                             | Gavin             | RHS             | Fall          | 1           | 100.00%              | \$3,696.00            | Asst. Boys Soccer Coach      |
|     | Smith                              | Thomas            | FMS             | Fall          | 2           | 100.00%              | \$2,835.00            | Asst. Football Coach         |
|     | Walsh                              | Amy               | RHS             | Fall          | 1           | 100.00%              | \$4,620.00            | Head Field Hockey Coach      |
|     | <b>Annual '19-'20</b>              |                   |                 |               |             |                      |                       |                              |
|     | Byrne                              | Janice            | EBE             | Annual        | 5           | 100.00%              | \$3,429.00            | Science Advocate             |
|     | Cook                               | Karen             | EBE             | Annual        | 7           | 100.00%              | \$3,017.00            | CCRC Facilitator             |
|     | Cook                               | Karen             | EBE             | Annual        | 3           | 50.00%               | \$2,268.00            | Head Teacher                 |
|     | Dunn                               | Diana             | EBE             | Annual        | 4           | 50.00%               | \$1,656.00            | Math Advocate                |

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| Last Name    | First Name  | Location | Season | Step | % of Contract | Total Contract | Position Title            |
|--------------|-------------|----------|--------|------|---------------|----------------|---------------------------|
| Kraynie      | Erin        | EBE      | Annual | 2    | 100.00%       | \$630.00       | School Chorus & Musical   |
| Mercurio     | Harry       | EBE      | Annual | 4    | 50.00%        | \$2,576.00     | Head Teacher              |
| Naughton     | Bette       | EBE      | Annual | 6    | 100.00%       | \$3,654.00     | Computer Coordinator      |
| Reilly       | Margaret    | EBE      | Annual | 1    | 50.00%        | \$1,386.00     | Math Advocate             |
| Seifert      | Mary Jo     | EBE      | Annual | 2    | 100.00%       | \$945.00       | Safety Patrol Coordinator |
| Twaddle      | William     | EBE      | Annual | 4    | 100.00%       | \$3,312.00     | Intramurals               |
|              |             |          |        |      |               |                |                           |
| Alexiadis    | Jennifer    | EGE      | Annual | 5    | 100.00%       | \$2,667.00     | CCRC Facilitator          |
| Atkinson     | Nicole      | EGE      | Annual | 6    | 100.00%       | \$812.00       | School Chorus & Musical   |
| Eleftherakis | Lisa        | EGE      | Annual | 3    | 100.00%       | \$2,916.00     | Science Advocate          |
| Kelly        | Denise      | EGE      | Annual | 5    | 100.00%       | \$5,334.00     | Head Teacher              |
| Pellak       | Megan       | EGE      | Annual | 4    | 100.00%       | \$1,104.00     | Safety Patrol Coordinator |
| Pellak       | Megan       | EGE      | Annual | 1    | 50.00%        | \$1,386.00     | Computer Coordinator      |
| Schmitt      | Alicia      | EGE      | Annual | 1    | 50.00%        | \$1,386.00     | Computer Coordinator      |
| Tykwinski    | Paulette    | EGE      | Annual | 6    | 100.00%       | \$3,654.00     | Math Advocate             |
| Virgilio     | Edward      | EGE      | Annual | 6    | 100.00%       | \$3,654.00     | Intramurals               |
|              |             |          |        |      |               |                |                           |
| Alder        | Karen       | EXE      | Annual | 4    | 100.00%       | \$2,576.00     | CCRC Facilitator          |
| Buckel       | Christina   | EXE      | Annual | 6    | 100.00%       | \$3,654.00     | Science Advocate          |
| Klingler     | James       | EXE      | Annual | 2    | 100.00%       | \$2,835.00     | Intramurals               |
| Klingler     | James       | EXE      | Annual | 5    | 100.00%       | \$762.00       | School Chorus & Musical   |
| Kulesza      | Ryan        | EXE      | Annual | 1    | 100.00%       | \$2,772.00     | Math Advocate             |
| Pezone       | Jessica     | EXE      | Annual | 4    | 100.00%       | \$1,104.00     | Safety Patrol Coordinator |
| Taylor       | Tammy       | EXE      | Annual | 6    | 100.00%       | \$3,654.00     | Computer Coordinator      |
| Turner       | Kerri       | EXE      | Annual | 6    | 100.00%       | \$5,684.00     | Head Teacher              |
|              |             |          |        |      |               |                |                           |
| Coulter      | Kathleen    | FHE      | Annual | 5    | 50.00%        | \$1,333.50     | CCRC Facilitator          |
| Dean         | Sharon      | FHE      | Annual | 3    | 100.00%       | \$972.00       | Safety Patrol Coordinator |
| Dzielawa     | Shawn       | FHE      | Annual | 1    | 50.00%        | \$1,386.00     | Computer Coordinator      |
| Galajda      | Amanda      | FHE      | Annual | 1    | 100.00%       | \$2,772.00     | Science Advocate          |
| Galajda      | Amanda      | FHE      | Annual | 1    | 50.00%        | \$1,386.00     | Computer Coordinator      |
| Gray         | Susan       | FHE      | Annual | 4    | 100.00%       | \$5,152.00     | Head Teacher              |
| Gruber       | Jenna       | FHE      | Annual | 4    | 100.00%       | \$736.00       | School Chorus & Musical   |
| Letrinko     | Christina   | FHE      | Annual | 1    | 50.00%        | \$1,386.00     | Math Advocate             |
| Peterson     | Amy         | FHE      | Annual | 1    | 50.00%        | \$1,386.00     | Math Advocate             |
| Tull         | Carlton     | FHE      | Annual | 1    | 100.00%       | \$2,772.00     | Intramurals               |
| Winfield     | Carrie      | FHE      | Annual | 5    | 50.00%        | \$1,333.50     | CCRC Facilitator          |
|              |             |          |        |      |               |                |                           |
| Krasley      | Kayla       | GAE      | Annual | 1    | 100.00%       | \$924.00       | Safety Patrol Coordinator |
| Krasley      | Kayla       | GAE      | Annual | 4    | 100.00%       | \$736.00       | School Chorus & Musical   |
| Ousey        | Christopher | GAE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Ousey        | Christopher | GAE      | Annual | 5    | 100.00%       | \$5,334.00     | Head Teacher              |
| Rogers       | Matthew     | GAE      | Annual | 6    | 100.00%       | \$3,654.00     | Computer Coordinator      |
| Root         | Kara        | GAE      | Annual | 5    | 100.00%       | \$2,667.00     | CCRC Facilitator          |
| Rude         | Cheryl      | GAE      | Annual | 4    | 100.00%       | \$3,312.00     | Math Advocate             |
| Virtue-Baer  | Jennifer    | GAE      | Annual | 6    | 100.00%       | \$3,654.00     | Science Advocate          |
| Yarosewick   | Michael     | GAE      | Annual | 7    | 100.00%       | \$3,879.00     | Intramurals               |
|              |             |          |        |      |               |                |                           |
| Cini         | Alanna      | HDE      | Annual | 1    | 100.00%       | \$924.00       | Safety Patrol Coordinator |
| DeWitt       | Kathy       | HDE      | Annual | 7    | 100.00%       | \$3,017.00     | CCRC Facilitator          |
| Giovan       | Harry       | HDE      | Annual | 6    | 100.00%       | \$812.00       | School Chorus & Musical   |
| Korb         | Ann Marie   | HDE      | Annual | 1    | 100.00%       | \$2,772.00     | Computer Coordinator      |
| Quinn        | Marilyn     | HDE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Rapoport     | Renee       | HDE      | Annual | 5    | 100.00%       | \$5,334.00     | Head Teacher              |
| Thomas       | Amy         | HDE      | Annual | 4    | 100.00%       | \$3,312.00     | Math Advocate             |
| Viggiano     | Matthew     | HDE      | Annual | 5    | 100.00%       | \$3,429.00     | Intramurals               |
| Viggiano     | Matthew     | HDE      | Annual | 1    | 100.00%       | \$2,772.00     | Science Advocate          |
|              |             |          |        |      |               |                |                           |
| Benfield     | Jason       | MCH      | Annual | 4    | 50.00%        | \$1,288.00     | CCRC Facilitator          |
| Benfield     | Jason       | MCH      | Annual | 4    | 50.00%        | \$2,576.00     | Head Teacher              |
| Cloutman     | Kathryn     | MCH      | Annual | 1    | 100.00%       | \$2,772.00     | Science Advocate          |

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| Last Name  | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title            |
|------------|------------|----------|--------|------|---------------|----------------|---------------------------|
| Duffy      | Ann        | MCH      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Grecco     | Kristin    | MCH      | Annual | 1    | 100.00%       | \$2,772.00     | Math Advocate             |
| Litzenberg | Mary       | MCH      | Annual | 6    | 100.00%       | \$1,218.00     | Safety Patrol Coordinator |
| Litzenberg | Mary       | MCH      | Annual | 6    | 100.00%       | \$812.00       | School Chorus & Musical   |
| McGeehin   | Rosemary   | MCH      | Annual | 2    | 50.00%        | \$1,102.50     | CCRC Facilitator          |
| McGeehin   | Rosemary   | MCH      | Annual | 4    | 50.00%        | \$2,576.00     | Head Teacher              |
| Monte      | Rebecca    | MCH      | Annual | 1    | 100.00%       | \$2,772.00     | Intramurals               |
| Sochacki   | Barbara    | MCH      | Annual | 2    | 100.00%       | \$2,835.00     | Computer Coordinator      |
|            |            |          |        |      |               |                |                           |
| Cermignano | Brian      | PWE      | Annual | 4    | 100.00%       | \$1,104.00     | Safety Patrol Coordinator |
| Davis      | Caroline   | PWE      | Annual | 4    | 100.00%       | \$3,312.00     | Science Advocate          |
| Greene     | Jennifer   | PWE      | Annual | 4    | 50.00%        | \$2,576.00     | Head Teacher              |
| Mangold    | Linda      | PWE      | Annual | 4    | 50.00%        | \$1,656.00     | Computer Coordinator      |
| Mangold    | Linda      | PWE      | Annual | 5    | 100.00%       | \$762.00       | School Chorus & Musical   |
| Ray        | Kristin    | PWE      | Annual | 5    | 50.00%        | \$2,667.00     | Head Teacher              |
| Zacharkiw  | Susan      | PWE      | Annual | 4    | 100.00%       | \$3,312.00     | Math Advocate             |
| Zang       | Samantha   | PWE      | Annual | 1    | 50.00%        | \$1,386.00     | Intramurals               |
| Zang       | Samantha   | PWE      | Annual | 1    | 50.00%        | \$1,386.00     | Computer Coordinator      |
| Zanikos    | Elaine     | PWE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
|            |            |          |        |      |               |                |                           |
| Ambrosino  | Antone     | SWE      | Annual | 5    | 100.00%       | \$3,429.00     | Science Advocate          |
| Amen       | Ines       | SWE      | Annual | 2    | 50.00%        | \$472.50       | Safety Patrol Coordinator |
| Buckley    | Alyssa     | SWE      | Annual | 2    | 100.00%       | \$2,205.00     | CCRC Facilitator          |
| Caroulis   | Christina  | SWE      | Annual | 4    | 100.00%       | \$3,312.00     | Computer Coordinator      |
| Comstock   | Michel     | SWE      | Annual | 1    | 50.00%        | \$462.00       | Safety Patrol Coordinator |
| Dailey     | Melissa    | SWE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Doran      | Amy        | SWE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Douglas    | Gina       | SWE      | Annual | 1    | 100.00%       | \$2,772.00     | Intramurals               |
| Faggiola   | Nicole     | SWE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Franz      | Jennifer   | SWE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Iaboni     | Patricia   | SWE      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                  |
| Morrison   | James      | SWE      | Annual | 6    | 100.00%       | \$812.00       | School Chorus & Musical   |
| Sommer     | Christine  | SWE      | Annual | 2    | 50.00%        | \$2,205.00     | Head Teacher              |
| Sommer     | Christine  | SWE      | Annual | 5    | 100.00%       | \$3,429.00     | Math Advocate             |
| Stoddard   | Lisa       | SWE      | Annual | 2    | 50.00%        | \$2,205.00     | Head Teacher              |
|            |            |          |        |      |               |                |                           |
| Blaker     | Margaret   | WTE      | Annual | 6    | 50.00%        | \$1,421.00     | CCRC Facilitator          |
| Blaker     | Margaret   | WTE      | Annual | 3    | 100.00%       | \$4,536.00     | Head Teacher              |
| Davis      | James      | WTE      | Annual | 7    | 100.00%       | \$3,879.00     | Intramurals               |
| DelloBuono | Kristyn    | WTE      | Annual | 1    | 50.00%        | \$1,386.00     | Computer Coordinator      |
| Donals     | Katherine  | WTE      | Annual | 2    | 100.00%       | \$630.00       | School Chorus & Musical   |
| Finegan    | Teresa     | WTE      | Annual | 6    | 50.00%        | \$1,827.00     | Computer Coordinator      |
| Melanson   | Ashley     | WTE      | Annual | 1    | 100.00%       | \$924.00       | Safety Patrol Coordinator |
| O'Donnell  | Kathryn    | WTE      | Annual | 2    | 50.00%        | \$1,102.50     | CCRC Facilitator          |
| Ottaviani  | Nathan     | WTE      | Annual | 2    | 50.00%        | \$1,417.50     | Math Advocate             |
| Rodriguez  | Rene       | WTE      | Annual | 6    | 100.00%       | \$3,654.00     | Science Advocate          |
| Wethey     | Suzanne    | WTE      | Annual | 1    | 50.00%        | \$1,386.00     | Math Advocate             |
|            |            |          |        |      |               |                |                           |
| Binkley    | William    | EXE/GAE  | Annual | 7    | 100.00%       | \$1,724.00     | School Orchestra          |
| Fuette     | Kenneth    | EXE/GAE  | Annual | 7    | 100.00%       | \$1,724.00     | School Band               |
|            |            |          |        |      |               |                |                           |
| Belczyk    | Mark       | EGE/HDE  | Annual | 7    | 100.00%       | \$1,724.00     | School Band               |
| Van Lenten | Lynn       | EGE/HDE  | Annual | 7    | 100.00%       | \$1,724.00     | School Orchestra          |
|            |            |          |        |      |               |                |                           |
| Belczyk    | Mary       | FHE/MCH  | Annual | 6    | 100.00%       | \$1,624.00     | School Orchestra          |
|            |            |          |        |      |               |                |                           |
| Elder      | Megan      | PWE/WTE  | Annual | 1    | 100.00%       | \$1,232.00     | School Band               |
| Sullivan   | Kinsey     | PWE/WTE  | Annual | 1    | 100.00%       | \$1,232.00     | School Orchestra          |
|            |            |          |        |      |               |                |                           |
| Cooper     | Donna      | EBE/SWE  | Annual | 6    | 100.00%       | \$1,624.00     | School Band               |
| Park       | Adriana    | EBE/SWE  | Annual | 6    | 100.00%       | \$1,624.00     | School Orchestra          |

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| Last Name    | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title                   |
|--------------|------------|----------|--------|------|---------------|----------------|----------------------------------|
| Abbott       | Shayna     | FMS      | Annual | 3    | 50.00%        | \$1,296.00     | Student Activities Advisor       |
| Abbott       | Shayna     | FMS      | Annual | 1    | 100.00%       | \$1,232.00     | 8th Grade Team Leader            |
| Bowen        | Malina     | FMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Bowen        | Malina     | FMS      | Annual | 6    | 50.00%        | \$1,624.00     | Student Activities Advisor       |
| Cassidy      | Michael    | FMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Conner       | Jeffrey    | FMS      | Annual | 3    | 100.00%       | \$2,268.00     | Yearbook Sponsor                 |
| Conner       | Jeffrey    | FMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Dannehower   | Robin      | FMS      | Annual | N/A  | 100.00%       | \$2,932.00     | Subject Chair: ELA               |
| Estrada      | Jennifer   | FMS      | Annual | N/A  | 100.00%       | \$2,676.00     | Subject Chair: Special Education |
| Hill         | Matthew    | FMS      | Annual | 4    | 100.00%       | \$2,576.00     | Drama Sponsor                    |
| Litwa        | Jaclyn     | FMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| McCauley     | William    | FMS      | Annual | N/A  | 100.00%       | \$2,524.32     | Subject Chair: Social Studies    |
| Miller       | Kelly      | FMS      | Annual | N/A  | 100.00%       | \$2,612.00     | Subject Chair: Math              |
| Morales      | Carol      | FMS      | Annual | 6    | 100.00%       | \$1,624.00     | 7th Grade Team Leader            |
| Murawski     | Sandy      | FMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Nefos        | Frank      | FMS      | Annual | 6    | 100.00%       | \$1,624.00     | 6th Grade Team Leader            |
| Nefos        | Frank      | FMS      | Annual | 6    | 100.00%       | \$406.00       | Newspaper Sponsor                |
| O'Neill      | Karen      | FMS      | Annual | N/A  | 100.00%       | \$2,845.00     | Detention Room Supervisor        |
| O'Neill      | Karen      | FMS      | Annual | N/A  | 100.00%       | \$2,499.00     | Subject Chair: Science           |
| Page         | Christine  | FMS      | Annual | 6    | 100.00%       | \$1,624.00     | 7th Grade Team Leader            |
| Peters       | Rebecca    | FMS      | Annual | 4    | 100.00%       | \$1,472.00     | 6th Grade Team Leader            |
| Prilutski    | Katherine  | FMS      | Annual | 4    | 100.00%       | \$2,576.00     | Drama Assistant                  |
| Saundurs     | Todd       | FMS      | Annual | 6    | 100.00%       | \$2,436.00     | Math Counts                      |
| Scolis       | Elizabeth  | FMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Subasic      | Kelly      | FMS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Subasic      | Kelly      | FMS      | Annual | 5    | 100.00%       | \$1,524.00     | 8th Grade Team Leader            |
| Swift        | Thomas     | FMS      | Annual | 6    | 100.00%       | \$14,616.00    | Athletic Manager                 |
| Trombley     | Joanne     | FMS      | Annual | 7    | 100.00%       | \$3,879.00     | Science Olympiad                 |
| Voois        | Judy       | FMS      | Annual | 6    | 100.00%       | \$1,218.00     | Jazz Band                        |
| Atkins, Jr   | John       | PMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Atkins, Jr   | John       | PMS      | Annual | N/A  | 100.00%       | \$2,676.00     | Subject Chair: Science           |
| Boyd         | Denise     | PMS      | Annual | 3    | 35.00%        | \$793.80       | Drama Sponsor                    |
| Chronister   | Diana      | PMS      | Annual | 3    | 50.00%        | \$1,134.00     | Yearbook Sponsor                 |
| Clouser      | Nicole     | PMS      | Annual | N/A  | 100.00%       | \$2,613.00     | Subject Chair: Social Studies    |
| Cosgrove     | Heather    | PMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Crilly       | Danielle   | PMS      | Annual | 6    | 100.00%       | \$1,624.00     | Team Leader - 6th Grade          |
| Curay-Cramer | Michelle   | PMS      | Annual | N/A  | 100.00%       | \$3,019.36     | Subject Chair: ELA               |
| de Zeeuw     | Kristen    | PMS      | Annual | N/A  | 100.00%       | \$2,670.00     | Subject Chair: Math              |
| Diffendall   | Cindy      | PMS      | Annual | 6    | 100.00%       | \$1,624.00     | Team Leader - 7th Grade          |
| Diffendall   | Cindy      | PMS      | Annual | N/A  | 100.00%       | \$2,845.00     | Detention Room Supervisor        |
| Dummeldinger | Matthew    | PMS      | Annual | 2    | 100.00%       | \$2,205.00     | Drama Assistant                  |
| Dummeldinger | Matthew    | PMS      | Annual | 2    | 100.00%       | \$1,890.00     | Math Counts                      |
| Ellis        | Danielle   | PMS      | Annual | 1    | 100.00%       | \$1,232.00     | Team Leader - 6th Grade          |
| Fosco        | Peter      | PMS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Haggerty     | Amberlee   | PMS      | Annual | 5    | 100.00%       | \$381.00       | Newspaper Sponsor                |
| Hoopes-Myers | Megan      | PMS      | Annual | 3    | 100.00%       | \$1,296.00     | Team Leader - 8th Grade          |
| Hoopes-Myers | Megan      | PMS      | Annual | 6    | 50.00%        | \$1,624.00     | Student Activities Advisor       |
| Hurley       | Melissa    | PMS      | Annual | 1    | 65.00%        | \$1,401.40     | Drama Sponsor                    |
| Jenkins      | Stephen    | PMS      | Annual | 6    | 100.00%       | \$1,624.00     | Team Leader - 8th Grade          |
| Jenkins      | Stephen    | PMS      | Annual | 3    | 50.00%        | \$1,134.00     | Yearbook Sponsor                 |
| Kimberling   | Doug       | PMS      | Annual | 7    | 100.00%       | \$3,879.00     | Science Olympiad                 |
| Liebsch      | Kevin      | PMS      | Annual | 5    | 100.00%       | \$1,524.00     | Team Leader - 6th Grade          |
| Madiro       | Carla      | PMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Martin       | Rickey     | PMS      | Annual | 4    | 100.00%       | \$1,472.00     | Team Leader - 7th Grade          |
| Rathman      | Ashley     | PMS      | Annual | 1    | 100.00%       | \$1,232.00     | Team Leader - 7th Grade          |

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| Last Name          | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title                   |
|--------------------|------------|----------|--------|------|---------------|----------------|----------------------------------|
| Shollenberger      | Kyle       | PMS      | Annual | 6    | 100.00%       | \$1,218.00     | Jazz Band                        |
| Virgilio           | Sam        | PMS      | Annual | 6    | 100.00%       | \$14,616.00    | Athletic Manager                 |
| Weaver             | Tara       | PMS      | Annual | 5    | 50.00%        | \$1,524.00     | Student Activities Advisor       |
| Whittingham        | Kelly      | PMS      | Annual | N/A  | 100.00%       | \$2,612.00     | Subject Chair: Special Education |
| Becker             | Robert     | SMS      | Annual | 5    | 100.00%       | \$3,429.00     | Science Olympiad                 |
| Braid              | Susan      | SMS      | Annual | 5    | 100.00%       | \$1,524.00     | 7th Grade Team Leader            |
| Busz               | Gerald     | SMS      | Annual | 1    | 100.00%       | \$1,232.00     | 6th Grade Team Leader            |
| Busz               | Gerald     | SMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Cavuto             | Jeanne     | SMS      | Annual | 5    | 100.00%       | \$2,286.00     | Math Counts                      |
| Chavarria          | Courtney   | SMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Claffey            | Cynthia    | SMS      | Annual | 5    | 100.00%       | \$381.00       | Newspaper Sponsor                |
| Corcoran           | William    | SMS      | Annual | 6    | 100.00%       | \$14,616.00    | Athletic Manager                 |
| Costin             | Tina       | SMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| DAntonio           | Jennifer   | SMS      | Annual | 1    | 100.00%       | \$2,156.00     | Drama Assistant                  |
| Decker             | Rosemary   | SMS      | Annual | N/A  | 100.00%       | \$2,497.80     | Subject Chair: Social Studies    |
| Garzarella         | Joanne     | SMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Gomez              | Tracy      | SMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Holladay           | Colleen    | SMS      | Annual | 6    | 100.00%       | \$3,248.00     | Student Activities Advisor       |
| Laverty            | Jill       | SMS      | Annual | 2    | 100.00%       | \$1,260.00     | 8th Grade Team Leader            |
| Kelley             | Donald     | SMS      | Annual | 7    | 100.00%       | \$1,293.00     | Jazz Band                        |
| Loescher-Velazquez | David      | SMS      | Annual | 5    | 100.00%       | \$1,524.00     | 6th Grade Team Leader            |
| Loescher-Velazquez | David      | SMS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Logan              | Andrew     | SMS      | Annual | 5    | 100.00%       | \$1,524.00     | 7th Grade Team Leader            |
| Mandarino          | Therese    | SMS      | Annual | N/A  | 100.00%       | \$2,451.00     | Subject Chair: Math              |
| Peck               | Jamie      | SMS      | Annual | N/A  | 100.00%       | \$2,497.80     | Subject Chair: Science           |
| Smith              | Jennifer   | SMS      | Annual | 3    | 100.00%       | \$2,268.00     | Drama Sponsor                    |
| Smith              | Patricia   | SMS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Smith              | Patricia   | SMS      | Annual | N/A  | 100.00%       | \$2,845.00     | Detention Room Supervisor        |
| Smith              | Patricia   | SMS      | Annual | N/A  | 100.00%       | \$2,484.00     | Subject Chair: Special Education |
| White              | Andrew     | SMS      | Annual | N/A  | 100.00%       | \$2,511.06     | Subject Chair: ELA               |
| Wolensky           | Jason      | SMS      | Annual | 2    | 100.00%       | \$1,260.00     | 8th Grade Team Leader            |
| Bayley             | Jennifer   | EHS      | Annual | N/A  | 100.00%       | \$3,727.00     | Subject Chair: Math              |
| Bennett            | Laura      | EHS      | Annual | N/A  | 100.00%       | \$3,676.00     | Subject Chair: Special Education |
| Brien Lauter       | Heather    | EHS      | Annual | N/A  | 33.30%        | \$947.39       | Detention Room Supervisor        |
| Brien Lauter       | Heather    | EHS      | Annual | 2    | 50.00%        | \$1,260.00     | Junior Class Advisor             |
| Carr               | Kimberly   | EHS      | Annual | 5    | 50.00%        | \$1,714.50     | Student Council Advisor          |
| Carr               | Kimberly   | EHS      | Annual | N/A  | 100.00%       | \$3,807.20     | Subject Chair: ELA               |
| Costin             | Doug       | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Densmore           | Thomas     | EHS      | Annual | 4    | 50.00%        | \$1,656.00     | Science Competition              |
| Farrell            | Daniel     | EHS      | Annual | 2    | 100.00%       | \$2,205.00     | Debate Sponsor                   |
| Farrell            | Daniel     | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Flynn              | Erin       | EHS      | Annual | 2    | 50.00%        | \$1,260.00     | Junior Class Advisor             |
| Gallo              | John       | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Henderson          | Ruth       | EHS      | Annual | 4    | 50.00%        | \$1,656.00     | Science Competition              |
| Hirst              | Jean       | EHS      | Annual | 2    | 50.00%        | \$3,307.50     | Yearbook Sponsor                 |
| Jones              | Brent      | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| King               | Robert     | EHS      | Annual | N/A  | 100.00%       | \$3,868.00     | Subject Chair: Science           |
| Lill               | Carol      | EHS      | Annual | 5    | 100.00%       | \$3,429.00     | DECA Advisor                     |
| Lindros            | Brian      | EHS      | Annual | N/A  | 100.00%       | \$3,280.00     | Subject Chair: Guidance          |
| Lindsay            | Charles    | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Lorback            | Todd       | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| McLain             | Becky      | EHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Moreno-Davis       | Erica      | EHS      | Annual | 7    | 50.00%        | \$1,939.50     | Student Council Advisor          |
| Moreno-Davis       | Erica      | EHS      | Annual | N/A  | 100.00%       | \$3,676.00     | Subject Chair: World Language    |
| Niedziejko         | Joseph     | EHS      | Annual | 6    | 100.00%       | \$4,872.00     | Newspaper Sponsor                |

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| Last Name       | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title                   |
|-----------------|------------|----------|--------|------|---------------|----------------|----------------------------------|
| Niedziejko      | Joseph     | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Owens           | Dean       | EHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Owens           | Dean       | EHS      | Annual | N/A  | 100.00%       | \$3,640.00     | Subject Chair: Social Studies    |
| Parry           | Ann        | EHS      | Annual | 1    | 50.00%        | \$924.00       | Sophomore Class Advisor          |
| Patterson       | Katherine  | EHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Pribish         | Jessica    | EHS      | Annual | N/A  | 33.30%        | \$947.39       | Detention Room Supervisor        |
| Pribish         | Jessica    | EHS      | Annual | 3    | 50.00%        | \$1,782.00     | Senior Class Advisor             |
| Rightmyer       | Jennifer   | EHS      | Annual | N/A  | 33.30%        | \$947.39       | Detention Room Supervisor        |
| Rightmyer       | Jennifer   | EHS      | Annual | 3    | 50.00%        | \$1,782.00     | Senior Class Advisor             |
| Salcido         | Brian      | EHS      | Annual | 2    | 50.00%        | \$3,307.50     | Yearbook Sponsor                 |
| Scelsa          | Meredith   | EHS      | Annual | N/A  | 100.00%       | \$3,497.80     | Subject Chair: Health & PE       |
| Schlamb         | Nathan     | EHS      | Annual | 3    | 100.00%       | \$3,564.00     | Academic Team Advisor            |
| Setlock         | S. Yvonne  | EHS      | Annual | N/A  | 100.00%       | \$1,500.00     | AP Coordinator                   |
| Solomon         | Elizabeth  | EHS      | Annual | 4    | 100.00%       | \$2,944.00     | Literary Magazine                |
| Solomon         | Elizabeth  | EHS      | Annual | 4    | 100.00%       | \$3,680.00     | Spring Drama                     |
| Veith           | Gina       | EHS      | Annual | 1    | 100.00%       | \$4,004.00     | Musical Co-Director: Drama       |
| Werner          | Kendra     | EHS      | Annual | 7    | 100.00%       | \$5,603.00     | Musical Co-Director: Music       |
| Zadrozny        | Arthur     | EHS      | Annual | 5    | 100.00%       | \$2,667.00     | National Honor Society           |
| Zimmerman       | Courtney   | EHS      | Annual | 1    | 50.00%        | \$924.00       | Sophomore Class Advisor          |
| Zimmerman       | Courtney   | EHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Abbott          | Heidi      | HHS      | Annual | 4    | 100.00%       | \$3,312.00     | Science Competition              |
| Anderson        | William    | HHS      | Annual | 3    | 50.00%        | \$1,620.00     | Spring Drama                     |
| Boosz           | Janet      | HHS      | Annual | N/A  | 100.00%       | \$3,740.00     | Subject Chair: World Language    |
| Bott            | Jeffrey    | HHS      | Annual | N/A  | 50.00%        | \$1,774.00     | Subject Chair: Health & PE       |
| Boyd            | Denise     | HHS      | Annual | 5    | 50.00%        | \$2,476.50     | Musical Co Director: Music       |
| Boyer           | Kathleen   | HHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Boyer           | Kathleen   | HHS      | Annual | 4    | 50.00%        | \$1,472.00     | Junior Class Advisor             |
| Clay            | Charles    | HHS      | Annual | N/A  | 100.00%       | \$3,740.00     | Subject Chair: English           |
| Corr            | Maureen    | HHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Corr            | Maureen    | HHS      | Annual | N/A  | 100.00%       | \$3,676.00     | Subject Chair: Special Education |
| Crisafulli      | Meghan     | HHS      | Annual | 1    | 100.00%       | \$2,156.00     | Debate Sponsor                   |
| Donley          | Dean       | HHS      | Annual | N/A  | 50.00%        | \$1,774.00     | Subject Chair: Health & PE       |
| Dorsey          | Shanelle   | HHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
| Finch           | James      | HHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Gamble          | Morgan     | HHS      | Annual | N/A  | 100.00%       | \$3,356.00     | Subject Chair: Guidance          |
| Hartman         | Nicole     | HHS      | Annual | 2    | 50.00%        | \$2,047.50     | Musical Co Director: Music       |
| Heintz          | Jonathan   | HHS      | Annual | 3    | 100.00%       | \$2,268.00     | National Honor Society           |
| Hohwald         | Joan       | HHS      | Annual | N/A  | 100.00%       | \$4,019.36     | Subject Chair: Math              |
| Kelly           | Kevin      | HHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Kernaghan       | Stephen    | HHS      | Annual | N/A  | 100.00%       | \$3,784.00     | Subject Chair: Social Studies    |
| Knott           | Kaitlyn    | HHS      | Annual | 1    | 50.00%        | \$924.00       | Sophomore Class Advisor          |
| Kozak           | Bruce      | HHS      | Annual | N/A  | 100.00%       | \$2,845.00     | Detention Room Supervisor        |
| Kozak           | Bruce      | HHS      | Annual | 6    | 100.00%       | \$2,842.00     | Academic Team Assistant          |
| Kreamer         | Jonathan   | HHS      | Annual | 3    | 100.00%       | \$4,212.00     | Musical Co Director: Drama       |
| Lammey          | Dan        | HHS      | Annual | 7    | 50.00%        | \$2,155.00     | Spring Drama                     |
| Lunardi         | John       | HHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Malizia         | Grace      | HHS      | Annual | 3    | 50.00%        | \$1,782.00     | Senior Class Advisor             |
| McClintock      | Whitney    | HHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| McClintock      | Whitney    | HHS      | Annual | 4    | 50.00%        | \$1,472.00     | Junior Class Advisor             |
| McCormick       | Lauren     | HHS      | Annual | 1    | 50.00%        | \$924.00       | Sophomore Class Advisor          |
| Murphy          | Connor     | HHS      | Annual | 1    | 50.00%        | \$924.00       | Freshman Class Advisor           |
| O'Connor        | Stuart     | HHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Orlando         | Kevin      | HHS      | Annual | N/A  | 100.00%       | \$4,028.20     | Subject Chair: Science           |
| Pierce          | Edward     | HHS      | Annual | 5    | 50.00%        | \$1,524.00     | Literary Magazine                |
| Rowe Wlodarczyk | Kelly      | HHS      | Annual | 2    | 100.00%       | \$2,835.00     | Student Council/Senate Advisor   |
| Singer          | Rebecca    | HHS      | Annual | 3    | 50.00%        | \$1,782.00     | Senior Class Advisor             |

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| Last Name    | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title                   |
|--------------|------------|----------|--------|------|---------------|----------------|----------------------------------|
| Snider       | Nicole     | HHS      | Annual | 4    | 100.00%       | \$7,728.00     | Yearbook Sponsor                 |
| Sobieck      | Stephen    | HHS      | Annual | 6    | 100.00%       | \$4,466.00     | Academic Team Advisor            |
| Sok          | Peter      | HHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Teague       | Kathleen   | HHS      | Annual | N/A  | 100.00%       | \$1,500.00     | AP Coordinator                   |
| Umile        | Marc       | HHS      | Annual | 1    | 100.00%       | \$3,696.00     | Newspaper Sponsor                |
| Umile        | Marc       | HHS      | Annual | 5    | 50.00%        | \$1,524.00     | Literary Magazine                |
| Webber       | Melissa    | HHS      | Annual | 6    | 100.00%       | \$3,654.00     | DECA Advisor                     |
| Wilson       | Charles    | HHS      | Annual | 1    | 50.00%        | \$924.00       | Freshman Class Advisor           |
|              |            |          |        |      |               |                |                                  |
| Alvanitakis  | John       | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
|              |            |          |        |      |               |                | Student Council/Senate Advisor   |
| Arndt        | Michael    | RHS      | Annual | 4    | 50.00%        | \$1,656.00     |                                  |
| Arscott      | Joseph     | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Bannister    | Jennifer   | RHS      | Annual | 3    | 50.00%        | \$3,402.00     | Yearbook Sponsor                 |
|              |            |          |        |      |               |                | Subject Chair: Special Education |
| Bickel       | Katherine  | RHS      | Annual | N/A  | 100.00%       | \$3,556.00     |                                  |
| Blankenhagen | John       | RHS      | Annual | 1    | 100.00%       | \$2,156.00     | Academic Team Assistant          |
| Bodak-Gyovai | Jennifer   | RHS      | Annual | 5    | 50.00%        | \$4,000.50     | Yearbook Sponsor                 |
| Boyle        | Caitlin    | RHS      | Annual | N/A  | 25.00%        | \$375.00       | AP Coordinator                   |
| Breslin      | John       | RHS      | Annual | 3    | 50.00%        | \$1,134.00     | National Honor Society           |
| Byerly       | Scott      | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Byerly       | Scott      | RHS      | Annual | 6    | 100.00%       | \$4,060.00     | Spring Drama                     |
| Byerly       | Scott      | RHS      | Annual | 7    | 90.00%        | \$5,042.70     | Musical Co Director: Drama       |
| Chessock     | Amy        | RHS      | Annual | 4    | 100.00%       | \$4,048.00     | Academic Team Advisor            |
| Chessock     | Amy        | RHS      | Annual | N/A  | 100.00%       | \$110/week     | Saturday School                  |
|              |            |          |        |      |               |                | Subject Chair: Social Studies    |
| Chessock     | Amy        | RHS      | Annual | N/A  | 50.00%        | \$1,974.32     | Studies                          |
| Clark        | David      | RHS      | Annual | 4    | 50.00%        | \$1,288.00     | National Honor Society           |
| Crowe        | Bobbie     | RHS      | Annual | N/A  | 100.00%       | \$3,365.20     | Subject Chair: Guidance          |
| Diehl        | Kevin      | RHS      | Annual | 1    | 100.00%       | \$3,696.00     | Newspaper Sponsor                |
| D'Urbano     | Robert     | RHS      | Annual | N/A  | 50.00%        | \$1,774.00     | Subject Chair: Health & PE       |
| Ellis        | Ann        | RHS      | Annual | 5    | 50.00%        | \$2,476.50     | Musical Co Director: Music       |
| Fitzgerald   | Nora       | RHS      | Annual | 2    | 10.00%        | \$409.50       | Musical Co Director: Drama       |
| Frechette    | Jacob      | RHS      | Annual | 5    | 50.00%        | \$1,333.50     | Debate Sponsor                   |
| Graham       | Marya      | RHS      | Annual | 3    | 50.00%        | \$1,782.00     | Senior Class Advisor             |
|              |            |          |        |      |               |                | Subject Chair: Social Studies    |
| Haid         | William    | RHS      | Annual | N/A  | 50.00%        | \$1,974.32     | Studies                          |
| Hammond      | Marissa    | RHS      | Annual | N/A  | 50.00%        | \$1,774.00     | Subject Chair: Health & PE       |
| Harrison     | Ted        | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Hoesch       | Thomas     | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Hutchinson   | Glen       | RHS      | Annual | N/A  | 100.00%       | \$2,845.00     | Detention Room Supervisor        |
| Kline        | Rebecca    | RHS      | Annual | 1    | 50.00%        | \$924.00       | Sophomore Class Advisor          |
| McCarter     | Christine  | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| McCarter     | Christine  | RHS      | Annual | 5    | 100.00%       | \$3,429.00     | DECA Advisor                     |
| McVeigh      | Elizabeth  | RHS      | Annual | 3    | 50.00%        | \$972.00       | Sophomore Class Advisor          |
| Menzel       | Laura      | RHS      | Annual | N/A  | 100.00%       | \$3,996.00     | Subject Chair: Science           |
| Mohring      | Michael    | RHS      | Annual | N/A  | 100.00%       | \$34.59/hr     | Bus Duty                         |
| Shoremount   | Michael    | RHS      | Annual | 5    | 50.00%        | \$2,476.50     | Musical Co Director: Music       |
| Suarez       | Jaime      | RHS      | Annual | 5    | 75.00%        | \$2,571.75     | Science Olympiad                 |
| Sweeley      | Diane      | RHS      | Annual | N/A  | 100.00%       | \$3,727.00     | Subject Chair: Math              |
|              |            |          |        |      |               |                | Subject Chair: World Language    |
| Taglang      | Matt       | RHS      | Annual | N/A  | 100.00%       | \$3,804.00     |                                  |
| Turley       | Abigail    | RHS      | Annual | 6    | 100.00%       | \$3,248.00     | Literary Magazine                |
| Turley       | Abigail    | RHS      | Annual | N/A  | 100.00%       | \$3,829.30     | Subject Chair: ELA               |
| Vecchiolli   | Christina  | RHS      | Annual | 3    | 50.00%        | \$1,782.00     | Senior Class Advisor             |
| Whitton      | Tanna      | RHS      | Annual | 2    | 25.00%        | \$708.75       | Science Olympiad                 |
| Whitton      | Tanna      | RHS      | Annual | N/A  | 75.00%        | \$1,125.00     | AP Coordinator                   |
| Winfield     | Mark       | RHS      | Annual | 4    | 50.00%        | \$1,288.00     | Debate Sponsor                   |
|              |            |          |        |      |               |                | Student Council/Senate Advisor   |
| Winfield     | Mark       | RHS      | Annual | 5    | 50.00%        | \$1,714.50     |                                  |

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| Last Name           | First Name | Location | Season | Step | % of Contract | Total Contract | Position Title                   |
|---------------------|------------|----------|--------|------|---------------|----------------|----------------------------------|
| Belczyk             | Mary       | District | Annual | 6    | 50.00%        | \$1,827.00     | District Honors Strings - Elem   |
| Celfo               | Timothy    | District | Annual | 4    | 50.00%        | \$1,656.00     | District Senior Strings          |
| Celfo               | Timothy    | District | Annual | 4    | 50.00%        | \$1,656.00     | District Honors Strings - Middle |
| Donals              | Katherine  | District | Annual | 1    | 50.00%        | \$1,386.00     | District Honors Chorus - Elem    |
| Elder               | Megan      | District | Annual | 1    | 100.00%       | \$2,772.00     | District Honors Band - Elem      |
| Grello              | Melissa    | District | Annual | 5    | 33.00%        | \$1,131.57     | District Honors Chorus - Middle  |
| Hill                | Matthew    | District | Annual | 5    | 33.00%        | \$1,131.57     | District Honors Chorus - Middle  |
| Kelley              | Donald     | District | Annual | 7    | 33.00%        | \$1,280.07     | District Honors Band - Middle    |
| Kelly               | Katrina    | District | Annual | 5    | 50.00%        | \$1,714.50     | District Senior Strings          |
| Kelly               | Katrina    | District | Annual | 5    | 50.00%        | \$1,714.50     | District Honors Strings - Middle |
| Kreamer             | Jonathan   | District | Annual | 5    | 33.00%        | \$1,131.57     | District Honors Chorus - Middle  |
| Litzenberg          | Mary       | District | Annual | 2    | 50.00%        | \$1,417.50     | District Honors Chorus - Elem    |
| Park                | Adriana    | District | Annual | 7    | 50.00%        | \$1,939.50     | District Honors Strings - Elem   |
| Shollenberger       | Kyle       | District | Annual | 5    | 33.00%        | \$1,131.57     | District Honors Band - Middle    |
| Voois               | Judy       | District | Annual | 6    | 33.00%        | \$1,205.82     | District Honors Band - Middle    |
|                     |            |          |        |      |               |                |                                  |
| Anskis              | Lindsay    | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Barkley             | Asha       | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Bastings            | Pamela     | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Daniels             | Mary       | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Gallagher           | Jennifer   | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Puente Lassen       | Ana Maria  | District | Annual | N/A  | 100.00%       | 34.59/hr       | Translator Services              |
| Salazar             | Christina  | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Simmons             | Suzanne    | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
| Singer              | Rebecca    | District | Annual | N/A  | 100.00%       | \$34.59/hr     | Translator Services              |
|                     |            |          |        |      |               |                |                                  |
| Belczyk             | Mark       | District | Annual | 7    | 100.00%       | \$3,448.00     | Webmaster: Elementary            |
| Dorsey              | Shanelle   | District | Annual | 1    | 100.00%       | \$2,464.00     | Webmaster: High School           |
| Patton              | Keith      | District | Annual | 6    | 100.00%       | \$3,248.00     | Webmaster: Middle School         |
| Peck                | James      | District | Annual | 1    | 100.00%       | \$2,464.00     | Webmaster: Elementary            |
|                     |            |          |        |      |               |                |                                  |
| <b>Removals:</b>    |            |          |        |      |               |                |                                  |
| Adams               | Stefan     | HHS      | Fall   | 2    | 100.0%        | \$7,245.00     | Head Football Coach              |
| Butler              | Treci      | PMS      | Fall   | 1    | 100.0%        | \$2,156.00     | Asst. Volleyball Coach           |
| Keller              | Justin     | HHS      | Fall   | 3    | 100.0%        | \$5,508.00     | Asst. Football Coach             |
|                     |            |          |        |      |               |                |                                  |
| <b>Adjustments:</b> |            |          |        |      |               |                |                                  |
| None                |            |          |        |      |               |                |                                  |



Recommendations

Supplement to the Agenda –ADDENDUM – 2019.07.22 p.1

I. Removals from Payroll

- a. Resignations - None
- b. Retirements - None

II. Additions to Payroll

a. Professional Staff: Contract

|    |                    |                                                                                                                                                                                                                               |
|----|--------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Emily Armstrong    |                                                                                                                                                                                                                               |
|    | Placement          | 1.0 French Teacher at .8 Peirce MS/.2 East HS, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000                                                                                    |
|    | Education          | Bachelor of Arts from West Chester University 2013-2019                                                                                                                                                                       |
|    | Experience         | None                                                                                                                                                                                                                          |
|    | Certification      | Instructional I, English 7-12, French PK-12                                                                                                                                                                                   |
|    |                    |                                                                                                                                                                                                                               |
| 2. | Stephanie Bolgunas |                                                                                                                                                                                                                               |
|    | Placement          | 1.0 Special Education Teacher at Rustin HS, Temporary Professional Employee (Non-Tenured), effective TBD, Level 5, Step 5, \$57,900 + \$400 Stipend                                                                           |
|    | Education          | Bachelor of Science from West Chester University 2007-2011, Master of Science from Cabrini College 2013-2015                                                                                                                  |
|    | Experience         | Emotional Support Teacher at Downingtown Area School District 2017-current, Emotional Support Teacher at Upper Darby School District 2012-2017, Learning Support Teacher at Chester Community Charter School 10/2011 – 6/2012 |
|    | Certification      | Instructional II, Special Education, Mid-Level English                                                                                                                                                                        |

b. Professional Staff: Long Term Substitute

|    |                   |                                                                                                                                                                                              |
|----|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Jacquelyn Roberts |                                                                                                                                                                                              |
|    | Placement         | 1.0 Special Education Teacher at Westtown Thornbury ES, Temporary Professional Employee (Non-Tenured), effective 8/19/19, Level 1, Step 1, \$46,000. During Ms. Gilliano’s leave of absence. |
|    | Education         | Bachelor of Science from West Chester University 2011-2015                                                                                                                                   |
|    | Experience        | Special Education Teacher at Wall Township Public School District, NJ 11/2016 – current, Grade 3 Long Term Substitute at Wall Township Public School District, NJ 9/2016 – 11/2016           |
|    | Certification     | Instructional I, Special Education PK-8, Grades PK-4                                                                                                                                         |

c. Administrative Staff: Contract - None

d. Support Staff: Contract - None

e. Support Staff: Substitute - None

III. Personnel Events

a. Status Change

|    | <u>Name</u>        | <u>Type</u>     | <u>From</u>                                           | <u>To</u>                                        | <u>Effective Date</u> | <u>Salary</u> |
|----|--------------------|-----------------|-------------------------------------------------------|--------------------------------------------------|-----------------------|---------------|
| 1. | Jermaine Patterson | Service Support | 1.0 2 <sup>nd</sup> Shift Custodian at East Goshen ES | 1.0 1 <sup>st</sup> Shift Custodian at Rustin HS | 7/17/19               | \$23.10/hr    |

Recommendations

Supplement to the Agenda –ADDENDUM – 2019.07.22 p.2

|    | <b><u>Name</u></b> | <b><u>Type</u></b> | <b><u>From</u></b>                    | <b><u>To</u></b>                       | <b><u>Effective Date</u></b> | <b><u>Salary</u></b> |
|----|--------------------|--------------------|---------------------------------------|----------------------------------------|------------------------------|----------------------|
| 2. | Alicia Schiele     | Professional       | .8 Math<br>Teacher at<br>Henderson HS | 1.0 Math<br>Teacher at<br>Henderson HS | 8/19/19                      | \$99,900             |

b. Transfer - None

IV. Personnel Leave

a. Sabbatical Leave - None

b. Unpaid Leave - None

V. Additional Information

- Karen Weaver, 1.0 FCS Teacher, allocation is .4 Peirce MS/.4 Fugett MS/.2 East HS

VI. Supplemental Contracts - None

**WEST CHESTER AREA SCHOOL DISTRICT  
SCHOOL BOARD MEETING**

Monday, July 22, 2019

7:00 PM

Spellman Education Center

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**CONSENT AGENDA**

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I recommend the Board approve the following consent agenda items:

VII. School Board Reports

**Committee Reports**

Education

1. Approval of the following Study/Excursion trip(s):
  - Henderson HS Cheerleading – Greeley, PA – Thurs-Sun 8/15-8/18/19
2. Approval to Terminate the following Account(s):
  - East HS Class of 2019
  - Henderson HS Class of 2019
  - Rustin HS Class of 2019
  - Rustin HS Interact
3. Approval of revision to the 2019-20 Board Approved School Calendar - High School Open House Date from September 19, 2019 to September 25, 2019
4. Approval of Revised Board Policy 150 – Title 1 Comparability, Second Reading
5. Approval of Revised Board Policy 906.1 – Complaints Federal Programs, Second Reading

Pupil Services

1. Approval of Revised Board Policy 246, Student Wellness, Second Reading
2. Approval of Three (3) Special Education Settlement Agreements
3. Approval of Berks Deaf and Hard of Hearing Interpreting and Cart Services
4. Approval of Sandra Bradley's Translator Contract
5. Approval of the following Annual Para-Professional, Nurse and Physicians Contracts:
  - ACS Consultants, Inc.
  - Bayada Home Health Care, Inc.
  - Chadds Ford Alternacare Inc. dba CritiCare
  - Delta-T Group, Inc.
  - Educational Based Services, Inc.
  - Pennhurst Group, LLC dba Epic Developmental Services
  - General Healthcare Resources, LLC dba GHR Education
  - Integrity Workforce Solutions, LLC
  - US Medical Staffing, Inc.
  - Dr. Kalkiewicz
  - Dr. Montgomery

Personnel

Property & Finance

**Other Reports**

Other Business

1. Approval of School Board Treasurer's Report and Statement of Disbursements Summary Schedule for the Period of June 1, 2019 to June 30, 2019

~~~~~

Discussion: \_\_\_\_\_

Action:            Motion: \_\_\_\_\_

Vote:            Yes: \_\_\_\_\_ No: \_\_\_\_\_

**Background**

These action items are either routine or high consensus items and may not require discussion by the Board. If any Board member wishes to discuss any action item, the Board President will move it from the consent agenda to its appropriate place on the regular agenda.

Responsible Staff: Dr. Scanlon



July 22, 2019

**Action Items**

**Approval of the following Study/Excursion Trip(s)**

*Approval is requested of the following Study/Excursion Trip(s):*

- Henderson HS Cheerleading – Greeley, PA – Thurs-Sun 8/15-8/18/19

*I so move.*

**Approval to Terminate the following Activity Account(s)**

*Approval is requested to terminate the following Activity Account(s):*

- East HS Class of 2019
- Henderson HS Class of 2019
- Rustin HS Class of 2019
- Rustin HS Interact

*I so move.*

**Approval of revision to the 2019-20 Board Approved School Calendar - High School Open House Date from September 19, 2019 to September 25, 2019**

*Approval is requested of a revision to the 2019-20 Board Approved School Calendar - High School Open House Date from September 19, 2019 to September 25, 2019*

*I so move.*

**Approval of Revised Board Policy 150 – Title 1 Comparability, Second Reading**

*Approval is requested of Revised Board Policy 150 – Title 1 Comparability, Second Reading*

*I so move.*

**Approval of Revised Board Policy 906.1 – Complaints Federal Programs, Second Reading**

*Approval is requested of Revised Board Policy 906.1 – Complaints Federal Programs, Second Reading*

*I so move.*

# WEST CHESTER AREA SCHOOL DISTRICT

No. 121AG1

APPROVED: August 1, 2015  
REVISED: December 14, 2017

## 121AG1 Application for Approval of Study, Excursion, and Extracurricular Trips and Approval of Bus Transportation

<input checked="" type="checkbox"/> <b>Proposal</b> <input checked="" type="checkbox"/> <b>New Trip Request</b> <input type="checkbox"/> <b>Trip Revision Request</b> <input type="checkbox"/> <b>Trip Cancellation Request</b>																						
School: <u>Henderson</u>	Grade/Subject/Club: <u>Cheerleading</u>																					
Teacher(s) in Charge: <u>Lisa Ramos, Head Cheerleading Coach</u>																						
Destination: <u>Pine Forest Cheer Camp- Greeley, PA</u>																						
Trip Day(s)/Date(s): <u>Thursday, August 15-Sunday, August 18</u> Competition <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No ~ Overnight Trip: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> In State <input type="checkbox"/> Out of State <input type="checkbox"/> Out of Country    Name Tour Company: _____																						
Special Instructions (rain date, etc.): _____																						
How is it related to curriculum: <u>Preparation for 2019 cheerleading season</u>																						
Objectives of the proposed trip: <u>training and team building</u>																						
Number of Pupils: <u>18</u>	Total Passengers: <u>20</u> Per Pupil Cost: <u>280.00</u>																					
Adult Chaperone to Student Ratio: <u>1 / 9</u>	% of Eligible Students Going: _____																					
Names of Teacher/Staff Chaperones: <u>Lisa Ramos, Alyssa Cella</u>																						
~ Other Adult Chaperones: _____																						
Nurses required on this trip: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No    (refer to 121AG6)																						
<b>Estimated Cost</b>																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Staff</th> <th># Days</th> <th>Cost/Day</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Substitute(s) Needed:</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">159.31</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> <tr> <td>Agency Nurses Needed:</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">_____</td> </tr> </tbody> </table>		# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project	Substitute(s) Needed:	0	0	159.31	0.00	_____	_____	Agency Nurses Needed:	0	0	0.00	0.00	_____	_____
	# Staff	# Days	Cost/Day	Total Cost	%	Budget Code/Account/Project																
Substitute(s) Needed:	0	0	159.31	0.00	_____	_____																
Agency Nurses Needed:	0	0	0.00	0.00	_____	_____																
Name of Staff Member Driving Students: _____																						
Mileage/Tolls: (if applicable) _____																						
Hotel/Food/Airfare: (if applicable) _____																						
Registration/Entrance Fee: (if applicable) _____																						
Other Costs: _____																						
<input type="checkbox"/> Walking <input type="checkbox"/> Parent Provided Transportation <input type="checkbox"/> Public Transportation <input checked="" type="checkbox"/> Bus <input type="checkbox"/> Van/Car Rental <input type="checkbox"/> Coach																						
	<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th># Vehicles</th> <th># Days</th> <th>Cost/Vehicle</th> <th>Total Cost</th> <th>%</th> <th>Budget Code/Account/Project</th> </tr> </thead> <tbody> <tr> <td>Buses/Rentals/Coaches</td> <td style="text-align: center;">1</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">1,586.00</td> <td style="text-align: center;">0.00</td> <td style="text-align: center;">_____</td> <td style="text-align: center;">Paid by Boosters</td> </tr> </tbody> </table>		# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project	Buses/Rentals/Coaches	1	_____	1,586.00	0.00	_____	Paid by Boosters							
	# Vehicles	# Days	Cost/Vehicle	Total Cost	%	Budget Code/Account/Project																
Buses/Rentals/Coaches	1	_____	1,586.00	0.00	_____	Paid by Boosters																
~ Rental Company/Carrier: <u>Krapf Bus Company</u>																						
Students Leaving From: <u>Henderson 8/15/19</u>	at <u>7:00</u> <input checked="" type="checkbox"/> am <input type="checkbox"/> pm																					
Students Returning To: <u>Henderson 8/18/19</u>	at <u>17:00</u> <input type="checkbox"/> am <input checked="" type="checkbox"/> pm																					
~ Request Drop off/Pick up (only if using Krapf): <input type="checkbox"/> Yes <input type="checkbox"/> No    Drop at: _____ at _____ am pm																						
Pick up at: _____ at _____ am pm																						
What are the planned activities to assist students who require financial assistance: Fundraising _____																						
Additional Information (bus w/lift, star seat, ski boxes, special instructions) <u>Bus Booked Directly by Athletic Office.</u>																						
Total Cost of Trip: \$ <u>6,626.00</u> Pupil Cost: <u>\$5040.00</u> Other Funded: <u>\$1,586.00</u> Total Cost to the District: \$ <u>-0-</u>																						
Requested By: <u>Lisa Ramos</u>	Signature: <u>Lisa Ramos</u> Date: <u>7-2-19</u>																					
<b>Approval</b>																						
Principal	Approved: <u>[Signature]</u> Date: <u>7-2-19</u>																					
Supervisor	Approved: <u>[Signature]</u> Date: <u>7-2-19</u>																					
Director of: <input type="checkbox"/> Elementary <input type="checkbox"/> Secondary <input type="checkbox"/> Pupil Services	Approved: <u>[Signature]</u> Date: <u>7-12-19</u>																					
Transportation:	Date: _____																					
Schedule Dates: _____	Contractor: _____																					
Krapf Costs: _____	Additional Costs: _____																					
Spellman Office Only:    Overnight Trip will appear on the <u>July 2019</u> Board Consent Agenda.																						



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 6/25/19

Check appropriate box:

Student Activity Account (Fund 50)

Building: East High School

Trust Account (Fund 51)

Account Number: 50-000-222 014-222

Name of Account: Class of 2019

Ending Account Balance: \$7536.68

Disposition of Remaining Funds: \$1000 to class of 2020, \$1000 to class of 2021, \$1000 to class of 2022, remainder (\$4536.68) to student assistance fund.

Aona Ramsay  
Student Officer's Signature

Sara Ramsay  
Student Officer's Name Printed

Beth Brennan  
Faculty Advisor's Signature

Beth Brennan  
Faculty Advisor's Name Printed

[Signature]  
Principal's Signature

Jana M Mussett  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date





WEST CHESTER AREA SCHOOL DISTRICT  
DEPLETION OF SENIOR CLASS FUNDS

Submit 3 copies to the Director of Secondary Education with  
Application to Terminate Account for submission to the Board.

Date: 6/25/19

We, the Class of 2019 (year) choose option # [please check your choice below],  
and want the remaining funds in the class treasury depleted in the following manner  
upon graduation. This form will be used as the documentation on file at the building  
noting the class purchase.

✓ 1.\* The remaining money to be used to purchase a class gift or to make  
a donation. We, the Class of 2019 (year) want the following  
to be purchased/donated:

- snack shack fridge \$ 2798.69
  - 2 snack shack fans 173.42
  - snack shack speaker 89.41
- # 3086.52
- OR

         2. With the remaining money, the Principal and/or their committee  
will purchase a gift of their choosing or make an appropriate donation.

Ara Ramsay  
Class Officer's Signature

Sara Ramsay  
Class Officer's Name Printed

Beth Brennan  
Faculty Advisor's Signature

Beth Brennan  
Faculty Advisor's Name Printed

[Signature]  
Principal's Signature

Ara M. Mussett  
Signature of Director of Secondary Education

\*This method is preferred.





WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 6/7/19

Check appropriate box:

Student Activity Account (Fund 50)

Building: Henderson

Trust Account (Fund 51)

Account Number: \_\_\_\_\_

Name of Account: Class of 2019

Ending Account Balance: 1,814.21

Disposition of Remaining Funds: Donate to HHS for recycling  
can initiative.

Jordin Hernandez  
Student Officer's Signature

Adam Fernandes  
Student Officer's Name Printed

Morgan Gamble  
Faculty Advisor's Signature

Morgan Gamble  
Faculty Advisor's Name Printed

[Signature]  
Principal's Signature

[Signature]  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date



WEST CHESTER AREA SCHOOLDISTRICT  
DEPLETION OF SENIOR CLASS FUNDS

Submit 3 copies to the Director of Secondary Education with  
Application to Terminate Account for submission to the Board.

Date: 6/7/15

We, the Class of 2019 (year) choose option # [please check your choice below],  
and want the remaining funds in the class treasury depleted in the following manner  
upon graduation. This form will be used as the documentation on file at the building  
noting the class purchase.

- 1.\* The remaining money to be used to purchase a class gift or to make  
a donation. We, the Class of 2019 (year) want the following  
to be purchased/donated:

Money to purchase recycling  
Cans for the building

OR

2. With the remaining money, the Principal and/or their committee  
will purchase a gift of their choosing or make an appropriate donation.

Adam Fernandez

Class Officer's Signature

Adam Fernandez

Class Officer's Name Printed

Morgan Gamble

Faculty Advisor's Signature

Morgan Gamble

Faculty Advisor's Name Printed

[Signature]

Principal's Signature

[Signature]

Signature of Director of Secondary Education

\*This method is preferred.



WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Date: 6/5/19

Check appropriate box:

Student Activity Account (Fund 50)

Building: Bayard Rustin High School

Trust Account (Fund 51)

Account Number: 50-000-223-014-223

Name of Account: Class of 2019

Ending Account Balance: 1494.16

Disposition of Remaining Funds: 400.00 to Class of 2020.

Remaining 1094.16 to Dr. Marano

Maddie Brown

Student Officer's Signature

Maddie Brown

Student Officer's Name Printed

Brittany Yabor

Faculty Advisor's Signature

Brittany Yabor

Faculty Advisor's Name Printed

Dr. Michael Marano

Principal's Signature

Jane M. Small

Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_  
Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date



WEST CHESTER AREA SCHOOL DISTRICT  
DEPLETION OF SENIOR CLASS FUNDS

Submit 3 copies to the Director of Secondary Education with  
Application to Terminate Account for submission to the Board.

Date: 6/5/19

Bayard Rustin High School

We, the Class of 2019 (year) choose option # [please check your choice below],  
and want the remaining funds in the class treasury depleted in the following manner  
upon graduation. This form will be used as the documentation on file at the building  
noting the class purchase.

400.00 1.\* The remaining money to be used to purchase a class gift or to make  
a donation. We, the Class of 2019 (year) want the following  
to be purchased/donated:

400.00 to class of 2020  
\_\_\_\_\_  
\_\_\_\_\_

OR

1094.16 2. With the remaining money, the Principal and/or their committee  
will purchase a gift of their choosing or make an appropriate donation.

Jordan McGonigle  
Class Officer's Signature

Jordan McGonigle  
Class Officer's Name Printed

Brittany Yabor  
Faculty Advisor's Signature

Brittany Yabor  
Faculty Advisor's Name Printed

Dr. Michael Marano  
Principal's Signature

Aura M. Mussett  
Signature of Director of Secondary Education

\*This method is preferred.





WEST CHESTER AREA SCHOOL DISTRICT  
APPLICATION TO TERMINATE ACCOUNT

Submit 3 copies to the Director of Secondary Education for submission to the Board.

Check appropriate box:

Date: 4-Jun-19

Student Activity Account (Fund 50)

Building: Bayard Rustin High School

Trust Account (Fund 51)

Account Number: 50-000-223-020-223

Name of Account: Interact

Ending Account Balance: \_\_\_\_\_ \$745.78

Disposition of Remaining Funds: To be transferred to Rustin's Student Assistance Fund

Greta McDonald  
Student Officer's Signature

Greta McDonald  
Student Officer's Name Printed

[Signature]  
Faculty Advisor's Signature

\_\_\_\_\_  
Faculty Advisor's Name Printed

Dr. Michael Marano  
Principal's Signature

[Signature]  
Signature of Director of Secondary Education

BOARD OF EDUCATION ACTION

This request was  APPROVED

DISAPPROVED

by the Board of Education at their meeting held on : \_\_\_\_\_

Meeting Date

Reason for disapproval or qualifications of approval, if applicable, were as follows:

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Board Secretary's Signature

\_\_\_\_\_  
Date



# WEST CHESTER AREA SCHOOL DISTRICT

## 2019-2020 SCHOOL DISTRICT CALENDAR

Approved  
11-26-2018

August 2019

S	M	T	W	R	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Days: Student 4/ Teacher 8

September 2019

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Days: Student 19/ Teacher 19

October 2019

S	M	T	W	R	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Days: Student 21/ Teacher 22

November 2019

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days: Student 17/ Teacher 19

December 2019

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 15/ Teacher 15

January 2020

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Days: Student 21/ Teacher 21

February 2020

S	M	T	W	R	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

Days: Student 19/ Teacher 19

March 2020

S	M	T	W	R	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Days: Student 22/ Teacher 22

April 2020

S	M	T	W	R	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Days: Student 18/ Teacher 19

May 2020

S	M	T	W	R	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days: Student 20/ Teacher 20

June 2020

S	M	T	W	R	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Days: Student 10/ Teacher 11

- Teacher Inservice, schools closed
- Half-Day, PM Teacher Inservice
- Schools Closed
- First Day of School
- Last Day of School
- End of secondary Marking Period
- End of Elementary Trimesters
- Parent Conferences-See details below

### Elem Sneak-A-Peek & Open House Dates

- \*\*8/21 Kindergarten Open House
- 8/22 Elementary Sneak-A-Peek
- \*\*8/27 Grades 1-2 Open House
- \*\*8/28 Grades 3-5 Open House
- 9/4 Grade 6 Open House- all middle schools
- 9/5 Grades 7-8 Open House- all middle schools
- 9/25 Grades 9-12 Open House- all high schools
- \*\* Check your school's website for date and time

### Marking Period and Trimester Dates

- 11/1 End of 1st Marking Period
- 11/25 End of 1st Trimester
- 1/22 End of 2nd Marking Period
- 1/23 Beginning of 2nd Semester
- 3/5 End of 2nd Trimester
- 3/26 End of 3rd Marking Period

### State Testing Dates

- 10/16 PSATs
- 12/2-12/13 Keystone Test Window Wave 1
- 1/6-1/17 Keystone Test Window Wave 2
- 4/20-4/24 PSSA Testing ELA
- 4/27-5/01 PSSA Testing Math & PSSA Testing Science
- 5/4-5/8 PSSA Make-Up Window

### Graduation Dates

- 6/3 Graduation at Henderson High School
- 6/4 Graduation at East High School
- 6/5 Graduation at Rustin High School

- 8/12-8/16 New Teacher Induction
- 8/19-8/22 Teacher In-service
- 8/21 Kindergarten Open House
- 8/26 First day of school for students
- 8/30 Schools closed
- 9/2 Schools and District Office closed
- 9/30 Schools closed
- 10/9 Schools closed
- 10/28 Teacher In-service - no school for students
- 11/5 Teacher In-service- no school for students
- 11/25 Half day for elementary students; Full day for middle & high school students
- 11/26 Half day for elementary & middle school students; Full day for high school students
- 11/27 No school for students
- 11/28, 11/29 Schools and District Office closed
- 12/23-1/1 Schools Closed; 12/24 & 12/25 District Office closed
- 1/1 Schools and District Office closed
- 1/17 Teacher In-service PM; half day for students
- 1/20 Schools and District Office closed
- 2/17 Schools and District Office closed
- 3/11-3/12 Half day for elementary school students; Full day for middle & high school students
- 3/13 No school for elementary students; full day for middle & high school students
- 3/25 Teacher In-service PM; half day for students
- 4/9-4/13 Schools closed; 4/10 District office closed
- 4/28 Teacher In-service - no school for students
- 5/25 Schools and District Office Closed
- 6/10 Half day for students grades K-12
- 6/11 Half day for students grades K-12
- 6/12 Last student day; half day for all students; high school students make-ups only
- 6/15 Teacher last day - In-service

There are 4 days built in at the end of the school year. If there are no school closures, the last day will be June 8. If there are more than 4, April 9 and 13 will become school days.





Book	Policy Manual
Section	100 Programs
Title	Title I - Comparability of Services
Code	150
Status	Second Reading
Adopted	January 22, 2018
Last Reviewed	January 22, 2018

### **Purpose**

The equivalent distribution of district resources is one method that the district shall use to ensure all students receive a quality education. This policy demonstrates the district's commitment to ensure that no discrimination occurs in the distribution of resources funded by state and local sources, regardless of the receipt of federal funds.

### **Authority**

The Board directs that each district school receiving Title I funds must use state and local funds to provide services that, taken as a whole, are at least comparable to services in those schools in the district that do not receive Title I funds. [\[1\]](#)

If all schools in the district receive Title I funds, the Board directs that state and local funds shall be used to provide services that, taken as a whole, are substantially comparable in each school. [\[1\]](#)

The Board acknowledges that comparability may be measured on a grade-span by grade-span basis or a school-by-school basis.

### **Definition**

For purposes of this policy, **grade span** is defined as similar two-grade span difference or less. For example, a grade span of K-2 or K-4, not a grade span of K-2 to K-5.

### **Delegation of Responsibility**

If the district has more than one (1) building per grade span, the Superintendent or his/her designee shall complete a Detailed School Data Sheet.

Regardless of buildings per grade span, the Superintendent or his/her designee shall annually complete a Comparability Assurance Form to provide written assurance of equivalence among schools, including the provision of curriculum materials; instructional supplies; and teachers, administrators and other staff.

### **Guidelines**

#### **Method of Determination**

**For purposes of determining Title I comparability, the district shall use a current year student to staff ratio calculation or a previous year per-pupil expenditure determination, whichever is more favorable to the district.**

#### **Allowable Exclusions**

For the purposes of determining comparability, the district may exclude:[\[1\]](#)

1. State and local funds expended for language instruction education programs.[\[2\]](#)
2. Excess costs associated with providing services to students with disabilities.[\[3\]](#)[\[4\]](#)[\[5\]](#)
3. ~~Unexpected~~ **Unpredictable** changes in enrollment or personnel assignments occurring after the beginning of the school year.
4. Other expenditures from supplemental state or local funds consistent with the intent of Title I.

### **Complaints**

Complaints by individuals and organizations regarding implementation of equivalence between schools shall be processed in accordance with Board policy.[\[6\]](#)

- Legal
1. [20 U.S.C. 6321](#)
  2. Pol. 138
  3. Pol. 103.1
  4. Pol. 113
  5. Pol. 114
  6. Pol. 906





Book	Policy Manual
Section	900 Community
Title	Complaints – ESEA/Other Federal Programs
Code	906.1
Status	Second Reading
Adopted	August 1, 2015
Last Reviewed	July 27, 2015

### **Purpose**

The Elementary and Secondary Education Act (ESEA) legislation, ~~previously referred to as the No Child Left Behind Act of 2001 (NCLB)~~, **as amended by the Every Student Succeeds Act (ESSA)**, requires local educational agencies (LEAs) to adopt written procedures for receiving and resolving any complaint alleging violations of the law in the administration of programs. In accordance with this legislative requirement, the district has adopted the following procedures. [\[1\]](#)

### **Guidelines**

A person or group with a complaint shall ~~provide the principal of the building where the ESEA or other federal program is implemented with~~ **file** a written, signed statement indicating the nature of the complaint **with the District's administration office.** It must include:

1. **Contact information for the complainant.**
2. ~~1.~~ A statement that the school or district has violated a requirement of federal statute or regulations which apply to programs under the ESEA.
3. ~~2.~~ The facts on which the statement is based.
4. ~~3.~~ **Supporting documentation, such as** information on any discussions, meetings, or correspondence regarding the complaint.

**The district's administration office shall forward the complaint to the district administrator responsible for administering the federal program that is the subject of the complaint and notify the Superintendent that a complaint has been made.**

**The district administrator responsible for the federal program shall conduct an investigation of the complaint. When the investigation is completed, the district administrator shall prepare a written report with a recommendation for resolving the complaint. The written report shall be submitted to the Superintendent who shall determine whether further investigation is required and/or the district's final response.**

~~The building principal will investigate the complaint and take corrective action, if needed, based on the results of the investigation. The building principal~~ **Superintendent or his/her designee** will notify the person or group issuing the complaint **complainant** of the actions/resolutions undertaken based on the investigation of the complaint.

The district administrator responsible for the federal program shall ensure that the resolution of the complaint is implemented.

The time period between receipt of the complaint and resolution of the complaint shall not exceed sixty (60) calendar days, unless circumstances require additional time.

~~If the person or group issuing the complaint is/are not satisfied with the resolution, the person or group may schedule a meeting with the appropriate administrator. The building principal will provide the appropriate administrator with a report with the results of the investigation.~~

~~Additional meetings will take place as needed through the district's chain of command up to the Board until a resolution of a complaint is completed:~~

- ~~1. First Level — Teacher.~~
- ~~2. Second Level — Principal.~~
- ~~3. Third Level — Appropriate Central Office Administrator.~~
- ~~4. Fourth Level — Superintendent.~~
- ~~5. Fifth Level — Board.~~

The complainant(s) shall be informed of the right to appeal the district or Board resolution of the complaint to the then applicable PDE **Pennsylvania Department of Education** address. ~~The~~ current address is as follows:

Division of Federal Programs  
PA Department of Education  
333 Market Street  
Harrisburg, PA 17126-0333

Legal

[1. 20 U.S.C. 7844](#)

WEST CHESTER AREA SCHOOL DISTRICT  
Pupil Services Committee  
July 22, 2019

ACTION ITEMS

**Approval of Revised Board Policy 246, Student Wellness, Second Reading**

Approval is requested of Revised Board Policy 246, Student Wellness Second Reading

*I so move.*

**Approval of Three (3) Special Education Settlement Agreements**

Approval is requested of Three (3) Special Education Settlement Agreements

*I so move.*

**Approval of Berks Deaf and Hard of Hearing Interpreting and Cart Services**

Approval is requested of the Berks Deaf and Hard of Hearing Interpreting and Cart Services

*I so move.*

**Approval of Sandra Bradley's Translator Contract**

Approval is requested of Sandra Bradley's Translator Contract

*I so move.*

**Approval of the following Annual Para-Professional, Nurse and Physicians Contracts**

Approval is requested of the following Annual Para-Professional, Nurse and Physicians Contracts:

- ACS Consultants, Inc.
- Bayada Home Health Care, Inc.
- Chadds Ford Alternacare Inc. dba CritiCare
- Delta-T Group, Inc.
- Educational Based Services, Inc.
- Pennhurst Group, LLC dba Epic Developmental Services
- General Healthcare Resources, LLC dba GHR Education
- Integrity Workforce Solutions, LLC
- US Medical Staffing, Inc.
- Dr. Kalkiewicz
- Dr. Montgomery

*I so move.*

Pupil Services Meeting Minutes  
June 10, 2019  
Pupil Services Committee Meeting

Attended:

**Attending Committee Members:** Joyce Chester, Sue Tiernan, Randell Spackman

**Other Board Members:** Karen Herrmann, Kate Shaw, Chris McCune

**Administration:** Tammi Florio, Robert Sokolowski, Sara Missett, Michael Wagman, Jim Scanlon

**Ms. Chester opened the meeting at 6:38 pm.**

Items listed on the Pupil Services Committee Regular Agenda of May 13, 2019:

1. May 13, 2019 Pupil Services Committee Minutes
2. Policy 246 Student Wellness Revision First Reading Approval
3. Fern Hill Elementary Spanish line update

A. Actions and Outcomes:

B. Items to be placed on upcoming Board Agenda:

1. Approval of May 13, 2019 Pupil Services Committee Minutes vote: 3-0
2. Approval of Policy 246 Student Wellness Revision First Reading vote:3-0

C. Items to be placed on the Consent Agenda:

1. Approval of Policy 246 Student Wellness Revision First Reading

D. Items to be discussed at a later date:

None

The meeting ended at 7:10 pm.

Next Meeting: Monday, August 12, 2019 – 6:30 pm



Book	Policy Manual
Section	200 Pupils
Title	Student Wellness
Code	246
Status	Second Reading
Adopted	August 1, 2015
Last Revised	June 26, 2017

### **Purpose**

The West Chester Area School District is committed to providing school environments that promote and protect children's health, well-being, and ability to learn by supporting healthy eating and physical activity. Therefore, it shall be the policy of the district that:

1. The district will engage students, parents/guardians, teachers, food service professionals, health professionals, and other interested community members in developing, implementing, monitoring, and reviewing district-wide nutrition and physical activity practices which impact students, families, and staff.
2. All students in grades K-12 will have opportunities, support, and encouragement to be physically active on a regular basis.
3. All students will have access, at reasonable cost, to foods and beverages that meet the established nutrition guidelines.
4. Administrative regulations will reflect an incremental implementation of federal, state and professional recommendations regarding nutrition and physical activity.

### **Authority**

The Board adopts the Student Wellness Policy based on the recommendations of the appointed district Wellness Advisory Council and in accordance with federal and state laws.[\[1\]](#)[\[2\]](#)[\[11\]](#)

### **Delegation of Responsibility**

The Superintendent or designee, in coordination with the district Wellness Advisory Council and each building principal, shall be responsible to monitor district schools, programs, and curriculum to ensure compliance with this policy, related policies, and established guidelines or administrative regulations.[\[2\]](#)[\[11\]](#)

Each building principal or designee shall annually report to the Superintendent or designee regarding compliance in his/her school.[\[11\]](#)

The Superintendent or designee shall annually report to the Board on the district's compliance with law and policies related to student wellness.

The Superintendent or designee and the established Wellness Committee shall conduct an assessment at least once every three (3) years on the contents and implementation of this policy as part of the continuous improvement process to strengthen the policy and ensure implementation. This triennial assessment shall be made available to the public. This assessment shall include the extent to which the school district is in

compliance with law and policies relating to school wellness. The extent to which this policy compares to model wellness policies and the progress made by the district in attaining the goals of this policy.[2][11]

The district shall annually inform and update the public, including parents/guardians, students, and others in the community, about the contents and implementation of this policy.[2][11]

## **Guidelines**

### District Wellness Advisory Council and School Wellness Committees

The district Wellness Advisory Council will develop Board policy, monitor implementation and evaluate effectiveness of district wellness practices. The Council will make recommendations for revision of the policy and established administrative regulations as needed, and will provide resources and support to school wellness committees. The district Wellness Advisory Council will be comprised of representatives of all stakeholder groups including:[2]

1. Parents/Guardians.
2. Students.
3. Physical Education Teachers.
4. General Public members.
5. Health care professionals.
6. District food service representative.
7. Central office and building level administrators.
8. Board members – member of the Pupil Services Committee.

The district shall be required to permit physical education teachers and school health professionals to participate on the district Wellness Advisory Council.[2]

Each individual school will have a Wellness Committee using evidence-based strategies and techniques to establish goals and monitor, and, as necessary, revise school-wide nutrition and physical activity practices.

Each school Wellness Committee will include: parents/guardians, students, teachers, a representative of the school food service, a school administrator, and the school nurse.

The Wellness Committee also will serve as resources to school sites for implementing building health and wellness practices.

### Communication With Parents/Guardians

District schools will support parents'/guardians' efforts to provide healthy diets and daily physical activities for their children by providing information and educational opportunities for parents/guardians.

Schools will encourage parents/guardians to pack healthy lunches and snacks and to refrain from including beverages and food that do not meet the established nutrition standards and guidelines.

### Physical Education Goals

Quality physical education instruction that promotes lifelong physical activity and provides instruction in the skills and knowledge necessary for lifelong participation shall be provided. A sequential physical education program that is consistent with State Board of Education curriculum regulations and Health, Safety, and Physical Education academic standards shall be developed and implemented. All students shall be required to take physical education. Physicians will be asked to provide recommendations for alternate physical activities when excusing students from regular physical education. **We will provide more opportunities for personalized physical activity goals in smaller group settings.**[3][4][5]

### Nutrition Education and Promotion Goals

The district aims to teach, encourage, and support healthy eating by students. Each school will provide nutrition education and engage in nutrition promotion that:

1. Is offered at each grade level as part of a sequential, comprehensive, standards-based program designed to provide students with the knowledge and skills necessary to promote and protect their health.
2. Emphasizes caloric balance between food intake and energy expenditure (physical activity/exercise).
3. Includes materials and resources for teachers and other staff, utilizing available community resources when available.
4. District staff will cooperate with agencies and community organizations to provide opportunities for appropriate student projects related to nutrition.
5. **At the building level, nutrition and wellness activities will take place. The PTO may be involved in supporting the activities.**
6. **Nutrition lesson plans to teach behavior focused skills which may include menu planning, reading nutrition labels and media awareness.**

Nutrition education will be provided within the sequential, comprehensive health education program in accordance with curriculum regulations and the academic standards for Health, Safety, and Physical Education, and Family and Consumer Sciences.[4][5][6]

#### Physical Activity at School Goals

District schools shall strive to provide opportunities for physical activity and/or movement during the school day for all students. That time will include physical activity outside the school environment such as: outdoor play at home, sports, and activities within school including recess and physical activity during lunch, intramurals, clubs, and interscholastic activities. **We will not withhold physical activity as a punishment.**

#### Other School Based Wellness Activities Goals

Drinking water shall be available and accessible to students, without restriction and at no cost to the student, at all meal periods, and throughout the school day. **The district will support efforts of parents to provide a healthy diet and daily exercise for children by communicating relevant information through various methods.**[7][8]

#### Nutrition Standards/Guidelines Goals

Foods made available by the district in district schools during the school day shall be offered to students with consideration for promoting student health and reducing childhood obesity.

Foods provided through the National School Lunch or School Breakfast Programs shall comply with established federal nutrition standards.[7][8][9][10]

#### **Increase the healthy food options at after school events and lessen the amount of food waste with National School Lunches.**

#### Beverage Standards for Both Food Service and Individually Sold Drinks for High School Only.

- Portion Size - No limit on water, twenty (20) fluid ounce maximum size.
- Not Allowed: Soda.

#### Food Standards for High School

- Will have no more than thirty-five percent (35%) of its calories from fat (excluding nuts, seeds, nut butters and cheeses).
- Will have less than ten percent (10%) of calories from saturated fats and trans fats.

Of the first three (3) listed ingredients, no more than two (2) should be added sugars (excludes those naturally occurring in fruits and dairy products).

### Competitive Foods

Competitive foods available for sale shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School). These standards shall apply in all locations and through all services where foods and beverages are sold to students, which may include, but are not limited to: a la carte options in cafeterias, vending machines, school stores, snack carts and fundraisers.

**Competitive foods** are defined as foods and beverages offered or sold to students on school campus during the school day, which are not part of the reimbursable school breakfast or lunch.

For purposes of this policy, **school campus** means any area of property under the jurisdiction of the school that students may access during the school day. [\[11\]](#)[\[12\]](#)

For purposes of this policy, **school day** means the period from midnight before school begins until thirty (30) minutes after the end of the official school day. [\[11\]](#)[\[12\]](#)

The district may impose additional restrictions on competitive foods, provided that the restrictions are not inconsistent with federal requirements. [\[12\]](#)

### Fundraiser Exemptions

Fundraising activities held during the school day involving the sale of competitive foods shall be limited to foods that meet the Smart Snacks in School nutrition standards, unless an exemption is approved in accordance with applicable Board policy and administrative regulations.

The district may allow a limited number of exempt fundraisers as permitted by the Pennsylvania Department of Education each school year: up to five (5) exempt fundraisers in elementary and middle school buildings, and up to ten (10) exempt fundraisers in high school buildings. **Exempt fundraisers** are fundraisers in which competitive foods are available for sale to students that do not meet the Smart Snacks in School nutrition standards. [\[12\]](#)

The district shall establish administrative regulations to implement fundraising activities in district schools, including procedures for requesting a fundraiser exemption.

### Non-Sold Competitive Foods

Non-sold competitive foods available to students, which may include but are not limited to foods and beverages offered as rewards and incentives, at classroom parties and celebrations, or as shared classroom snacks, shall meet or exceed the standards established by the district.

If the offered competitive foods do not meet or exceed the Smart Snacks in School nutrition standards, the following standards shall apply:

1. Rewards and Incentives:
  - a. Foods and beverages shall not be used as a reward or incentive in district schools unless it meets or supersedes the Smart Snacks nutritional guidelines. Food that doesn't meet the Smart Snacks nutritional guidelines is permitted if it is part of the curriculum. Food is also permitted when deemed needed as part of IEP or 504 plan.
2. Classroom Parties and Celebrations:
  - a. School/Classroom parties/celebrations with food/beverages shall be limited to no more than three (3) per school year. At each event at least one fruit and vegetable will be offered. There is a maximum of one sweet or salty snack that will be offered. All packaged foods must be labeled with the ingredients and nutritional information.
  - b. Parents/Guardians shall be informed through newsletters or other efficient communication methods that foods/beverages should only be brought in when requested for scheduled



parties/celebrations.

### 3. Shared Classroom Snacks:

- a. Shared classroom snacks are not permitted in district schools except if it is part of the curriculum as stated in #1 above.

The district shall provide a list of suggested nonfood ideas and healthy food and beverage alternatives to parents/guardians and staff, which may be posted via the district website, student handbook, newsletters, posted notices and/or other efficient communication methods.

#### Marketing/Contracting

Any foods and beverages marketed or promoted to students on the school campus during the school day shall meet or exceed the established federal nutrition standards (USDA Smart Snacks in School) and comply with established Board policy and administrative regulations.[\[11\]](#)[\[12\]](#)

Exclusive competitive food and/or beverage contracts shall be approved by the Board, in accordance with provisions of law. Existing contracts shall be reviewed and modified to the extent feasible to ensure compliance with established federal nutrition standards, including applicable marketing restrictions.[\[13\]](#)

#### Management of Food Allergies in District Schools

The district shall establish Board policy and administrative\_guidelines to address food allergy management in district schools in order to:

1. Reduce and/or eliminate the likelihood of severe or potentially life-threatening allergic reactions.
2. Ensure a rapid and effective response in case of a severe or potentially life-threatening allergic reaction.

Legal

1. 24 P.S. 1422.1
2. 42 U.S.C. 1758b
3. 24 P.S. 1512.1
4. Pol. 102
5. Pol. 105
6. 24 P.S. 1513
7. 7 CFR 210.10
8. 7 CFR 220.8
9. 42 U.S.C. 1751 et seq
10. 42 U.S.C. 1773
11. 7 CFR 210.31
12. 7 CFR 210.11
13. 24 P.S. 504.1
- 24 P.S. 1337.1
- 24 P.S. 1422
- 24 P.S. 1422.3
- 7 CFR Part 210
- 7 CFR Part 220
- P.L. 111-296
- Pol. 103
- Pol. 103.1
- Pol. 229
- Pol. 808

**WEST CHESTER AREA SCHOOL DISTRICT**  
*Property & Finance Committee*  
**July 22, 2019 - ACTION ITEMS**

**Approval to Allow the District's Financing Team to Proceed with Preparation of a Parameters Resolution for the 2019 General Obligation Bonds (GOB) to Fund the Elementary School Renovation Plan**

Approval is requested to allow the District's financing team to proceed with the preparation of a Parameters Resolution for the issuance of the General Obligation Bonds, Series of 2019, via competitive internet auction, to be used for various elementary building and renovations and other facility improvements with the targeted construction fund deposit not to exceed \$40.0 million dollars.

*I so move.*

**Approval of Resolution to Reimburse the School District's Capital Reserve Funds from a Portion of the Proceeds of Bonds to be Issued**

Approval is requested for the Resolution of Intent to reimburse the School District's Capital Reserve Funds from a portion of the proceeds of future bonds to be issued.

*I so move.*

**Approval of RFP for Legal Services Process and Timeline**

Approval is requested for the Legal Services RFP Process and Timeline.

*I so move.*

7/22/19

**WEST CHESTER AREA SCHOOL DISTRICT,  
Chester and Delaware Counties, Pennsylvania**

**RESOLUTION OF INTENT TO REIMBURSE THE SCHOOL  
DISTRICT'S CAPITAL RESERVE FUND FROM THE  
PROCEEDS OF BONDS TO BE ISSUED.**

**WHEREAS**, the Board of School Directors (the "Board") of West Chester Area School District (the "School District") has undertaken and will undertake capital projects consisting of planning, designing, acquiring and constructing alterations and improvements to the East Goshen Elementary School and other public school buildings and facilities (collectively, the "Projects"); and

**WHEREAS**, money in the School District's capital reserve fund (the "Capital Reserve Fund"), has been and will be used to pay preliminary or construction costs of the Projects until bonds, in the approximate, maximum principal amount of \$40,000,000 (the "Bonds"), are issued by the School District to permanently finance the Projects; and

**WHEREAS**, the federal Internal Revenue Code (the "Code") and related tax regulations impose restrictions upon the use of proceeds of tax-exempt obligations to reimburse the issuer for capital costs previously paid unless the issuer has made a declaration of official intent to reimburse itself for such costs before they are paid, or within 60 days after they are paid (with additional exceptions); and

**WHEREAS**, it was and continues to be the intent of the Board to reimburse its Capital Reserve Fund for expenditures made for the Projects, from proceeds of the Bonds.

**NOW, THEREFORE, BE IT RESOLVED:**

- 1.** The Board expresses its intent to undertake the Projects and to issue the Bonds to permanently finance the Projects.
- 2.** The Board declares that proceeds of the Bonds shall reimburse the Capital Reserve Fund for expenditures made for the Projects from the Capital Reserve Fund prior to the issuance of the Bonds.
- 3.** This Resolution shall constitute a "declaration of official intent" pursuant to Section 1.150-2 of the Treasury Regulations under Section 150 of the Code.

**DULY ADOPTED**, by the Board on July 22, 2019.

ATTEST:

WEST CHESTER AREA SCHOOL DISTRICT,  
Chester and Delaware Counties, Pennsylvania

\_\_\_\_\_  
Secretary of the Board

By: \_\_\_\_\_  
(Vice) President of the Board

(SEAL)

**West Chester Area School District**  
**782 Springdale Drive**  
**Exton Pa, 19341**

**REQUEST FOR PROPOSAL (RFP)**  
**LEGAL SERVICES**

**1. INTENT & BACKGROUND**

The West Chester Area School District (the “District”) is soliciting proposals from qualified licensed law firms to represent the District in basic legal matters and litigation, excluding litigation handled by attorneys selected by school district insurance carriers and other items as designated by the Administration.

The District covers an area of approximately 75-square-miles and encompasses several communities in Chester County and one in western Delaware County. The School District’s boundaries are coterminous with those of the Borough of West Chester, and the Townships of East Bradford, East Goshen, Thornbury, West Goshen, Westtown and West Whiteland in Chester County and the Township of Thornbury in Delaware County. The Borough of West Chester, located in the geographic center of the School District, is the county seat for Chester County, and is approximately 25 miles west of Philadelphia. The Borough of West Chester is the financial and professional center for the surrounding area. The Townships are principally residential in character with regional shopping centers and industrial parks.

The District is comprised of ten elementary schools, three middle schools, three high school, an educational service center and a warehouse. Additional information may be obtained by visiting the District’s website at [www.wcasd.net](http://www.wcasd.net).

**2. QUALIFICATION REQUIREMENTS**

The solicitor firm and such other attorneys retained by the District shall meet or exceed the following minimum qualifications:

- 2.1 The attorney or firm retained must be properly licensed to practice law in the Commonwealth of Pennsylvania.
- 2.2 Any attorney performing services for the District must be admitted to practice in all of the state courts and administrative agencies of the Commonwealth of Pennsylvania. The firm must also have an attorney admitted to Federal District Court for the Eastern District of Pennsylvania.
- 2.3 The attorney acting as solicitor must have practiced law for a minimum of ten (10) years; but this provision shall not be construed as prohibiting the solicitor or primary District contact from assigning work to any attorney in his/her firm who may have less than ten (10) years’ experience as an attorney.
- 2.4 Any attorney or firm performing services as solicitor for the District must have demonstrable experience in most, if not all, of the following areas of public school law:

- Governance matters, including matters arising under the State Ethics Act, the Sunshine Act, the Open Records Act, Intergovernmental Cooperation Act, Local Government Unit Debt Act, the governance provisions of School Code, Roberts Rules of Order;
- Labor and employment laws, including laws relating to discrimination and certification requirements;
- Student issues, including discipline, admissions, attendance, special education, student civil rights, Title IX, discrimination due to gender, and religion in public school;
- Insurance issues including risk management;
- School construction projects and related debt and investments and bond counsel;
- Real estate, assessment appeals and environmental issues;
- Contracting, bidding and procurement issues;
- Compliance with applicable federal and state educational statutes;
- Fiscal issues, including school finance, investments, taxation, and collection;
- Provide ongoing legal services in the capacity of solicitor to at least three (3) other Pennsylvania school districts or municipal governments.
- If the firm is unable to provide service in an area identified above, state how the firm would provide consultative service from a secondary source.

### 3. **SCOPE OF SERVICES**

#### 3.1 **Selection and Appointment of Legal Counsel**

3.1(a) The District solicitor may be a firm or individual practitioner.

3.1(b) Prior to engagement, prospective legal counsel will be required to provide documentation of credentials, including:

- expertise in the area for which engaged;
- unique accomplishments/examples of excellence;
- positions of leadership in the field of education law;
- resumes of attorneys expected to provide services to the District;
- a list of current school district or municipal government clients and the primary contact for each client;
- other relevant information; and
- the proposed engagement letter or contract.

- 3.1(c) The primary criteria in selecting legal counsel will be the provision of the highest quality and cost effective services.
- 3.1(d) In determining the provision of the highest quality services, the Board will focus on documentation of credentials provided by prospective legal counsel. As a result, solicitor firms should highlight key issues, strengths, and priorities from their perspective.
- 3.1(e) In determining the provision of cost effective services, the Board will focus on:
- reasonableness of total fee charged in relation to services rendered and results produced; and
  - efforts or procedures to minimize overall costs by providing proactive or preventive services, recommending procedures that reduce attorney or administrator time spent on legal matters, use of paralegals where appropriate, collaboration with other attorneys in the same firm to avoid duplication of work and provide the best possible advice in the most efficient manner, and spreading costs on common issues among multiple clients.
- 3.2 The services that the District may require of a solicitor retained by the District may include the following:
- Attending public school board meetings;
  - Attending executive sessions;
  - Issuing opinions letters;
  - Preparing contracts, requests for proposals, or invitations to bid;
  - Preparing legal notices;
  - Preparing tax resolutions or other resolutions necessary for the business and affairs of the District;
  - Advise on legal special education matters;
  - Preparing grant applications;
  - Reviewing and/or preparing Board policies or administrative regulations;
  - Reviewing board agenda, treasurer's report, and investments;
  - Serving either as advisor to the Board or prosecuting attorney at school board hearings;
  - Providing legal advice and recommendations with respect to any issues, including such matters as governance, finance, property, pupils, student transportation, liability, construction, debt issuance, litigation, contracts, civil rights, and applicable laws, regulations and ordinances;
  - Working and cooperating with other legal counsel that may be retained by the District;
  - Working and cooperating with other professionals retained by the District;
  - Providing legal seminars and training to the school board, the administration and to other staff;
  - Providing periodic advisory communications on school law matters;
  - Providing summaries of contracts or insurance policies;
  - Reviewing new legislation and reporting on requirements any such legislation may impose on school districts;
  - Conducting legal audits of the District practices and/or policies;
  - Performing such other services that may be requested from time-to-time by the District; and

- Representation at meetings and before the Board on school law matters, including student discipline hearings, non-renewals, reduction-in-force, dismissal and expulsion hearings.
- If the firm is unable to provide service in an area identified above, state how the firm would provide consultative service from a secondary source.

#### 4. TIMEFRAME

The successful legal firm will be expected to commence the provision of services on or about December 2, 2019, and the term of the resultant contract will be for five (5) year and may be renewed by mutual agreement for up to an additional 5 years. However, the District reserves the right to terminate the engagement at any time, without cause, with sixty (60) days prior notice.

#### 5. PROPOSALS

##### Submission and Deadline

All proposals must be e-mailed to John Scully, Director of Business Affairs, at [jscully@wcasd.net](mailto:jscully@wcasd.net). Questions regarding this RFP may be directed to John Scully, Director of Business Affairs, at [jscully@wcasd.net](mailto:jscully@wcasd.net) by August 30, 2019. **Proposals are due no later than September 13, 2019 at 11:00 am.** Interviews of selected firms will be conducted the week of September 23, 2019. Board action to accept the successful firm is expected to occur on or before October 28, 2019.

All firms who are furnished a copy of this RFP, but who decide not to offer a Proposal to the District, are asked to submit a negative reply. Specific comments and observations are encouraged.

##### 5.1 Submittal Letter

Respondents shall submit a cover letter, addressed to the Director of Business Affairs, signed by an authorized principal or agent of the law firm, which provides an overview of the respondent's offer, as well as the name, title, and phone number of the person to whom the District may direct questions concerning the proposal. The letter should also include a statement by the respondent accepting all terms and conditions contained in this RFP, signed by an officer or other individual with authority to bind the firm.

##### 5.2 Experience

Respondents are to provide a summary of the firm's experience on similar types and sizes of engagements with emphasis on school districts in the State of Pennsylvania, and detail on experience with public sector employment law, and education law. This summary must include your firm's experience in the areas of services described in Section 3, Scope of Services, provide detailed resumes of persons proposed to work directly with the District and indicate the level of responsibility of each person (professional staff only). Resumes are to include educational qualifications and previous work assignments that relate to this RFP. The primary attorney and the attorney who would normally attend the Board of Directors' meetings and executive sessions is required to be named.



### 5.3 **References**

Legal firms must have a minimum of ten years' experience in all areas of law specified in the Scope of Services. A minimum of three (3) school district or municipal government client references, which encompass the areas outlined in this RFP, should be submitted. The client references must include the name of the organization, address, telephone number, individual contact person, contact person e-mail address, the dates services were performed, a description of the services provided, and the total legal spend each fiscal year for the past three (3) years.

### 5.4 **Budget/Fee Proposal**

All respondents are required to complete and submit a detailed itemized fee schedule and expected schedule of payment to perform all services. Suggested fee schedules could include blended hourly rates, straight hourly rates, retainers, flat fees, etc. Explain how the suggested fee schedule is the most cost effective way to serve the District. Each response may include the following for each year of the contract: (a) a single hourly rate for all partners and a separate single hourly rate for all associates; (b) an hourly rate for clerical, paralegal or other professional; and (c) a schedule of all out-of-pocket disbursements which you anticipate will result in a charge to the District, and the rate for each. Note that the District expects that these reimbursable charges will be charged at the firm's actual cost, without additional mark-up. The District is exempt from payment of excise taxes, transportation and sales taxes imposed by the Federal Government and/or State of Pennsylvania. Such taxes must not be included. List any expected changes to the fee proposal in the next three (5) years.

### 5.5 **Form of Contract**

The District intends to negotiate and enter into a contract with the most responsible legal firm whose proposal is determined to be in the best interest of the District. The form of contract for any award made as a result of this proposal will be a District purchase order, referencing this RFP, which shall be considered part of this contract. The amount will be based on the fees shown in this proposal, as modified if necessary during negotiations. If your firm will be requiring the District to sign an additional or separate contract, a copy of the proposed contract must be included with the proposal. In the event of a discrepancy between the firm's proposed contract and this RFP, the terms of this RFP shall govern.

## 6. **EVALUATION AND AWARD**

The following criteria will be used, without limitation and in no particular order of importance, in evaluating proposals and determining the most responsive legal firm:

- The legal firm's technical understanding of the scope of services and proposed professional services as evidenced by the proposal submitted;
- The background and experience of the legal firm in providing similar services as well as specific background, education, qualifications and relevant experience of key personnel to be assigned to this contract;
- Location of Firm's office;

- Proposed fees and costs, although the District is not bound to select the legal firm who proposes the lowest fees. The District reserves the right to negotiate fees with the selected legal firm;
- Information obtained by the District from firm's references or other clients; and
- Best interests of the District

Proposals in response to this RFP will be reviewed against the criteria listed above.

#### 6.1 Selection Procedures

- The District intends to enter into a contract with the most responsible responsive legal firm whose proposal is determined to be in the best interest of the District.
- The District reserves the right to reject any or all proposals or part thereof for any reason, to negotiate changes to proposal terms, to waive minor inconsistencies with the RFP, and to negotiate a contract with the successful legal firm.
- The District will evaluate all responsive and responsible proposals based on the criteria enumerated in Section 6 as referenced above. The District may afford firms the opportunity to clarify proposals for the purpose of assuring a full understanding of their responsiveness to the RFP.
- The District may conduct an interview of the legal firms it judges to be the most qualified to perform the services required based upon the criteria in this RFP. If so, legal firms will be notified in advance of the proposed interview date. Interviews will be conducted in person and are expected to occur during the week of September 23, 2019. Respondents are advised that the District reserves the right to award this contract solely on the basis of the submitted proposals.

#### 6.2 Legal Fees and Other Charges

- Fees and other charges shall be as set forth in any engagement letter or contract approved by the school board.
- Except for bond issues, other financing transactions, and other matters as specifically agreed, legal counsel will render monthly bills for services and costs. Periodic bills should:
  - clearly identify each attorney or non-attorney (timekeeper) performing the services for each entry;
  - indicate the amount of time expended by each timekeeper (broken down by task if working on more than one matter);
  - provide sufficient detail to readily allow the District to determine the necessity for and reasonableness of the time expended and the services performed;

- in summary form, indicate the current hourly rate of each timekeeper, the total time billed by each timekeeper, the product of the total time and hourly rate for each time keeper, and the total fee charged; and
  - provide a separate section detailing the expenses associated with the legal services and billed to the District.
- As described earlier, legal counsel shall provide prior notice of increases in hourly rates of timekeepers expected to perform work for the District.

7. **GENERAL REQUIREMENTS AND CONDITIONS**

7.1 **Insurance**

- Commercial General Liability, including Contractual Liability Insurance, with limits not less than \$1,000,000 per occurrence, \$2,000,000 aggregate. All, if any, deductibles are the sole responsibility of the selected Provider to pay and/or indemnify.
- Professional Liability Insurance including errors and omissions with a limit of not less than \$1,000,000 per occurrence and \$2,000,000 aggregate. Any changes to the legal firm’s policy or carrier from year to year will include “Full Prior Acts” coverage.
- The West Chester Area School Board of Education is included as an Additional Insured, ATIMA under the Commercial General Liability and Employer’s Liability Insurance Policies. THE UNDERLINED WORDING MUST BE SHOWN IN THE SPACE PROVIDED FOR “COMMENTS” ON THE ACORD INSURANCE CERTIFICATE. (Additional Insured requirement is expressly waived for Workers’ Compensation and Professional Liability coverage.)
- Each insurance coverage named above shall provide not less than a 30-day notice of cancellation to the District. All policies shall be on the occurrence form. Any and all exceptions shall be reviewed by the District’s Director of Business Administration.
- It is further agreed that the amount of insurance required herein does not, in any way, limit the liability of the legal firm by virtue of its promise to hold the District harmless so that in the event that any claims result in a settlement or judgment in any amount above the limits set in Paragraph 7.1 herein, the legal firm shall be liable to, or for the benefit of, the District for the excess.
- Insurance requirements and coverage may be reviewed from time to time during the term of this contract and all extensions and renewals hereof. The legal firm agrees to comply with any and all reasonable insurance requirements or modifications made by the District’s Director of Business Affairs.
- Cancellation or other termination of insurance policies required by this Agreement without immediate replacement thereof may be considered a default in the terms and conditions of this Agreement. The legal firm agrees that such default may be cured by procurement of insurance on behalf of legal firm, at the legal firm’s expense, at District’s option.

7.2 **Hold Harmless Agreement**

In addition to its obligation to provide insurance as specified above, the legal firm, their consultants, agents and assigns shall indemnify and hold harmless the West Chester Area School Board of Education, including but not limited to, its elected officials, its officers, and agents from any and all claims made against the District, including but not limited to, damages, awards, costs and reasonable attorney fees, to the extent any such claim directly and approximately results from the wrongful, willful or negligent performance of services by the legal firm during the firm's performance of its Agreement. The District agrees to give the legal firm prompt notice of any such claim and absent a conflict of interest, an opportunity to control the defense thereof.

8. **CONFLICT OF INTEREST**

Respondents shall provide a statement that no conflict of interest exists in rendering service to and in representing the West Chester Area School Board of Education.

9. **PRINCIPALS/COLLUSION**

By Submission of a proposal, the legal firm does declare that the only person or persons interested in this proposal as principal or principals is/are named therein and that no other person other than therein mentioned has any interest in this proposal or contract to be entered into; that this proposal is made without connection with any person, company or parties making a proposal, and that it is in all respects fair and in good faith without collusion or fraud.

10. **DISCIPLINARY ACTION**

Respondents shall provide a statement that no attorney affiliated with respondent has, within five years from the date of submission, been disciplined by the Grievance Committees of the State or Federal Bar.

11. **AFFIRMATIVE ACTION STATEMENT**

As a condition of doing business with the District, the legal firm must comply with all Federal laws, state statutes and executive orders pertaining non-discrimination. All respondents, as part of their submission, must complete and submit the enclosed Affirmative Action Statement.

12. **ALTERNATIVES AND EXCEPTIONS**

Only slight additions or changes would be expected to be negotiated with the successful legal firm in order to resolve any variances between the proposal and the final contract. Legal firm may submit alternate proposals or take exceptions to this RFP which deviate from the RFP; however, alternates and exceptions shall be clearly identified as such, and shall include a discussion of the purpose and benefits to such alternate/exception, and the District is not bound to accept them if it determines that they are not in the best interest of the District.

13. **ADDITIONAL INFORMATION AND REVISION TO PROPOSALS**

Information may be provided to potential respondents for the purpose of clarification to assure full understanding of, and responsiveness to, the solicitation requirements. Prospective respondents shall be afforded fair and equal treatment with respect to access to additional information and revision of proposals.

**West Chester Area School District  
782 Springdale Drive  
Exton Pa, 19341**

TO: All Vendors

FROM: Director of Business Administration

RE: Affirmative Action

The West Chester Area School District is an Equal Opportunity Employer. The Board of Education has made it a matter of policy that it will not transact business with firms which are not in compliance with all Federal and State Statutes and Executive Orders pertaining to non-discrimination.

In order to have your firm listed on our acceptable vendors list and thereby be eligible for consideration as a source for goods and services, please complete and return the following Statement of Policy to us.

**STATEMENT OF POLICY**

It is the employment policy of \_\_\_\_\_ that there shall be no discrimination against anyone on the grounds of race, creed, national origin, sex or age in the hiring, upgrading, demotions, recruitment, termination and selections for training.

In addition, this firm is in full compliance with the letter and intent of the various Equal Employment Opportunities and Civil Rights Statutes noted above.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signed (Name/Title of Company Officer)

\_\_\_\_\_  
Telephone

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/State/Zip Code

**WEST CHESTER AREA SCHOOL DISTRICT**

**July 22, 2019 SCHOOL BOARD MEETING**

**CONSENT AGENDA RESOLUTION**

**Approval of School Board Treasurer's Report and Statement of Disbursements  
Summary Schedule for the Period of June 1, 2019 to June 30, 2019**

The Treasurer's Report includes the schedules of the School District's cash balances for the General Fund, Activity/Trust Funds, and Cafeteria Fund; the investments schedule for the General Fund, Capital Reserve and Capital Project Funds; the schedule of disbursements for all funds, and the debit memos and check register for all funds. The Statement of Disbursements Summary Lists total expenditures by fund for the period.

Approval is requested for the Treasurer's Report and the disbursements listed on the Statement of Disbursements Summary for the period of June 1 to June 30, 2019 totaling \$23,709,120.96.

I so move.

*The Treasurer's Report is available in its entirety on the business office webpage and in the Board Meeting packet posted on School Board webpage at [www.wcasd.net](http://www.wcasd.net). Please contact the School Board Secretary for any hard copies of the report.*

John T. Scully  
School Board Treasurer

**West Chester Area School District  
Legal Services RFP Timeline**

School Board approval to Prepare RFP for Legal Services	June 2019
Create evaluation committee <ul style="list-style-type: none"> <li>• G. Bevilacqua, K. Campbell, L. Ranieri, J. Scully, B. Sokolowski, C. Tabakin and J. Ulmer.</li> </ul> Establish RFP Criteria Establish qualification/evaluation requirements	June 2019
Create Request for Proposal (RFP) document to include: <ul style="list-style-type: none"> <li>• Scope of work</li> <li>• Requirements</li> <li>• Timeline</li> <li>• Award criteria</li> </ul>	June/July 2019
Board approval of timeline and Request For Proposal	July 22, 2019
Complete Advertising & Solicitation of Vendors	Aug 1 – Aug 15, 2019
Questions from Vendors to Committee	August 30, 2019
Vendor Proposals Due to WCASD	September 13, 2019
Vendor interviews and follow ups by committee	September 16 – September 27, 2019
Committee Evaluate Proposals and Prepare Recommendation For P&F Committee	September 16 – September 27, 2019
Review of RFP results and “Proposed” Contract	October 2019 P&F
Board Approval of “Proposed” Contract	October 2019 Board Meeting



WEST CHESTER AREA SCHOOL DISTRICT  
CASH BALANCE STATEMENT  
June 30, 2019

CASH BALANCE MAY 31, 2019 \$ 23,014,744.68

RECEIPTS JUNE 1, 2019 - JUNE 30, 2019

GENERAL FUND	\$	22,687,803.16		
CAPITAL RESERVE FUND	\$	550.00		
CAPITAL RESERVE FUND- FACILITIES	\$	-		
CAPITAL PROJECTS FUND	\$	-		
SPECIAL REVENUE FUND-ATHLETICS	\$	886.00		
TRUST FUNDS	\$	4,267.54		
TOTAL RECEIPTS JUNE 1, 2019 - JUNE 30, 2019				\$ <u>22,693,506.70</u>
AVAILABLE FUNDS JUNE 1, 2019 - JUNE 30, 2019				\$ 45,708,251.38

DISBURSEMENTS JUNE 1, 2019 - JUNE 30, 2019

CHECKS & EFT'S APPROVED JULY 22, 2019 ck #40069275-40069344,ck #40069345-40069400,ck #40069401,ck #40069402-40069534,ck #40069535-40069559,ck #40069560-40069562,ck #40069563-40069719,eft #V1002962-V1002983,eft #V1002984-V1002989,eft #V1002990-V1003020,eft #V1003021-V1003038

	<u>CHECKS</u>	<u>EFT'S</u>		<u>TOTAL</u>
GENERAL FUND	3,456,877.71	101,755.00		3,558,632.71
CAPITAL RESERVE FUNDS	493,305.23	3,261.80		496,567.03
CAPITAL PROJECTS FUND	462,955.12	78,803.06		541,758.18
SPECIAL REVENUE FUND-ATHLETICS	4,921.08	546.00		5,467.08
TRUST FUNDS	22,589.14	146,269.00		168,858.14
TOTAL	4,440,648.28	330,634.86		4,771,283.14

VOIDS AND OTHER DISBURSEMENTS JUNE 1, 2019 - JUNE 30, 2019

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(2,050.79)	18,222,368.83	-	18,220,318.04
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(19,214.96)	-	-	(19,214.96)
SPECIAL REVENUE FUND-ATHLETICS	(696.00)	-	-	(696.00)
TRUST FUNDS	(215.82)	-	-	(215.82)
TOTAL	(22,177.57)	18,222,368.83	-	18,200,191.26

TOTAL DISBURSEMENTS JUNE 1, 2019 - JUNE 30, 2019

	<u>CHECKS/VOIDS</u>	<u>EFT'S/DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	3,454,826.92	18,324,123.83	-	21,778,950.75
CAPITAL RESERVE FUND	493,305.23	3,261.80	-	496,567.03
CAPITAL PROJECTS FUND	443,740.16	78,803.06	-	522,543.22
SPECIAL REVENUE FUND-ATHLETICS	4,225.08	546.00	-	4,771.08
TRUST FUNDS	22,373.32	146,269.00	-	168,642.32
TOTAL	4,418,470.71	18,553,003.69	-	22,971,474.40

CASH BALANCE JUNE 30, 2019 \$ 22,736,776.98

WEST CHESTER AREA SCHOOL DISTRICT  
DISBURSEMENT APPROVAL REPORT  
JUNE 30, 2019

	<u>VOIDS</u>	<u>DEBIT MEMOS</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	(2,050.79)	18,222,368.83	-	18,220,318.04
CAPITAL RESERVE FUND	-	-	-	-
CAPITAL PROJECTS FUND	(19,214.96)	-	-	(19,214.96)
SPECIAL REVENUE FUND-ATHLETICS	(696.00)	-	-	(696.00)
TRUST FUNDS	(215.82)	-	-	(215.82)
<b>TOTAL</b>	<b>(22,177.57)</b>	<b>18,222,368.83</b>	<b>-</b>	<b>18,200,191.26</b>

CHECKS & EFT'S APPROVED JULY 22, 2019 ck #40069275-40069344,ck #40069345-40069400,ck #40069401,ck #40069402-40069534,ck #40069535-40069559,ck #40069560-40069562,ck #40069563-40069719,eft #V1002962-V1002983,eft #V1002984-V1002989,eft #V1002990-V1003020,eft #V1003021-V1003038

	<u>CHECKS</u>	<u>EFT'S</u>	<u>TOTAL</u>
GENERAL FUND	3,456,877.71	101,755.00	3,558,632.71
CAPITAL RESERVE FUND	493,305.23	3,261.80	496,567.03
CAPITAL PROJECTS FUND	462,955.12	78,803.06	541,758.18
SPECIAL REVENUE FUND-ATHLETICS	4,921.08	546.00	5,467.08
TRUST FUNDS	22,589.14	146,269.00	168,858.14
<b>TOTAL</b>	<b>4,440,648.28</b>	<b>330,634.86</b>	<b>4,771,283.14</b>

TOTAL DISBURSEMENTS FOR APPROVAL JULY 22, 2019

	<u>CHECKS/ VOIDS</u>	<u>DEBIT MEMOS/ EFT'S</u>	<u>INVESTMENTS</u>	<u>TOTAL</u>
GENERAL FUND	3,454,826.92	18,324,123.83	-	21,778,950.75
CAPITAL RESERVE FUND	493,305.23	3,261.80	-	496,567.03
CAPITAL PROJECTS FUND	443,740.16	78,803.06	-	522,543.22
SPECIAL REVENUE FUND-ATHLETICS	4,225.08	546.00	-	4,771.08
TRUST FUNDS	22,373.32	146,269.00	-	168,642.32
<b>TOTAL</b>	<b>4,418,470.71</b>	<b>18,553,003.69</b>	<b>-</b>	<b>22,971,474.40</b>

## INVESTMENT BALANCE STATEMENT

Page 3

END-OF-MONTH: June 30, 2019

INSTRUMENT	INSTITUTION	PURCHASE DATE	DUE DATE	% RATE	PREVIOUS Mo. Balance	INTEREST MONTH	AMOUNT
<b><u>GENERAL FUND</u></b>							
PSDLAF-General Fund Acct.	PSDMAX-9101063		*	2.09%	5,235,869.67	7,443.76	2,323,529.85
INVEST-Tax Appeals Fund	INVEST 4-001		*	2.40%	280,705.38	561.59	281,266.97
CRIMs General Fund	Fulton Financial		*		<u>38,639,576.50</u>	74,053.65	<u>27,213,630.15</u>
	<i>TOTAL GENERAL FUND AT INTEREST =</i>				44,156,151.55		29,818,426.97
<b><u>CAPITAL RESERVE FUND</u></b>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	2.31%	3,276.49	154.58	3,431.07
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	2.31%	3,349.05	159.15	3,508.20
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	2.31%	37,527.80	1,914.29	39,442.09
G.O.B. Series of 2018 164-66	PLGIT/ARM 164-66	10/1/18	*	2.31%	77,888.23	743.43	78,631.66
CRIMs Capital Projects	Fulton Financial		*		<u>18,667,954.50</u>	70,849.25	<u>18,738,803.75</u>
	<i>TOTAL CAPITAL RESERVE FUND AT INTEREST =</i>				18,789,996.07		18,863,816.77
<b><u>CAPITAL PROJECT FUND INVESTMENTS</u></b>							
WT Maint. Escrow 164-46	PLGIT/ARM Escr 164-46	6/2/10	*	2.31%	78,000.00		78,000.00
East Bradford Escrow 164-54	PLGIT/ARM 164-54	7/2/13	*	2.31%	80,328.50		80,328.50
WWT Maint. Escrow 164-60	PLGIT/ARM 164-60	4/25/16	*	2.31%	968,991.10		968,991.10
G.O.B. Series of 2018 164-66	PLGIT/ARM 164-66	10/1/18	*	2.31%	<u>313,267.87</u>		<u>313,267.87</u>
	<i>TOTAL CAPITAL PROJECT FUND AT INTEREST =</i>				1,440,587.47		1,440,587.47

\*Investment Accounts with Average % Yield for the period

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	80037305	06/03/2019	001040	ACADEMY OF NATURAL SCIENCES	\$1,422.00
	80037306	06/03/2019	1004132	HOME PORT ALLIANCE USS NEW JERSEY	\$1,580.00
	80037307	06/03/2019	078300	NATIONAL CONSTITUTION CENTER	\$1,027.50
	80037308	06/03/2019	1000511	PHILADELPHIA PHILLIES	\$775.50
<b>51 - Total</b>					<b>\$4,805.00</b>
<b>Overall - Total</b>					<b>\$4,805.00</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069275	06/04/2019	1007956	ADVENT	\$2,900.00
	40069276	06/04/2019	1003432	AHOLD FINANCIAL SERVICES	\$891.52
	40069277	06/04/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$8,248.80
	40069278	06/04/2019	006750	AMSTERDAM PRINTING & LITHO COR	\$990.33
	40069279	06/04/2019	007075	AQUA PA	\$8,202.21
	40069280	06/04/2019	007351	ARAMARK UNIFORM SERVICES	\$260.04
	40069281	06/04/2019	1008681	AVEANNA HEALTHCARE LLC	\$2,722.50
	40069282	06/04/2019	010830	BARNES & NOBLE INC.	\$135.82
	40069283	06/04/2019	1006591	BAYADA HOME HEALTH CARE	\$837.50
	40069284	06/04/2019	011473	BEARINGS, BELTS & CHAIN, INC	\$18.55
	40069285	06/04/2019	017340	BSN SPORTS LLC	\$1,575.11
	40069286	06/04/2019	10591	BUCHOVECKY, BOB	\$64.00
	40069287	06/04/2019	017290	BUCKS COUNTY IU #22	\$41,917.50
	40069288	06/04/2019	021581	CDW GOVERNMENT, INC	\$142.00
	40069289	06/04/2019	1008437	CENTRAL VALLEY SCHOOL DISTRICT	\$2,090.00
	40069290	06/04/2019	023755	CHESTER COUNTY INT UNIT # 24	\$49,368.25
	40069291	06/04/2019	1005242	CITY OF PHILADELPHIA	\$1,773.14
	40069292	06/04/2019	027050	COLONIAL VILLAGE MEAT MARKETS	\$287.25
	40069293	06/04/2019	10561	CORDES, ROBERT	\$91.00
	40069294	06/04/2019	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$385.00
	40069296	06/04/2019	032540	DELL COMPUTER CORPORATION	\$6,873.98
	40069297	06/04/2019	9095	DI FELICE, RICHARD	\$65.00
	40069298	06/04/2019	1008061	DIA DOCE	\$648.00
	40069299	06/04/2019	1004765	EFFECTIVE CONTROLS EAST	\$144.00
	40069300	06/04/2019	1008353	EI US LLC / LEARN WELL SERVICES	\$682.50
	40069301	06/04/2019	1003612	FASTENAL COMPANY	\$120.79
	40069302	06/04/2019	042490	FEDERAL EXPRESS CORP	\$109.84
	40069303	06/04/2019	042520	FERGUSON ENT., INC. #501	\$3,940.78
	40069304	06/04/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$3,812.63
	40069305	06/04/2019	1008457	GIORGIO'S PIZZA & SUBS	\$108.62
	40069306	06/04/2019	056400	HOUGHTON MIFFLIN HARCOURT CO	\$26.50
	40069307	06/04/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$20,234.52
	40069308	06/04/2019	062990	KELVIN ELECTRONICS	\$89.00
	40069309	06/04/2019	065200	KRAPF JR & SON INC GEORGE	\$3,631.35
	40069310	06/04/2019	065330	KRUPANSKY FENCING, VINCE	\$590.00
	40069311	06/04/2019	9869	LAGARDE, BEN	\$64.00
	40069312	06/04/2019	065915	LANGUAGE SERVICES ASSOCIATES	\$718.80
	40069313	06/04/2019	067080	LEARNING SEED	\$317.79
	40069314	06/04/2019	1008359	LEARNINGPLUNGE INC	\$453.87

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069315	06/04/2019	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$134.95
	40069316	06/04/2019	1004209	LOWES COMMERCIAL SERVICES	\$736.82
	40069317	06/04/2019	1001409	MISTY MOUNTAIN THREADWORKS	\$1,483.50
	40069320	06/04/2019	1008700	MUSICFIRST	\$895.00
	40069321	06/04/2019	1008405	NEWTOWN CAMERA INC	\$520.00
	40069322	06/04/2019	079853	ON THE GO KIDS, INC	\$393.65
	40069323	06/04/2019	079961	ORIENTAL TRADING CO., INC	\$156.97
	40069324	06/04/2019	080065	PA PRINCIPALS ASSOCIATION	\$595.00
	40069325	06/04/2019	1003736	PETROLEUM TRADERS CORP.	\$3,776.19
	40069326	06/04/2019	1004513	PURE HEALTH SOLUTIONS INC	\$44.00
	40069328	06/04/2019	1000961	ROBINSON STEEL COMPANY	\$670.00
	40069329	06/04/2019	1002114	SCHOOLWIDE INC	\$28,896.00
	40069330	06/04/2019	1008476	SILVER SPRINGS-MARTIN LUTHER SCHOOL	\$236.58
	40069331	06/04/2019	10006	SKOCZYLAS, ED	\$64.00
	40069332	06/04/2019	065240	STEVEN KRAUSS CONTRACTOR INC	\$2,430.00
	40069333	06/04/2019	090875	STROUD WATER RESEARCH CENTER	\$1,375.00
	40069334	06/04/2019	080053	SUPERIOR DISTRIBUTION	\$101.16
	40069335	06/04/2019	1001349	THE WATER GUY	\$341.31
	40069336	06/04/2019	1008073	TRASH TECH	\$326.12
	40069337	06/04/2019	1006474	TRI-STATE ELEVATOR COMPANY, INC.	\$613.75
	40069338	06/04/2019	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$3,089.50
	40069339	06/04/2019	1006612	VALLEY FORGE EDUCATIONAL SERVICES	\$7,070.04
	40069340	06/04/2019	049790	W. W. GRAINGER, INC.	\$293.00
	40069341	06/04/2019	1008367	WEGMANS	\$24.27
	40069342	06/04/2019	097096	WEST WHITELAND TOWNSHIP	\$4,752.90
	40069343	06/04/2019	1007536	WIGGINS SHREDDING INC.	\$74.00
	40069344	06/04/2019	1008663	WIPEBOOK CRPORATION	\$304.50
<b>01</b>	<b>- Total</b>				<b>\$224,930.70</b>
22	40069288	06/04/2019	021581	CDW GOVERNMENT, INC	\$8,938.78
<b>22</b>	<b>- Total</b>				<b>\$8,938.78</b>
27	40069295	06/04/2019	1000246	DEGLER-WHITING	\$45,015.00
<b>27</b>	<b>- Total</b>				<b>\$45,015.00</b>
29	40069319	06/04/2019	9290	MULL, ROBERT	\$28.00
	40069327	06/04/2019	1008624	RIGHT TOUCH TROPHIES & AWARDS	\$316.50
<b>29</b>	<b>- Total</b>				<b>\$344.50</b>
30	40069318	06/04/2019	076010	MOORE ENGINEERING CO	\$336.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
30	- Total				\$336.00
40	40069322	06/04/2019	079853	ON THE GO KIDS, INC	\$108.23
40	- Total				\$108.23
50	80037309	06/04/2019	1007666	AMER. ASSOC. OF TEACHERS OF SPANISH	\$410.00
	80037310	06/04/2019	015350	BOROUGH OF WEST CHESTER	\$300.00
	80037311	06/04/2019	1007077	BROTHERS SCREEN GRAFX INC.	\$250.00
	80037312	06/04/2019	1008733	CHICK FIL A AT EXTON SQUARE MALL	\$736.00
	80037313	06/04/2019	1008734	DAN'S BRANDYWINE FLORAL DESIGN	\$1,833.80
	80037314	06/04/2019	038965	EDUCATIONAL THEATRE ASSN	\$131.90
	80037315	06/04/2019	090800	STUDENT REFUNDS & REIMBURSMNT	\$111.00
	80037316	06/04/2019	1002657	WILSON, JAMES C	\$95.00
50	- Total				\$3,867.70
51	80037317	06/04/2019	1007738	JOHN SEROCK CATERING	\$2,360.00
	80037318	06/04/2019	065230	KRAPF'S COACHES, INC.	\$1,550.00
	80037319	06/04/2019	1001483	MARKET STREET PRINT AND COPY	\$1,322.69
	80037320	06/04/2019	079853	ON THE GO KIDS, INC	\$257.63
51	- Total				\$5,490.32
80	50000599	06/04/2019	1005754	ARAMARK SERVICES INC.	\$287,610.29
	50000600	06/04/2019	090800	STUDENT REFUNDS & REIMBURSMNT	\$38.65
	50000601	06/04/2019	090800	STUDENT REFUNDS & REIMBURSMNT	\$60.90
	50000602	06/04/2019	090800	STUDENT REFUNDS & REIMBURSMNT	\$21.45
80	- Total				\$287,731.29
<b>Overall - Total</b>					<b>\$576,762.52</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002962	06/04/2019	009490	AUORENT OF WEST CHESTER, INC	\$274.50
	V1002963	06/04/2019	1005433	COLT PLUMBING	\$148.02
	V1002964	06/04/2019	032900	DEMCO , INC.	\$83.69
	V1002965	06/04/2019	032952	DENNEY ELECTRIC SUPPLY	\$257.76
	V1002966	06/04/2019	1007740	DIGITAL DOLPHIN SUPPLIES	\$67.66
	V1002967	06/04/2019	043490	FOLLETT LIBRARY RESOURCES	\$2,752.41
	V1002968	06/04/2019	042300	FAULKNER PONTIAC BUICK	\$158.60
	V1002969	06/04/2019	043500	FLINN SCIENTIFIC	\$296.73
	V1002970	06/04/2019	075220	MUSIC & ARTS CENTERS	\$600.77
	V1002971	06/04/2019	077475	PARTS SERVICE - FRAZER	\$392.09
	V1002972	06/04/2019	080590	PASCO	\$108.00
	V1002973	06/04/2019	080980	PENN OFFICE PRODUCTS	\$315.59
	V1002974	06/04/2019	1007124	REPUBLIC SERVICES, INC.	\$6,925.26
	V1002975	06/04/2019	002820	RIDDELL/ALL AMERICAN	\$875.00
	V1002976	06/04/2019	086700	SCHOOL HEALTH CORPORATION	\$551.84
	V1002977	06/04/2019	086710	SCHOOL SPECIALTY INC	\$2,956.84
	V1002978	06/04/2019	1000679	SHERWIN WILLIAMS	\$265.90
	V1002979	06/04/2019	092000	TAYLORS MUSIC STORE	\$1,253.45
	V1002980	06/04/2019	093163	TREVDAN BUILDING SUPPLY	\$399.00
	V1002982	06/04/2019	1004004	WORKPLACE CENTRAL	\$93.29
<b>01 - Total</b>					<b>\$18,776.40</b>
30	V1002981	06/04/2019	1008068	WILLIAMS SCOTSMAN, INC	\$3,836.59
<b>30 - Total</b>					<b>\$3,836.59</b>
50	V5000272	06/04/2019	1004184	CUSTOMINK	\$414.94
	V5000273	06/04/2019	086518	SCHOOL DATEBOOKS	\$3,395.75
	V5000274	06/04/2019	093337	TUTTLE MARKETING SVCS INC	\$1,694.55
<b>50 - Total</b>					<b>\$5,505.24</b>
51	V5000275	06/04/2019	075220	MUSIC & ARTS CENTERS	\$239.71
	V5000276	06/04/2019	093337	TUTTLE MARKETING SVCS INC	\$588.35
<b>51 - Total</b>					<b>\$828.06</b>
<b>Overall - Total</b>					<b>\$28,946.29</b>



**West Chester Area School District  
Check Register**

<b>Fund Charged</b>	<b>Check Number</b>	<b>Check Date</b>	<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Transaction Amount</b>
51	80037321	06/05/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$300.00
<b>51 - Total</b>					<b>\$300.00</b>
<b>Overall - Total</b>					<b>\$300.00</b>

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	80037322	06/07/2019	1008702	MOTAWEA, SHERIN	\$450.00
51	- Total				\$450.00
Overall - Total					\$450.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069345	06/11/2019	006775	A ANCHOR TOILETS PORTABLE	\$180.00
	40069346	06/11/2019	1008668	A HAVEN	\$300.00
	40069347	06/11/2019	1003432	AHOLD FINANCIAL SERVICES	\$518.82
	40069348	06/11/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$962.50
	40069349	06/11/2019	1008745	ANTHONY PARTY RENTALS INC	\$90.00
	40069352	06/11/2019	007075	AQUA PA	\$17,263.68
	40069353	06/11/2019	1006591	BAYADA HOME HEALTH CARE	\$165.60
	40069354	06/11/2019	1007468	BENEFIT RESOURCE, INC.	\$233.75
	40069355	06/11/2019	1004955	BRADLEY, SANDRA	\$1,743.34
	40069356	06/11/2019	017340	BSN SPORTS LLC	\$2,931.07
	40069357	06/11/2019	021581	CDW GOVERNMENT, INC	\$44,078.00
	40069358	06/11/2019	023755	CHESTER COUNTY INT UNIT # 24	\$114.65
	40069359	06/11/2019	027220	COMCAST CABLE	\$71.95
	40069360	06/11/2019	1008736	CREDO REFERENCE LIMITED	\$484.00
	40069361	06/11/2019	031600	DAVIS TROPHIES & SPORTSWEAR	\$719.30
	40069362	06/11/2019	9095	DI FELICE, RICHARD	\$90.00
	40069363	06/11/2019	1007800	DIMARCO, DON & DIANE	\$910.00
	40069364	06/11/2019	1006669	EAI EDUCATION	\$756.56
	40069366	06/11/2019	1008353	EI US LLC / LEARN WELL SERVICES	\$3,822.00
	40069368	06/11/2019	090920	FERRARO, LARRY & ANTHONY	\$2,788.00
	40069369	06/11/2019	1007608	FICK EDUCATIONAL SERVICES, LLC	\$1,072.50
	40069370	06/11/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$1,476.00
	40069371	06/11/2019	050075	GREAT AMERICA FINANCIAL SERVICES	\$1,681.32
	40069372	06/11/2019	054450	HIGHLAND ORCHARDS	\$100.00
	40069373	06/11/2019	1001035	INFOBASE LEARNING	\$687.90
	40069374	06/11/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$96,943.11
	40069375	06/11/2019	1007504	JUST THERAPY, LLC	\$105.00
	40069376	06/11/2019	052170	LEARNING WITHOUT TEARS	\$187.00
	40069377	06/11/2019	1005310	LIBERTY TOOL	\$5.85
	40069378	06/11/2019	069270	MACGILL & CO, WILLIAM V.	\$348.37
	40069379	06/11/2019	071840	MATLACK FLORIST	\$531.60
	40069385	06/11/2019	079550	OFFICE DEPOT	\$17,418.98
	40069386	06/11/2019	079961	ORIENTAL TRADING CO., INC	\$524.25
	40069387	06/11/2019	080430	PAFPC	\$50.00
	40069388	06/11/2019	080622	PATHWAY SCHOOL, THE	\$4,587.91
	40069389	06/11/2019	081640	PERMA-BOUND	\$1,166.42
	40069390	06/11/2019	1005844	RELIANCE STANDARD LIFE	\$14,910.42
	40069391	06/11/2019	085750	ROTHWELL DOCUMENT SOLUTIONS	\$5,647.90
	40069392	06/11/2019	086590	SDIC - SCHOOL DISTRICTS	\$126,156.58

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069393	06/11/2019	087646	SHAR PRODUCTS CO.	\$1,839.70
	40069394	06/11/2019	1008717	SHIRLEY K'S STORAGE TRAYS LLC	\$1,353.00
	40069395	06/11/2019	1005955	SUPERIOR TEXT	\$13,450.05
	40069396	06/11/2019	092342	TPS GRAPHICS	\$2,042.00
	40069397	06/11/2019	1001324	US DEPT. OF EDUCATION AWG	\$311.80
	40069398	06/11/2019	1001324	US DEPT. OF EDUCATION AWG	\$311.80
	40069400	06/11/2019	1007536	WIGGINS SHREDDING INC.	\$111.00
<b>01 - Total</b>					<b>\$371,243.68</b>
22	40069350	06/11/2019	007265	APPLIED VIDEO TECHNOLOGY INC	\$19,262.00
	40069357	06/11/2019	021581	CDW GOVERNMENT, INC	\$3,219.17
<b>22 - Total</b>					<b>\$22,481.17</b>
29	40069367	06/11/2019	9020	FALCONE, RICK	\$66.00
<b>29 - Total</b>					<b>\$66.00</b>
40	40069399	06/11/2019	096744	WEST CHESTER UNIV GRAPHICS & PRINT	\$1,000.00
<b>40 - Total</b>					<b>\$1,000.00</b>
50	80037323	06/11/2019	009710	B & H PHOTO	\$798.99
	80037324	06/11/2019	1002977	EAST COAST EVENT GROUP, INC.	\$300.00
	80037325	06/11/2019	038965	EDUCATIONAL THEATRE ASSN	\$660.00
	80037326	06/11/2019	061360	JONES SCHOOL SUPPLY COMPANY	\$100.93
	80037327	06/11/2019	079550	OFFICE DEPOT	\$376.25
	80037328	06/11/2019	1008735	TOWNSHIP OF SPRINGFIELD	\$420.00
<b>50 - Total</b>					<b>\$2,656.17</b>
51	80037329	06/11/2019	027050	COLONIAL VILLAGE MEAT MARKETS	\$1,119.49
	80037330	06/11/2019	090920	FERRARO, LARRY & ANTHONY	\$732.00
	80037331	06/11/2019	079550	OFFICE DEPOT	\$142.66
<b>51 - Total</b>					<b>\$1,994.15</b>
80	50000603	06/11/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$31.30
	50000604	06/11/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$41.57
	50000605	06/11/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$24.50
<b>80 - Total</b>					<b>\$97.37</b>
<b>Overall - Total</b>					<b>\$399,538.54</b>

**West Chester Area School District  
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002984	06/11/2019	021100	CAROLINA BIOLOGICAL	\$564.33
	V1002985	06/11/2019	043500	FLINN SCIENTIFIC	\$196.43
	V1002987	06/11/2019	075220	MUSIC & ARTS CENTERS	\$153.00
	V1002988	06/11/2019	086710	SCHOOL SPECIALTY INC	\$8,139.31
	V1002989	06/11/2019	092000	TAYLORS MUSIC STORE	\$3,024.90
<b>01 - Total</b>					<b>\$12,077.97</b>
30	V1002986	06/11/2019	1002386	JOHNSON CONTROLS, INC.	\$15,042.37
<b>30 - Total</b>					<b>\$15,042.37</b>
40	V1002983	06/11/2019	1007380	AP EXAMS	\$146,269.00
<b>40 - Total</b>					<b>\$146,269.00</b>
50	V5000277	06/11/2019	093337	TUTTLE MARKETING SVCS INC	\$1,628.00
<b>50 - Total</b>					<b>\$1,628.00</b>
51	V5000278	06/11/2019	019790	CAPSTONE PRESS	\$93.91
	V5000279	06/11/2019	1004184	CUSTOMINK	\$1,004.85
	V5000280	06/11/2019	077165	MUSIC IN THE PARKS	\$118.00
<b>51 - Total</b>					<b>\$1,216.76</b>
<b>Overall - Total</b>					<b>\$176,234.10</b>

**West Chester Area School District  
Check Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069401	06/12/2019	1007247	CAPRIOTTI'S SANDWICH SHOP	\$374.94
01	- Total				\$374.94
<b>Overall - Total</b>					<b>\$374.94</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069402	06/18/2019	1001086	4 IMPRINT	\$1,028.11
	40069403	06/18/2019	001525	ADI	\$80.75
	40069404	06/18/2019	1007956	ADVENT	\$860.00
	40069405	06/18/2019	1003432	AHOLD FINANCIAL SERVICES	\$175.07
	40069406	06/18/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$2,065.90
	40069412	06/18/2019	1001073	AMAZON	\$12,984.20
	40069413	06/18/2019	007075	AQUA PA	\$1,772.99
	40069414	06/18/2019	009710	B & H PHOTO	\$2,089.49
	40069415	06/18/2019	010830	BARNES & NOBLE INC.	\$2,743.26
	40069416	06/18/2019	012700	BERKHEIMER ASSOC H A	\$3,621.35
	40069417	06/18/2019	1008511	BERKS DEAF AND HARD OF HEARING	\$25,990.76
	40069418	06/18/2019	090800	STUDENT REFUNDS & REIMBURSEMENT	\$100.00
	40069419	06/18/2019	015300	BOROUGH OF WEST CHESTER	\$1,555.61
	40069420	06/18/2019	015790	BOYLE'S FLOOR & WINDOW COVERNG	\$2,579.69
	40069422	06/18/2019	1008554	BRANDYWINE FENCE & LANDSCAPE LLC	\$1,000.00
	40069423	06/18/2019	017340	BSN SPORTS LLC	\$12,637.00
	40069425	06/18/2019	021581	CDW GOVERNMENT, INC	\$1,104.80
	40069426	06/18/2019	023120	CHEMSEARCH	\$2,490.00
	40069427	06/18/2019	023755	CHESTER COUNTY INT UNIT # 24	\$27,051.73
	40069429	06/18/2019	1007203	CONSTELLATION NEW ENERGY GAS DIV.	\$8,547.67
	40069430	06/18/2019	028880	CONWAY POWER EQUIPMENT INC	\$75.28
	40069431	06/18/2019	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$90.00
	40069432	06/18/2019	1001785	DAKTRONICS	\$250.00
	40069433	06/18/2019	031600	DAVIS TROPHIES & SPORTSWEAR	\$229.50
	40069434	06/18/2019	032540	DELL COMPUTER CORPORATION	\$168,318.39
	40069435	06/18/2019	9095	DI FELICE, RICHARD	\$80.00
	40069436	06/18/2019	1008192	DIGITALBUYER	\$2,127.00
	40069437	06/18/2019	1005210	DIRECT ENERGY BUSINESS	\$14,320.59
	40069438	06/18/2019	1003625	DISCOUNT SCHOOL SUPPLY	\$584.44
	40069439	06/18/2019	040083	ELWYN INC	\$3,451.35
	40069441	06/18/2019	1003612	FASTENAL COMPANY	\$231.39
	40069442	06/18/2019	042300	FAULKNER PONTIAC BUICK	\$24,013.70
	40069443	06/18/2019	042490	FEDERAL EXPRESS CORP	\$78.31
	40069444	06/18/2019	042520	FERGUSON ENT., INC. #501	\$359.30
	40069445	06/18/2019	090920	FERRARO, LARRY & ANTHONY	\$5,127.75
	40069446	06/18/2019	1007608	FICK EDUCATIONAL SERVICES, LLC	\$195.00
	40069447	06/18/2019	1008368	FLEXIP SOLUTIONS INC	\$4,738.96
	40069448	06/18/2019	044170	FRECOM	\$59.99
	40069449	06/18/2019	046570	GEMPLER'S, INC	\$322.83

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069450	06/18/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$553.43
	40069452	06/18/2019	091740	TAX REFUNDS	\$87.64
	40069454	06/18/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$30,824.76
	40069455	06/18/2019	059000	INSTRUMENTALIST, THE	\$319.00
	40069456	06/18/2019	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$22,026.84
	40069459	06/18/2019	1006112	JUDY'S KILN REPAIR	\$545.00
	40069460	06/18/2019	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40069462	06/18/2019	065200	KRAPF JR & SON INC GEORGE	\$13,832.81
	40069463	06/18/2019	065200	KRAPF JR & SON INC GEORGE	\$1,010,554.81
	40069464	06/18/2019	065710	LAKESHORE LEARNING MATERIALS	\$762.38
	40069465	06/18/2019	065915	LANGUAGE SERVICES ASSOCIATES	\$403.75
	40069466	06/18/2019	052170	LEARNING WITHOUT TEARS	\$965.25
	40069467	06/18/2019	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$137.95
	40069468	06/18/2019	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$525.00
	40069470	06/18/2019	1004209	LOWES COMMERCIAL SERVICES	\$2,408.69
	40069471	06/18/2019	069080	MAA AMERICAN MATH COMPETITIONS	\$151.00
	40069472	06/18/2019	070305	MAIN LINE CONCRETE & SUPPLY	\$171.65
	40069473	06/18/2019	1008740	MASS INSIGHT EDUCATION / RESEARCH	\$1,075.00
	40069474	06/18/2019	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40069475	06/18/2019	9290	MULL, ROBERT	\$52.00
	40069476	06/18/2019	077500	NASCO	\$850.92
	40069477	06/18/2019	079580	OFFICE BASICS INC	\$1,104.00
	40069483	06/18/2019	079550	OFFICE DEPOT	\$20,212.78
	40069484	06/18/2019	079853	ON THE GO KIDS, INC	\$57,561.34
	40069485	06/18/2019	079853	ON THE GO KIDS, INC	\$423,137.49
	40069486	06/18/2019	079961	ORIENTAL TRADING CO., INC	\$268.75
	40069487	06/18/2019	091740	TAX REFUNDS	\$395.04
	40069488	06/18/2019	080750	PAXTON/PATTERSON	\$1,673.33
	40069489	06/18/2019	052305	PEARSON/HARCOURT ASSESSMENT	\$160.00
	40069490	06/18/2019	080855	PEARSON EDUCATION	\$119.80
	40069491	06/18/2019	052305	PEARSON/HARCOURT ASSESSMENT	\$1,125.50
	40069492	06/18/2019	082150	PECO ENERGY COMPANY	\$157,758.32
	40069493	06/18/2019	1002134	PEDIATRIC CARE OF EXTON, P.C.	\$1,450.00
	40069494	06/18/2019	1008062	PERSON DIRECTED CLINICAL SERVICES	\$3,300.00
	40069495	06/18/2019	1003736	PETROLEUM TRADERS CORP.	\$2,120.60
	40069496	06/18/2019	1000062	PHEAA	\$478.37
	40069497	06/18/2019	082445	PIPE LINE PLASTICS, INC	\$43.13
	40069498	06/18/2019	1008697	PROCOMPUTING CORPORATION	\$228.00
	40069499	06/18/2019	084798	RENAISSANCE ACADEMY	\$4,576.70



## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069500	06/18/2019	1008221	REV ATHLETIC WEAR LLC	\$1,600.00
	40069501	06/18/2019	1005267	RICOH USA, INC.	\$169.11
	40069502	06/18/2019	1008624	RIGHT TOUCH TROPHIES & AWARDS	\$204.00
	40069503	06/18/2019	1008721	RIVERSIDE INSIGHTS	\$558.11
	40069504	06/18/2019	085750	ROTHWELL DOCUMENT SOLUTIONS	\$5,179.25
	40069505	06/18/2019	086070	S.A.N.E.	\$107.40
	40069506	06/18/2019	1004231	SBARROS, CONCORD MALL	\$225.00
	40069507	06/18/2019	1007078	SCHOOL DISTRICT OF PITTSBURGH	\$2,185.44
	40069508	06/18/2019	087646	SHAR PRODUCTS CO.	\$3,388.02
	40069509	06/18/2019	089150	SOCIAL STUDIES SCHOOL SERVICES	\$761.03
	40069510	06/18/2019	089850	SQUIBB CO, INC. ALVAH M.	\$234.16
	40069511	06/18/2019	090875	STROUD WATER RESEARCH CENTER	\$76.44
	40069512	06/18/2019	1008503	STUKENT INC	\$5,760.00
	40069513	06/18/2019	091390	SWANSON, INC., ROBERT S	\$2,282.00
	40069514	06/18/2019	1008422	TELESYSTEM	\$6,805.30
	40069515	06/18/2019	092342	TPS GRAPHICS	\$1,830.00
	40069516	06/18/2019	1002775	TRAFFIC SAFETY STORE, THE	\$445.60
	40069517	06/18/2019	1008073	TRASH TECH	\$685.08
	40069518	06/18/2019	093600	UNITED REFRIGERATION CO	\$712.99
	40069519	06/18/2019	1001324	US DEPT. OF EDUCATION AWG	\$282.00
	40069520	06/18/2019	094403	US FOODSERVICE	\$696.47
	40069521	06/18/2019	093395	US GAMES	\$2,394.94
	40069522	06/18/2019	1007699	US MEDICAL STAFFING, INC.	\$9,457.51
	40069523	06/18/2019	049790	W. W. GRAINGER, INC.	\$269.22
	40069524	06/18/2019	095412	WAREHOUSE BATTERY OUTLET	\$599.60
	40069525	06/18/2019	1001316	WASHINGTON MUSIC CENTER, INC.	\$3,474.00
	40069526	06/18/2019	1008367	WEGMANS	\$101.67
	40069527	06/18/2019	095857	WENGER CORPORATION	\$3,233.00
	40069528	06/18/2019	1000059	WEST CHESTER ED SUPPORT PERSONNEL	\$272.10
	40069529	06/18/2019	1000058	TRUMARK FCU	\$1,237.39
	40069530	06/18/2019	097000	WEST GOSHEN TOWNSHIP	\$894.15
	40069531	06/18/2019	098060	WILSON LANGUAGE TRAINING CORP	\$416.45
	40069532	06/18/2019	098915	WORTHINGTON DIRECT	\$406.40
	40069533	06/18/2019	1008227	YOUR OFFICE CONNECTION	\$398.74
	40069534	06/18/2019	1008715	ZIP'S AW DIRECT	\$584.88
<b>01</b>	<b>- Total</b>				<b>\$2,155,359.53</b>
22	40069412	06/18/2019	1001073	AMAZON	\$506.24
	40069425	06/18/2019	021581	CDW GOVERNMENT, INC	\$152,482.82

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
22	40069440	06/18/2019	040396	EPLUS TECHNOLOGY OF PA	\$13,827.00
<b>22 - Total</b>					<b>\$166,816.06</b>
29	40069412	06/18/2019	1001073	AMAZON	\$204.97
	40069424	06/18/2019	10745	CASHMAN, JOHN	\$70.00
	40069428	06/18/2019	9988	CHRISTY, LISA	\$65.00
	40069433	06/18/2019	031600	DAVIS TROPHIES & SPORTSWEAR	\$813.50
	40069451	06/18/2019	049010	GOOD FELLOWSHIP AMBULANCE CLUB	\$1,000.00
	40069462	06/18/2019	065200	KRAPF JR & SON INC GEORGE	\$692.90
	40069469	06/18/2019	9067	LONG, CATHY	\$65.00
	40069475	06/18/2019	9290	MULL, ROBERT	\$8.00
<b>29 - Total</b>					<b>\$2,919.37</b>
30	40069457	06/18/2019	1005435	JAY R. REYNOLDS, INC.	\$14,261.82
	40069458	06/18/2019	1006736	JBM MECHANICAL, INC.	\$60,283.83
<b>30 - Total</b>					<b>\$74,545.65</b>
40	40069412	06/18/2019	1001073	AMAZON	\$256.97
	40069421	06/18/2019	1004955	BRADLEY, SANDRA	\$812.37
	40069454	06/18/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$9,141.04
	40069484	06/18/2019	079853	ON THE GO KIDS, INC	\$284.00
<b>40 - Total</b>					<b>\$10,494.38</b>
50	80037332	06/18/2019	1001073	AMAZON	\$1,259.39
	80037360	06/18/2019	1008741	CALLANAN, MOLLY	\$1,500.00
	80037361	06/18/2019	1001142	DISC HOUNDS	\$327.25
	80037362	06/18/2019	038965	EDUCATIONAL THEATRE ASSN	\$120.00
	80037363	06/18/2019	090920	FERRARO, LARRY & ANTHONY	\$34.95
	80037364	06/18/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$131.44
	80037365	06/18/2019	1007037	KINGS MILL INC.	\$1,000.00
	80037366	06/18/2019	1002849	PMEA	\$1,134.00
	80037367	06/18/2019	079853	ON THE GO KIDS, INC	\$843.58
	80037368	06/18/2019	035330	PMEA DISTRICT 12	\$301.44
	80037369	06/18/2019	1008431	UNITE FOR HER	\$144.00
<b>50 - Total</b>					<b>\$6,796.05</b>
51	80037343	06/18/2019	1001086	4 IMPRINT	\$3,419.32
	80037344	06/18/2019	1008388	AMERICAN YOUNG VOICES LLC	\$300.00
	80037345	06/18/2019	1007368	ARTOME, LLC	\$210.00
	80037346	06/18/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	80037347	06/18/2019	023255	APG MEDIA OF CHESAPEAKE, LLC	\$999.36
	80037348	06/18/2019	1001142	DISC HOUNDS	\$378.20
	80037349	06/18/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$266.50
	80037350	06/18/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.00
	80037351	06/18/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$460.04
	80037352	06/18/2019	065200	KRAPF JR & SON INC GEORGE	\$37,096.94
	80037353	06/18/2019	065230	KRAPF'S COACHES, INC.	\$1,729.00
	80037354	06/18/2019	1003581	OCTORARA AREA SCHOOL DISTRICT	\$2,000.00
	80037355	06/18/2019	079853	ON THE GO KIDS, INC	\$401.15
	80037356	06/18/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$10.00
	80037357	06/18/2019	092342	TPS GRAPHICS	\$2,472.00
	80037358	06/18/2019	1001349	THE WATER GUY	\$98.85
	80037359	06/18/2019	098560	WOODCRAFT	\$1,437.02
	<b>51 - Total</b>				
80	50000607	06/18/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$25.25
<b>80 - Total</b>					<b>\$25.25</b>
<b>Overall - Total</b>					<b>\$2,468,254.67</b>

**West Chester Area School District  
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1002990	06/18/2019	1007696	AARDVARK PEST CONTROL SERVICES INC.	\$1,135.00
	V1002991	06/18/2019	014300	BLICK ART MATERIALS	\$208.50
	V1002992	06/18/2019	021100	CAROLINA BIOLOGICAL	\$274.14
	V1002993	06/18/2019	032900	DEMCO , INC.	\$1,305.88
	V1002994	06/18/2019	032952	DENNEY ELECTRIC SUPPLY	\$9,490.00
	V1002995	06/18/2019	043490	FOLLETT LIBRARY RESOURCES	\$633.84
	V1002996	06/18/2019	040090	GEORGE ELY ASSOCIATES INC,	\$584.00
	V1002997	06/18/2019	042300	FAULKNER PONTIAC BUICK	\$393.32
	V1002999	06/18/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$59.80
	V1003000	06/18/2019	043605	FOX ROTHSCHILD LLP	\$1,569.82
	V1003001	06/18/2019	053520	HEINEMANN EDUCATIONAL BOOKS	\$62.00
	V1003002	06/18/2019	1007071	IPEVO INC.	\$2,145.00
	V1003003	06/18/2019	060970	JOHNSTONE SUPPLY INC	\$372.83
	V1003004	06/18/2019	075220	MUSIC & ARTS CENTERS	\$260.66
	V1003005	06/18/2019	077475	PARTS SERVICE - FRAZER	\$37.76
	V1003006	06/18/2019	080980	PENN OFFICE PRODUCTS	\$3,128.91
	V1003007	06/18/2019	083385	PRUFROCK PRESS	\$69.80
	V1003008	06/18/2019	085878	RUMSEY ELECTRIC COMPANY	\$495.82
	V1003009	06/18/2019	086700	SCHOOL HEALTH CORPORATION	\$697.40
	V1003010	06/18/2019	086710	SCHOOL SPECIALTY INC	\$3,655.08
	V1003011	06/18/2019	1000679	SHERWIN WILLIAMS	\$2,777.59
	V1003012	06/18/2019	1000120	TAYLOR RENTAL	\$584.40
	V1003013	06/18/2019	092770	TOLEDO PHYSICAL EDUCATION	\$1,187.27
	V1003014	06/18/2019	093337	TUTTLE MARKETING SVCS INC	\$543.75
	V1003015	06/18/2019	1001416	ULINE	\$42.65
	V1003016	06/18/2019	1000056	UNITED WAY OF CHESTER COUNTY	\$792.34
	V1003017	06/18/2019	1006367	WB MASON COMPANY	\$946.80
	V1003018	06/18/2019	095760	WEINSTEIN SUPPLY CORPORATION	\$213.86
	V1003019	06/18/2019	097010	WEST MUSIC CO.	\$43.60
	V1003020	06/18/2019	1004004	WORKPLACE CENTRAL	\$76.41
<b>01</b>	<b>- Total</b>				<b>\$33,788.23</b>
29	V1002998	06/18/2019	043210	FISHER & SON COMPANY, INC	\$202.00
<b>29</b>	<b>- Total</b>				<b>\$202.00</b>
50	V5000281	06/18/2019	1002819	BLUE DOG PRINTING AND DESIGN	\$147.16
<b>50</b>	<b>- Total</b>				<b>\$147.16</b>
51	V5000282	06/18/2019	1006372	CROWN TROPHY OF WILMINGTON	\$99.00
	V5000283	06/18/2019	1007101	FOLLETT SCHOOL SOLUTIONS, INC.	\$12,737.51

**West Chester Area School District  
Electronic Funds Transfer Register**

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
51	- Total				\$12,836.51
<b>Overall - Total</b>					<b>\$46,973.90</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40069535	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069536	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069537	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069538	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069539	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069540	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069541	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069542	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069543	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069544	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069545	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069546	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069547	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069548	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069549	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$140.00
	40069550	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$210.00
	40069551	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069552	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069553	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069554	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069555	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069556	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069557	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069558	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069559	06/19/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$140.00
<b>40 - Total</b>					<b>\$2,030.00</b>
<b>Overall - Total</b>					<b>\$2,030.00</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069561	06/25/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$35.00
01	- Total				\$35.00
27	40069560	06/25/2019	029630	COUNTY OF CHESTER	\$582.30
	40069562	06/25/2019	097096	WEST WHITELAND TOWNSHIP	\$774.44
27	- Total				\$1,356.74
<b>Overall - Total</b>					<b>\$1,391.74</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069563	06/27/2019	006775	A ANCHOR TOILETS PORTABLE	\$190.00
	40069564	06/27/2019	1008732	ABLE EQUIPMENT RENTAL INC	\$145.00
	40069565	06/27/2019	1003432	AHOLD FINANCIAL SERVICES	\$780.44
	40069566	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069567	06/27/2019	1004912	ALTA LANGUAGE SERVICES, INC.	\$3,108.15
	40069570	06/27/2019	007075	AQUA PA	\$1,473.33
	40069572	06/27/2019	009710	B & H PHOTO	\$6.32
	40069574	06/27/2019	010830	BARNES & NOBLE INC.	\$41,368.18
	40069575	06/27/2019	1006591	BAYADA HOME HEALTH CARE	\$1,487.50
	40069576	06/27/2019	011473	BEARINGS, BELTS & CHAIN, INC	\$42.34
	40069579	06/27/2019	015930	BRANDYWINE RED CLAY ALLIANCE	\$264.50
	40069581	06/27/2019	017340	BSN SPORTS LLC	\$2,325.10
	40069582	06/27/2019	1007181	BUSINESSOLVER.COM, INC.	\$1,811.60
	40069583	06/27/2019	020465	CAMPHILL SPECIAL SCHOOLS, INC.	\$15,316.14
	40069585	06/27/2019	1003362	CARLSON, MARTHA	\$170.18
	40069588	06/27/2019	023650	CHESTER COUNTY FAMILY ACADEMY	\$58,292.32
	40069590	06/27/2019	024920	CHILDREN'S HOSPITAL OF PHILA	\$127.29
	40069591	06/27/2019	1005242	CITY OF PHILADELPHIA	\$762.22
	40069594	06/27/2019	027050	COLONIAL VILLAGE MEAT MARKETS	\$1,012.04
	40069595	06/27/2019	028880	CONWAY POWER EQUIPMENT INC	\$17,881.52
	40069596	06/27/2019	1008284	CRITICARE HOME HEALTH & NURSING SRV	\$110.00
	40069597	06/27/2019	1008731	CROWN CASTLE	\$12,105.28
	40069598	06/27/2019	031600	DAVIS TROPHIES & SPORTSWEAR	\$1,669.75
	40069599	06/27/2019	1006433	DEAFCAN	\$703.00
	40069600	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069601	06/27/2019	1008461	DEER LAKES SCHOOL DISTRICT	\$3,850.00
	40069602	06/27/2019	1008763	DELAWARE DIVISION OF REVENUE	\$760.38
	40069603	06/27/2019	032540	DELL COMPUTER CORPORATION	\$934.79
	40069604	06/27/2019	1004407	DELMARVA COMMUNICATIONS	\$1,060.00
	40069605	06/27/2019	1001584	DELTA-T GROUP, INC.	\$49,320.18
	40069606	06/27/2019	033800	DEVEREUX FOUNDATION	\$8,785.00
	40069608	06/27/2019	091740	TAX REFUNDS	\$2,123.26
	40069610	06/27/2019	1007871	EBS HEALTHCARE INC.	\$12,765.27
	40069613	06/27/2019	1003612	FASTENAL COMPANY	\$25.74
	40069615	06/27/2019	042520	FERGUSON ENT., INC. #501	\$59.06
	40069617	06/27/2019	1008752	FRECKLE EDUCATION INC	\$47,000.00
	40069618	06/27/2019	1006249	GENERAL HEALTHCARE RESOURCES, INC.	\$25,658.33
	40069623	06/27/2019	055560	HOME DEPOT CREDIT SERVICES	\$1,924.36
	40069624	06/27/2019	056400	HOUGHTON MIFFLIN HARCOURT CO	\$8.25



## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069626	06/27/2019	1007808	IMPERIAL BAG & PAPER	\$3,978.43
	40069627	06/27/2019	1007442	INSIGHT WORKFORCE SOLUTIONS LLC	\$226,690.65
	40069628	06/27/2019	1008507	INTEGRITY WORKFORCE SOLUTIONS INC	\$13,925.22
	40069629	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40069630	06/27/2019	061520	JOSTENS	\$147.60
	40069632	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069633	06/27/2019	1000345	KADES-MARGOLIS CAPITAL	\$200.00
	40069634	06/27/2019	062600	KEEN COMPRESSED GAS CO	\$148.36
	40069635	06/27/2019	063024	KEN-CREST SERVICES	\$70.50
	40069636	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069639	06/27/2019	065200	KRAPF JR & SON INC GEORGE	\$10,906.86
	40069641	06/27/2019	067230	LEHIGH VALLEY SAFETY SUPPLY CO	\$134.95
	40069644	06/27/2019	1005310	LIBERTY TOOL	\$17.62
	40069645	06/27/2019	1000346	LINCOLN INVESTMENT PLANNING, INC.	\$525.00
	40069646	06/27/2019	1005143	MAILROOM SYSTEMS, INC.	\$226.15
	40069648	06/27/2019	071840	MATLACK FLORIST	\$201.95
	40069649	06/27/2019	091740	TAX REFUNDS	\$2,620.45
	40069651	06/27/2019	1000348	METROPOLITAN LIFE INSURANCE CO.	\$138.89
	40069653	06/27/2019	1001546	MOLINA, JOHANNA	\$69.18
	40069655	06/27/2019	1008616	MOVING MINDS	\$349.83
	40069657	06/27/2019	9290	MULL, ROBERT	\$24.00
	40069658	06/27/2019	078765	NATIONAL SEATING & MOBILITY	\$1,928.00
	40069660	06/27/2019	091740	TAX REFUNDS	\$323.39
	40069661	06/27/2019	079660	OCCUPATIONAL HEALTH CENTER	\$215.50
	40069668	06/27/2019	079550	OFFICE DEPOT	\$24,618.66
	40069669	06/27/2019	079853	ON THE GO KIDS, INC	\$143.23
	40069670	06/27/2019	080195	PA DEPT OF LABOR & INDUSTRY-E	\$220.74
	40069671	06/27/2019	1007567	PCMG, INC.	\$641.37
	40069672	06/27/2019	091740	TAX REFUNDS	\$1,428.43
	40069673	06/27/2019	1003736	PETROLEUM TRADERS CORP.	\$806.27
	40069674	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069676	06/27/2019	085750	ROTHWELL DOCUMENT SOLUTIONS	\$2,383.43
	40069679	06/27/2019	1007834	SANARE TODAY	\$90.00
	40069680	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40069681	06/27/2019	091740	TAX REFUNDS	\$1,612.50
	40069683	06/27/2019	1007078	SCHOOL DISTRICT OF PITTSBURGH	\$2,868.39
	40069684	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$100.00
	40069685	06/27/2019	091740	TAX REFUNDS	\$265.93
	40069689	06/27/2019	065240	STEVEN KRAUSS CONTRACTOR INC	\$4,360.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	40069690	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069691	06/27/2019	091360	SWEET, STEVENS, KATZ, & WILLIAMS	\$15,190.40
	40069693	06/27/2019	1008380	TELCO HOLDINGS INC	\$1,531.25
	40069694	06/27/2019	091740	TAX REFUNDS	\$259.81
	40069695	06/27/2019	1001349	THE WATER GUY	\$187.29
	40069696	06/27/2019	1007460	THOMSON REUTERS-WEST PUBLISHING	\$253.15
	40069697	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$410.00
	40069699	06/27/2019	082220	TURF EQUIPMENT AND SUPPLY COMPANY	\$1,278.83
	40069700	06/27/2019	1006892	U. S. BANK EQUIPMENT FINANCE	\$7,622.26
	40069701	06/27/2019	093630	UNITED PARCEL SERVICE	\$15.61
	40069702	06/27/2019	093600	UNITED REFRIGERATION CO	\$529.11
	40069703	06/27/2019	094325	UNIVERSITY OF OREGON	\$104.00
	40069704	06/27/2019	1007699	US MEDICAL STAFFING, INC.	\$10,412.73
	40069706	06/27/2019	1002676	VERIZON WIRELESS	\$1,227.91
	40069707	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$125.00
	40069709	06/27/2019	049790	W. W. GRAINGER, INC.	\$1,046.18
	40069710	06/27/2019	1001316	WASHINGTON MUSIC CENTER, INC.	\$5,059.00
	40069711	06/27/2019	1008367	WEGMANS	\$584.32
	40069713	06/27/2019	1000058	TRUMARK FCU	\$1,226.67
	40069714	06/27/2019	1004971	WEST CHESTER UNIVERSITY BB	\$30,824.00
40069715	06/27/2019	097000	WEST GOSHEN TOWNSHIP	\$7,550.60	
40069716	06/27/2019	1003574	WILLIS OF PENNSYLVANIA, INC.	\$75.00	
40069717	06/27/2019	098560	WOODCRAFT	\$42.44	
<b>01</b>	<b>- Total</b>				<b>\$704,933.86</b>
22	40069569	06/27/2019	007265	APPLIED VIDEO TECHNOLOGY INC	\$15,135.00
	40069586	06/27/2019	021581	CDW GOVERNMENT, INC	\$145,400.98
	40069611	06/27/2019	040396	EPLUS TECHNOLOGY OF PA	\$21,400.00
	40069620	06/27/2019	1007288	GLOBAL DATA CONSULTANTS, LLC	\$58,600.00
<b>22</b>	<b>- Total</b>				<b>\$240,535.98</b>
27	40069625	06/27/2019	1008163	HOWELL KLINE SURVEYING LLC	\$4,880.00
	40069688	06/27/2019	1004437	SNYDER HOFFMAN ASSOCIATES, INC.	\$3,281.50
<b>27</b>	<b>- Total</b>				<b>\$8,161.50</b>
29	40069589	06/27/2019	024252	CHESTER COUNTY RUNNING STORE	\$1,100.00
	40069639	06/27/2019	065200	KRAPF JR & SON INC GEORGE	\$416.21
	40069642	06/27/2019	10490	LEPORI, BARRY	\$75.00
<b>29</b>	<b>- Total</b>				<b>\$1,591.21</b>

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
30	40069578	06/27/2019	1004477	BLACKNEY HAYES ARCHITECTS	\$112,926.44
	40069607	06/27/2019	035100	DI ROCCO BROS. CO.	\$30,529.35
	40069609	06/27/2019	036998	EARTH ENGINEERING INCORPORATED	\$374.00
	40069631	06/27/2019	1007681	JOTTAN, INC.	\$97,530.41
	40069643	06/27/2019	1008448	LIBERTY MUTUAL GROUP INC	\$18,103.00
	40069652	06/27/2019	075186	MOBILE MINI, INC	\$114.50
	40069682	06/27/2019	1006778	SC STEVENSON CONSULTING INC	\$2,364.20
	40069686	06/27/2019	1007154	SHA-NIC, INC.	\$111,089.20
	40069687	06/27/2019	088100	SIEMENS INDUSTRY INC.	\$15,042.37
<b>30</b>	<b>- Total</b>				<b>\$388,073.47</b>
40	40069568	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069571	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069573	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069577	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069580	06/27/2019	1008462	BREWSTER, DR. MARY	\$1,500.00
	40069584	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069587	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$98.00
	40069592	06/27/2019	1008183	COHEN LLC, LORETTA	\$2,935.74
	40069593	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$210.00
	40069612	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069614	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069616	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069619	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069621	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069622	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069637	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069640	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069647	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069650	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069654	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069656	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$140.00
	40069659	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$0.00
	40069669	06/27/2019	079853	ON THE GO KIDS, INC	\$273.23
	40069675	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069677	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$140.00
	40069678	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069692	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069698	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00

## West Chester Area School District Check Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
40	40069705	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069708	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$70.00
	40069712	06/27/2019	1005023	WEST CHESTER AREA ED. FOUNDATION	\$1,699.56
	40069718	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$210.00
	40069719	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$210.00
<b>40 - Total</b>					<b>\$8,956.53</b>
50	80037370	06/27/2019	055560	HOME DEPOT CREDIT SERVICES	\$1,510.48
	80037371	06/27/2019	065200	KRAPF JR & SON INC GEORGE	\$1,017.43
	80037372	06/27/2019	077190	MUSIC THEATRE INTERNATIONAL	\$1,441.35
	80037373	06/27/2019	079550	OFFICE DEPOT	\$341.99
	80037374	06/27/2019	079853	ON THE GO KIDS, INC	\$242.23
<b>50 - Total</b>					<b>\$4,553.48</b>
51	80037375	06/27/2019	1007709	DELAWARE CHILDREN'S MUSEUM INC.	\$371.00
	80037376	06/27/2019	065200	KRAPF JR & SON INC GEORGE	\$9,636.23
	80037377	06/27/2019	1005900	TRUSTEES UNIVERSITY OF PENNSYLVANIA	\$1,733.00
<b>51 - Total</b>					<b>\$11,740.23</b>
80	50000608	06/27/2019	1005754	ARAMARK SERVICES INC.	\$333,336.67
	50000609	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$40.34
	50000610	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$44.65
	50000611	06/27/2019	090800	STUDENT REFUNDS & REIMBURSMENT	\$71.78
<b>80 - Total</b>					<b>\$333,493.44</b>
<b>Overall - Total</b>					<b>\$1,702,039.70</b>

## West Chester Area School District Electronic Funds Transfer Register

Fund Charged	Check Number	Check Date	Vendor Number	Vendor Name	Transaction Amount
01	V1003021	06/27/2019	007180	APPLE PRESS	\$327.00
	V1003022	06/27/2019	009490	AUORENT OF WEST CHESTER, INC	\$527.88
	V1003023	06/27/2019	1005433	COLT PLUMBING	\$10.20
	V1003024	06/27/2019	030310	CRISIS PREVENTION INSTITUTE	\$1,995.00
	V1003025	06/27/2019	043490	FOLLETT LIBRARY RESOURCES	\$1,156.80
	V1003026	06/27/2019	042300	FAULKNER PONTIAC BUICK	\$138.23
	V1003027	06/27/2019	043500	FLINN SCIENTIFIC	\$28.64
	V1003028	06/27/2019	1002386	JOHNSON CONTROLS, INC.	\$1,772.00
	V1003029	06/27/2019	061800	K-LOG, INC.	\$3,030.51
	V1003030	06/27/2019	1007217	PARTSTOWN, LLC	\$120.59
	V1003031	06/27/2019	1006641	PSX, INC.	\$5,882.00
	V1003032	06/27/2019	086710	SCHOOL SPECIALTY INC	\$1,096.32
	V1003033	06/27/2019	092000	TAYLORS MUSIC STORE	\$3,801.80
	V1003034	06/27/2019	094345	UNRUH, TURNER, BURKE & FREES	\$14,749.82
	V1003035	06/27/2019	095400	WARD'S NATURAL SCIENCE	\$135.58
	V1003036	06/27/2019	095760	WEINSTEIN SUPPLY CORPORATION	\$437.11
	V1003037	06/27/2019	097010	WEST MUSIC CO.	\$434.92
	V1003038	06/27/2019	1008068	WILLIAMS SCOTSMAN, INC	\$1,468.00
<b>01 - Total</b>					<b>\$37,112.40</b>
22	V1003034	06/27/2019	094345	UNRUH, TURNER, BURKE & FREES	\$3,221.80
<b>22 - Total</b>					<b>\$3,221.80</b>
27	V1003034	06/27/2019	094345	UNRUH, TURNER, BURKE & FREES	\$40.00
<b>27 - Total</b>					<b>\$40.00</b>
29	V1003022	06/27/2019	009490	AUORENT OF WEST CHESTER, INC	\$344.00
<b>29 - Total</b>					<b>\$344.00</b>
30	V1003028	06/27/2019	1002386	JOHNSON CONTROLS, INC.	\$40,129.00
	V1003034	06/27/2019	094345	UNRUH, TURNER, BURKE & FREES	\$15,958.51
	V1003038	06/27/2019	1008068	WILLIAMS SCOTSMAN, INC	\$3,836.59
<b>30 - Total</b>					<b>\$59,924.10</b>
50	V5000284	06/27/2019	009490	AUORENT OF WEST CHESTER, INC	\$186.00
<b>50 - Total</b>					<b>\$186.00</b>
<b>Overall - Total</b>					<b>\$100,828.30</b>

Student Activity Accounts

Budget Unit	Project	Project Title	June 30, 2019
50000221	005221	BEST BUDDIES	694.53
50000222	005222	BEST BUDDIES	361.43
50000223	005223	BEST BUDDIES	2,957.12
50000326	005326	BEST BUDDIES	2,453.96
50000327	005327	BEST BUDDIES	730.86
50000328	005328	BEST BUDDIES	964.56
50000221	006221	BLACK STUDENT UNION	1,936.70
50000222	006222	BLACK STUDENT UNION	1,090.80
50000223	006223	BLACK STUDENT UNION	1,751.92
50000327	008327	8 <sup>th</sup> GRADE DANCE	916.20
50000221	010221	CLASS OF 2021	4,179.59
50000222	010222	CLASS OF 2021	4,770.42
50000223	010223	CLASS OF 2021	3,625.86
50000221	011221	CLASS OF 2022	1,664.17
50000222	011222	CLASS OF 2022	1,382.48
50000223	011223	CLASS OF 2022	6,272.73
50000221	014221	CLASS OF 2019	1,854.59
50000222	014222	CLASS OF 2019	11,091.28
50000223	014223	CLASS OF 2019	1,535.84
50000221	015221	CLASS OF 2020	10,610.40
50000222	015222	CLASS OF 2020	13,347.21
50000223	015223	CLASS OF 2020	16,026.82
50000221	016221	MOCK TRIAL TEAM	11.90
50000221	017221	MODEL U.N.	1,216.24
50000223	017223	MODEL U.N.	5,840.12
50000221	018221	DECA	4,714.83
50000222	018222	DECA	6,372.20
50000223	018223	DECA	18,825.99
50000223	019223	IDRYO (LITERARY MAGAZINE)	244.99
50000221	020221	ROTARY/INTERACT	830.43
50000222	020222	INTERACT	2,586.45
50000223	020223	INTERACT	757.99
50000221	021221	MULTICULTURAL CLUB	326.48
50000221	022221	F.B.L.A. HENDERSON	602.83
50000221	023221	VIDEO PRODUCTION CLUB	168.96
50000222	023222	WVIK CLUB	365.93
50000223	023223	PHOTOGRAPHY CLUB	2,611.00
50000221	028221	WARRIORS HELPING WARRIORS	69.71
50000223	029223	CYCLING CLUB	201.72
50000222	025222	RELAY FOR LIFE	694.64
50000221	027221	GIRL UP	1,363.05
50000221	032221	WORLD LANGUAGE HONOR SOCIETY	879.46
50000221	034221	NATIONAL HONOR SOCIETY	3,778.75
50000222	034222	NATIONAL HONOR SOCIETY	2,737.50
50000223	034223	NATIONAL HONOR SOCIETY	4,176.13
50000223	035223	RUSTIN ACTION GROUP	577.52
50000221	036221	NEWSPAPER	1,358.78

Student Activity Accounts

Budget Unit	Project	Project Title	June 30, 2019
50000221	037221	SPEECH & DEBATE	262.55
50000222	038222	FASHION CLUB	521.05
50000223	038223	FASHION CLUB	406.57
50000221	039221	HELPING HANDS CLUB	77.92
50000222	039222	HANDS TO HEARTS	22.34
50000221	040221	S.A.D.D.	888.79
50000222	040222	S.A.D.D.	1,041.54
50000223	040223	S.A.D.D.	1,603.64
50000221	041221	SCIENCE OLYMPIAD	868.05
50000222	041222	SCIENCE OLYMPIAD	551.63
50000223	041223	SCIENCE OLYMPIAD	4,690.89
50000221	042221	SKI CLUB	0.21
50000223	042223	SKI CLUB	1,630.86
50000326	042326	SKI CLUB	3,760.53
50000221	043221	PHYSICS OLYMPIAD	281.22
50000327	045327	ART CLUB	21.70
50000221	046221	NATIONAL ART HONOR SOCIETY	885.96
50000222	046222	NATIONAL ART HONOR SOCIETY	134.58
50000222	048222	TEAM RED CROSS	29.05
50000222	049222	HOUSE OF HOPE	4,621.63
50000221	050221	STUDENT COUNCIL	1,766.32
50000222	050222	STUDENT COUNCIL	16,107.63
50000223	050223	STUDENT COUNCIL	12,099.11
50000326	050326	STUDENT COUNCIL	10,657.12
50000327	050327	STUDENT COUNCIL	4,709.10
50000328	050328	STUDENT COUNCIL	18,165.39
50000221	051221	GSA	92.17
50000223	051223	RUSTIN GSA	1,005.27
50000326	051326	GSA	313.60
50000222	052222	OPERATION SMILE	125.02
50000221	054221	HIGH SCHOOL YEARBOOK	24,176.18
50000222	054222	HIGH SCHOOL YEARBOOK	26,371.23
50000223	054223	HIGH SCHOOL YEARBOOK	16,179.46
50000327	054327	MIDDLE SCHOOL YEARBOOK	1,718.87
50000328	054328	MIDDLE SCHOOL YEARBOOK	6,103.69
50000221	058221	ANIME CLUB	23.49
50000223	060223	GERMAN CLUB	986.27
50000221	061221	MU ALPHA THETA HONOR SOCIETY	210.51
50000222	061222	MATH CLUB	65.32
50000221	062221	ACADEMIC TEAM - HENDERSON	6,230.78
50000223	062223	ACADEMIC TEAM - RUSTIN	264.19
50000223	064223	AMERICAN LATINO PROGRAM	100.00
50000221	070221	SCHOOL MUSICAL	26,934.51
50000222	070222	BROADWAY SHOW	31,090.40
50000223	070223	THEATER FUND	13,225.39
50000221	072221	CALLIOPE	923.83
50000326	073326	FOOTBALL ACTIVITY FUND	3,189.81

Student Activity Accounts

Budget Unit	Project	Project Title	June 30, 2019
50000326	074326	CHEER CLUB	2,767.46
50000326	075326	WRESTLING ACTIVITY	170.58
50000326	076326	TRACK & FIELD ACTIVITY	773.91
50000221	078221	MUSIC DEPARTMENT FUND	3,648.14
50000222	078222	CHORAL FUND	1,133.09
50000223	078223	CHORAL FUND	4,939.86
50000222	086222	COMPUTER ACCOUNT	930.53
50000221	087221	ROBOTICS CLUB	2,211.20
50000221	090221	DRAMA CLUB	5,901.97
50000326	090326	DRAMA	24,233.41
50000327	090327	DRAMA	3,724.90
50000328	090328	DRAMA	22,061.31
50000221	093221	STUDENTS HELPING STUDENTS	692.62
50000222	093222	KARE - EAST	985.99
50000326	093326	PEIRCE PROUD KIDS	448.76
50000328	093328	FUGETT CARES	128.00
50000223	094223	MEGA CLUB	728.03
50000221	097221	KIDS 4 KIDS	1,197.34
50000222	098222	FORGN LANG HONOR SOCIETY	2,568.59
<b>Total Fund 50 Projects</b>			<b>475,914.13</b>
51000327	142327	SKI CLUB	1,293.26
51000330	164330	ACTIVITY FUND	6,039.20
51000432	164432	ACTIVITY FUND	949.40
51000437	164437	ACTIVITY FUND	7,857.41
51000438	164438	ACTIVITY FUND	2,450.19
51000440	164440	ACTIVITY FUND	2,648.65
51000444	164444	ACTIVITY FUND	11,393.77
51000445	164445	ACTIVITY FUND	2,165.64
51000447	164447	ACTIVITY FUND	5,960.17
51000448	164448	ACTIVITY FUND	3,624.32
51000451	164451	ACTIVITY FUND	6,861.40
51000452	164452	ACTIVITY FUND	7,849.90
51000453	164453	ACTIVITY FUND	5,135.84
51000931	164931	ACTIVITY FUND	258.98
51000955	164955	ACTIVITY FUND	123.64
51000451	179451	PHYSICAL EDUCATION	798.88
51000221	180221	CLEARING ACCOUNT	7,907.08
51000222	180222	CLEARING ACCOUNT	3,707.45
51000223	180223	CLEARING ACCOUNT	7,263.00
51000326	180326	CLEARING ACCOUNT	15,834.62
51000327	180327	CLEARING ACCOUNT	1,107.82
51000328	180328	CLEARING ACCOUNT	12,360.77
51000955	182955	COLLEGE SCHOLRSHP FD ADM	3,570.96
51000222	191222	SCHOOL SIGN EHS	3,844.98
51000452	193452	LIFE SKILLS SUPPORT	21.88
51000440	194440	FIELD TRIP ACCT	3,300.14
51000327	195327	FIELD TRIP STET 6	8,779.19



Student Activity Accounts

Budget Unit	Project	Project Title	June 30, 2019
51000327	196327	FIELD TRIP STET 7	451.62
51000327	197327	FIELD TRIP STET 8	721.48
51000221	202221	IMPROVEMENT FUND	15,549.15
51000222	202222	IMPROVEMENT FUND	24,947.29
51000223	202223	IMPROVEMENT FUND	12,877.22
51000326	202326	IMPROVEMENT FUND	472.51
51000327	202327	IMPROVEMENT FUND	2,072.78
51000328	202328	IMPROVEMENT FUND	1,342.19
51000222	203222	HEART MONITOR/PE ACCT	3,628.33
51000223	203223	PE HEART MONITORS	6,558.90
51000222	209222	ENGLISH DEPT	4,821.00
51000222	210222	LIBRARY FUND	1,012.02
51000223	210223	LIBRARY FUND	287.15
51000326	210326	LIBRARY FUND	965.76
51000327	210327	LIBRARY FUND	801.91
51000328	210328	LIBRARY FUND	2,395.36
51000438	210438	LIBRARY FUND	571.99
51000440	210440	LIBRARY FUND	417.44
51000444	210444	LIBRARY FUND	8,689.38
51000445	210445	LIBRARY FUND	374.58
51000447	210447	LIBRARY FUND	598.94
51000448	210448	LIBRARY FUND	7,700.24
51000451	210451	LIBRARY FUND	89.53
51000452	210452	LIBRARY FUND	6,626.15
51000453	210453	LIBRARY FUND	5,417.38
51000221	211221	HEALTH FITNESS/HRM	3,926.34
51000326	214326	MUSIC FUND	12,221.10
51000327	214327	MUSIC FUND	1,385.87
51000328	214328	MUSIC FUND	1,311.49
51000448	214448	MUSIC FUND	372.65
51000222	216222	PAVE THE WAY	1,639.76
51000221	234221	STUDENT ASSISTANCE FUND	9,979.85
51000222	234222	STUDENT ASSISTANCE FUND	5,478.46
51000223	234223	STUDENT ASSISTANCE FUND	332.67
51000328	234328	STUDENT ASSISTANCE FUND	10,023.27
51000221	250221	BRUNO SCHOLARSHIP	10,506.58
51000953	250953	ACTIVITY FEE WAIVER FUND STUDENT	1,139.98
51000221	251221	RICK MAERKER MEMORIAL SCHOLARSHIP	14,593.38
51000223	251223	ARSCOTT SOCCER SCHOLARSHIP	117.19
51000221	252221	B REED HNDERSON SCHOLARSHIP	902.74
51000221	253221	VICKY AHLUM MEMORIAL SCHOLARSHIP	5,093.90
51000221	254221	PEER BEST BUDDIES SCHOLARSHIP	280.53
51000222	254222	CLASS OF 2005 SCHOLARSHIP	2,244.73
51000221	255221	BOYS LACROSSE BOOSTERS AWARD	5,265.02
51000222	255222	RECYCLING SCHOLARSHIP	490.19
51000221	257221	JEANNE D. SCIUBBA MEMORIAL SCHOLARSHIP	4.92
51000223	258223	BIANCA ROBERSON SCHOLARSHIP	10,555.87

## Student Activity Accounts

Budget Unit	Project	Project Title	June 30, 2019
51000955	259955	MATLACK MEMORIAL TRUST FUND	5,043.76
51000221	261221	TRAPNELL SCHOLARSHIP	118,581.51
51000221	265221	TUKLOFF MEMORIAL TRUST	1,467.49
51000222	268222	WENKE SCHOLSP FUND	9,480.06
51000221	269221	THOMAS WEEKS SCHOLARSHIP	564.06
<b>Total Fund 51 Projects</b>			<b>475,502.21</b>
<b>Fund 50 / 51 - Combined Project Totals</b>			<b>951,416.34</b>
<b>Fund 50 / 51 - Combined Accounts Payable</b>			<b>0.00</b>
<b>Fund 50 / 51 - Due to / from other funds</b>			<b>47,856.59</b>
<b>Total Student Activity and Agency Funds</b>			<b><u>999,272.93</u></b>
 <b>Fund 50 / 51 - Cash Account Balances as of June 30, 2019</b>			 <b>Total Cash</b>
			<b><u>999,272.93</u></b>
<b>Total Student and Agency Activity Funds</b>			<b><u>999,272.93</u></b>

WEST CHESTER AREA SCHOOL DISTRICT  
 FOOD SERVICES CASH BALANCE STATEMENT AND DISBURSEMENT APPROVAL REPORT  
 JUNE 30, 2019

**OPERATING CASH**

CASH BALANCE MAY 31, 2019 \$ 283,401.62

RECEIPTS JUNE 1, 2019 - JUNE 30, 2019

DEPOSITS	49,658.95	
DEPOSITS ON ACCOUNT	160,987.74	
INTEREST	776.57	
SALE OF EQUIPMENT	-	
POS FEES RECEIVED	2,345.03	
ARAMARK REIMBURSEMENT	-	
TRANSFER FROM INVESTMENTS ACCOUNT	200,000.00	
TOTAL RECEIPTS		413,768.29

DISBURSEMENTS JUNE 1, 2019 - JUNE 30, 2019

BANK FEES	212.53	
POS SERVICE CHARGES	-	
EQUIPMENT PURCHASES	-	
ARAMARK PAYMENTS	620,946.96	
STUDENT REFUNDS	400.39	
ARAMARK MAINTENANCE SUPPLIES	1,077.05	
OTHER	-	
TOTAL DISBURSEMENTS		622,636.93

CASH BALANCE JUNE 30, 2019 \$ 74,532.98

**INVESTMENTS**

INVESTMENT BALANCE MAY 31, 2019 \$ 1,233,464.53

RECEIPTS JUNE 1, 2019 - JUNE 30, 2019

TRANSFERS FROM CHECKING ACCOUNT		
STATE SUBSIDY	185,917.64	
INTEREST	2,249.19	
TOTAL ADDITIONS		188,166.83

DISBURSEMENTS JUNE 1, 2019 - JUNE 30, 2019

TRANSFER TO CHECKING ACCOUNT	200,000.00	
TOTAL DISBURSEMENTS		200,000.00

INVESTMENT BALANCE MAY 31, 2019 \$ 1,221,631.36

**PREPAID STUDENT ACCOUNTS**

PREPAID STUDENT ACCOUNTS BALANCE MAY 31, 2019 \$ 214,489.48

ADD: RECEIVED ON ACCOUNT		
TOTAL ADDITIONS		128,774.90

DEDUCT: PREPAIDS USED		
TOTAL DEDUCTIONS		170,320.10

PREPAID STUDENT ACCOUNTS BALANCE JUNE 30, 2019 \$ 172,944.28

WEST CHESTER AREA SCHOOL DISTRICT  
 JULY 22, 2019  
 STATEMENT OF DISBURSEMENTS SUMMARY  
 FOR THE PERIOD JUNE 1, 2019 - JUNE 30, 2019

GENERAL FUND DISBURSEMENTS	21,778,950.75
includes Technology, Federal Programs and any Special State Funds	
BILLS PAID	21,778,950.75
INVESTMENTS	0.00
CAPITAL RESERVE FUND	496,567.03
CAPITAL PROJECTS FUND	522,543.22
SPECIAL REVENUE - Athletics	4,771.08
TRUST FUNDS	168,642.32
CAFETERIA	621,347.35
STUDENT ACTIVITY FUND DISBURSEMENTS	25,339.80
TRUST AND AGENCY FUND DISBURSEMENTS	<u>90,959.41</u>
TOTAL DISBURSEMENTS	<u>23,709,120.96</u>

NOTE: A copy of the details of the above disbursements is available for review from the Board Secretary.